

**NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE
Public Health Advisory Committee D – Meeting 10**

Workplace health- older employees

Wednesday 7th January 2015

**NICE Manchester Office
Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BD**

Final Minutes

Attendees:	<p><i>PHAC Members</i> John Britton, Paul Aveyard, Chris Ball, Robert Baughan, Rachel Jennings, Jane Leaman, Susie Morrow, Keith Palmer, Richard Preece (from 11:00am), Mark Strong, Kim Sunley, Andrew Weyman, Dagmar Zeuner.</p> <p><i>NICE Team:</i> Jane Huntley, Hilary Chatterton, Denise Jarrett, Ruaraidh Hill, Patricia Mountain, Peter Shearn</p> <p><i>Review Teams</i> Annette Cox, Institute of Employment Studies Matthew Taylor, York Health Economics Consortium (until 11:50) Alex Filby York Health Economics Consortium (until 11:50)</p>
Apologies:	<p><i>PHAC Members</i> Charlie Foster, Mark Gabbay</p> <p><i>NICE Team</i> Nicola Ainsworth, Alastair Fischer</p>

Author	PM
File Ref	
Version	Final
Audience	PHAC members, NICE team, members of the public

Item		Action
<p>1. Welcome and objectives for the meeting</p>	<p>The Chair, Professor John Britton, welcomed the members of the Public Health Advisory Committee D (PHAC) to the second meeting on Workplace health- older employees.</p> <p>The Chair welcomed the members of the review team.</p> <p>The Chair informed the PHAC that apologies had been received. These are noted above.</p> <p>No members of the public had requested to observe the meeting.</p> <p>The Chair outlined the objectives of the meeting which included :</p> <ul style="list-style-type: none"> • To continue to develop recommendations and considerations • Presentation of new evidence for review 1 • Presentation and discussion on the evidence review 2 • To receive an update on the health economics • Presentation of expert testimony • To consider potential expert testimony 	
<p>2. Declarations of Interests</p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The Chair asked the PHAC to declare any changes or additions to their previously declared interests. Previous declarations of interest can be viewed on the NICE website here http://www.nice.org.uk/get-involved/meetings-in-public/public-health-advisory-committees</p> <p>Members Personal non-financial: Rachel Jennings; Board member of Devon Local Medical Committee; Paul Aveyard: Paul is doing a trial of medication for smoking cessation. GSK has donated the drug and this is being tested for the NHS to cover excess treatment costs; Also doing trials for weight management. Weight Watchers, Slimming World and Rosemary Conley have donated weight loss services to the NHS as part of these trials Andrew Weyman: currently working on MRC and ESRC research projects on the implications of extending working life.</p> <p>Contractors Matt Taylor Personal non-financial interest - specific presented at the York Resilience training</p>	

	<p>programme at the University of York in January 2015. The presentation was called '<i>Health economics and workplace health</i>'. It was a general overview of the main economic issues that face companies thinking of resilience training for their staff. The presentation did not contain any data.</p> <p>No members of the NICE team, made a declaration of interest.</p> <p>The Chair and the Associate Director (Jane Huntley) noted that the interests declared did not prevent the attendees at committee from fully participating in the meeting.</p>	
<p>3, 4 Update on review 1 <i>Workplace policies and approaches to promote and protect the health of older employees</i></p>	<p>Annette Cox, from Institute of Employment Studies, gave a presentation on the additional evidence that had been highlighted to NICE by the PHAC, after the previous meeting.</p> <p>23 supplementary studies had been identified by the PHAC. Of these, two met inclusion criteria.</p> <p>There was time for questions and discussion. The PHAC agreed that further evidence was needed and requested a further Call for Evidence be issued by NICE.</p> <p>Action: NICE to issue a Call for Evidence</p> <p>Action: PHAC members who identify relevant studies or other sources of evidence, to send to NICE (hilary.chatterton@nice.org.uk)</p>	<p>NICE</p> <p>PHAC</p>
<p>5, 6. Health economics update</p>	<p>Mat Taylor, health economist from York Health Economics Consortium, gave an update on the health economics so far, outlining the model structure. There was time for questions and discussion.</p> <p>Action: York Health Economics Consortium to continue to develop the health economics and bring back to the next PHAC meeting</p>	<p>Contractors</p>
<p>7,8 Review 2 <i>Workplace policies and approaches to promote and protect the health of older employees</i></p>	<p>Annette Cox gave a presentation on Review 2 which reports the effectiveness and cost effectiveness of interventions to help older workers plan and prepare for retirement.</p> <p>Annette gave a preview of literature coverage for Review 3 which will cover the factors that facilitate or constrain workplaces to enhance the wellbeing of older workers, to support them in continuing to work up to and beyond state pensionable age and affect the quality and outcomes of pre-retirement planning</p> <p>There was time for questions and discussion.</p>	

	<p>The PHAC requested that the literature search for Review 3 search be widened to include Scandinavian and Dutch literature.</p> <p>Action: Institute of Employment Studies to widen the search for Review 3</p>	
		Contractors
9. Expert testimony NHS Working Longer audit	<p>Andrew Weyman, PHAC member, gave expert testimony to PHAC based on the work that he had done for the NHS Working Longer audit. The presentation covered extending working life, pensions and retirement planning. The Chair thanked Andrew for his testimony. There was time for questions and discussion.</p>	
10,11 Expert testimony Rethinking retirement, TAEN reviews	<p>Chris Ball, PHAC member and Chief Executive Officer of The Age and Employment Network (TAEN), gave expert testimony to PHAC based on the publications by TAEN on longer working lives. The Chair thanked Chris for his testimony. There was time for questions and discussion.</p>	
12. Drafting recommendations and considerations	<p>The PHAC considered the evidence that had been presented for areas for new recommendations and considerations.</p> <p>Action: NICE team to capture the discussions and add to the previous recommendations and to present to the PHAC at the next meeting.</p>	NICE
13. Potential gaps in the evidence and identification of experts	<p>Ruaraidh Hill, analyst at NICE, gave a brief update on people who NICE has requested expert testimony from and the areas they will cover. NICE has not yet had responses from all those contacted..</p> <p>The Chair asked the committee to consider the list for future expert testimony and prioritise the areas where testimony is most required.</p> <p>The PHAC made suggestions additional organisations and individuals for NICE to consider.</p> <p>Action: PHAC to forward additional suggestions to NICE (ruaraidh.hill@nice.org.uk)</p>	PHAC

	Action: NICE to follow up expert testimony suggestions	NICE
14. Draft recommendations and considerations from Review 1	<p>Hilary Chatterton, lead analyst for this guideline, introduced the draft recommendations and considerations arising from the previous meeting. The PHAC was asked to make corrections and changes and to consider how these recommendations fit with the evidence presented earlier in the meeting.</p> <p>Action: NICE to revise as directed by PHAC and develop a second draft of recommendations to be brought back to the next PHAC meeting.</p>	NICE
15. Drafting recommendations, considerations or research recommendations	<p>The PHAC discussed potential areas for recommendations, considerations and research recommendations based on the evidence that they heard at this meeting.</p> <p>Action: NICE team to capture the discussions and to continue to develop recommendations to be brought back to the next PHAC meeting</p>	NICE
16. Potential gaps in the evidence and proposals for expert witnesses	<p>The Chair asked the PHAC for suggestions from PHAC members for expert witnesses to provide expert testimony to the PHAC.</p> <p>In the NICE guideline development manual it states that an expert witness may be invited to give testimony when:</p> <ul style="list-style-type: none"> • The reviews have uncovered significant gaps in the evidence (or the CPH project team is aware from the outset that the formal evidence is likely to be limited) • The available evidence conflicts significantly • The PHAC wishes to seek the views and experiences of specific groups of researchers, practitioners, clients or service users. <p>Experts can be drawn from both professional and lay communities.</p> <p>The Chair asked the committee to consider whether this guidance needs further expert testimony and if so, from whom. The PHAC made suggestions for organisations and individuals for NICE to consider.</p> <p>Action: PHAC to forward suggestions to NICE (Ruaraidh.Hill@nice.org.uk)</p> <p>Action: NICE to follow up any expert testimony suggestions</p>	<p>NICE</p> <p>NICE</p>

<p>17,18. Summary of the day and any Other Business/Next steps</p>	<p>The Chair summarised the items that had been discussed throughout the day. The Chair informed the group of the next steps in the guideline development process.</p> <p>PHAC members were reminded that NICE will only process expenses that are submitted within 3 months of the date incurred. The minutes of the previous meeting will be agreed at the next PHAC meeting Action: NICE to add minutes of PHAC 10.1 to mailed papers for the next meeting</p> <p>There was no other business.</p>	<p>NICE</p>
<p>15. Close</p>	<p>The meeting closed at 3.40pm.</p>	

Date, time and venue of next meeting: Wednesday 18th February 2015 from 10.00 am, NICE Manchester office

Meeting papers will be mailed on Friday 6th February 2015.