

Sepsis: Recognition, diagnosis and early management guideline (update) scoping and protocol meeting minutes

Sepsis: recognition, diagnosis and early management – Scoping and protocol meeting

Date: 09/01/2024

Location: Virtual

Minutes: Final

Committee members present:		
Ann Hoskins (Chair)		Present for notes 1 – 4
Mervyn Singer (Topic Adviser)		Present for notes 1 – 4
Samina Begum		Present for notes 1 – 4
Peter Gosling		Present for notes 1 – 4
Alasdair Gray		Present for notes 1 – 4
Jeremy Henning		Present for notes 1 – 4
Marlies Ostermann		Present for notes 1 – 4
Giovanni Satta		Present for notes 1 – 3
Sally Wood		Present for notes 1 – 2

In attendance:		
Astrid Aregui (AA)	Medical Editor	Present for notes 1 – 4
Martin Allaby	Consultation Clinical Adviser	Present for notes 1 – 4
Victoria Axe	Guideline Commissioning Manager	Present for notes 1 – 4
Lindsay Claxton (LC)	Technical Adviser, Health Economics	Present for notes 1 – 4
Anthony Gildea	Technical Analyst	Present for notes 1 – 4
James Hall	Senior Content Designer	Present for notes 1 – 4
James Jagroo	Senior Technical Analyst	Present for notes 1 – 4
Jon Littler (JL)	Project Manager	Present for notes 1 – 4
Emme McFarlane	Technical Adviser	Present for notes 1 – 4
Sade Naku	Health Economist	Present for notes 1 – 4

Apologies:	
Louise Bradbury	Committee Member
Tumena Corah	Committee Member
Erum Khan	Committee Member
Tessa Lewis	Committee Member
Barry Murphy-Jones	Committee Member

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1. Welcome and objectives for the meeting

The Chair (AH) welcomed the committee members and NICE attendees to the scoping and protocol meeting for the third phase of the Sepsis guideline update.

AH then outlined the objectives of the meeting, advising the committee that the agenda would include one post-consultation item on the *sepsis 2* update, before asking all committee members to verbally declare any interests that have arisen since the last meeting. No new interests were declared, so the Chair moved to the first main item on the agenda.

2. Sepsis Phase 2 – Discussion on the changes to recommendations post-consultation

AH introduced Emma McFarlane (EM), James Jagroo (JJ) and Anthony Gildea (AG) who opened a brief discussion with the committee about recent changes to some of the phase 2 recommendations post-consultation, specially around timings and the proper referral points for high-risk patients.

The committee offered their opinions and suggestions on the changes. The Chair then moved the meeting on to the next item on the agenda.

3. Sepsis phase 3 – Discussion and outline of the scope

The Chair introduced AG as the meeting moved on to the discussion of the final scope for the phase 3 update. He asked the committee if the areas and populations covered by this update were accurate and clearly defined in the scope.

The committee discussed the scope and offered their feedback before moving on to the final main section of the meeting.

4. Sepsis phase 3 – Discussion of the draft protocols

Supported by EM and JJ, AG remained as presenter and began to take the committee through the 7 review questions and their protocols, asking them for feedback on how they were worded and if there were any specifics we were missing. All 7 review questions were covered along with 5 of their respective protocols, with a view to pick up the remaining two at the next committee.

The Chair thanked AG and the development team for their hard work in preparing the protocols and review questions, and the committee for their continued support, before moving on to the final section of the meeting.

5. AOB, Summary and next steps

JL advised the committee of the next steps, confirming that the committee would soon be contacted for their availability for committees in March, May and July.

AH thanked everyone for their attendance and contributions and closed the meeting.

Date of next meeting: TBC March 2024

Location of next meeting: Virtual