

NATIONAL INSTITUTE FOR HEALTH AND CARE EXCELLENCE

Disability, dementia and frailty in later life - mid-life approaches to prevention

8th & 9th Meeting of the Public Health Advisory Committee

Wednesday 8th & Thursday 9th October, 2014

NICE Offices, Manchester

Final Minutes

Day 1

Attendees:	<p>PHAC Members John Britton (Chair), Charlie Foster, Dagmar Zeuner, David Croisdale-Appleby, Gary Bickerstaffe, Jane Landon, Jane Leaman (left the meeting between 13:00 and 14:35), Janet Henson, Louise LaFortune (arrived at 13:00), Mark Strong, Robin Ireland, Susan Biddle, Susie Morrow</p> <p>NICE Team Catherine Swann, Hilary Chatterton, Alastair Fischer (left the meeting between 10:20 and 11:35), Claire McLeod, Hugo Crombie, Rupert Franklin</p> <p>Experts Deborah Hall, NIHR Nottingham Hearing Biomedical Research Unit</p>
Apologies:	<p>PHAC Members Gillian Orrow, Paul Aveyard</p>

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Version	Draft 1
Audience	PHAC members, NICE team, members of the public

Item		Action
1. Welcome and objectives for the meeting	<p>The Chair welcomed the Public Health Advisory Committee (PHAC) to the 8th meeting on delaying disability, dementia and frailty.</p> <p>No members of the public were present at the meeting.</p> <p>The Chair outlined the general housekeeping for the venue which included noting all fire exits.</p>	

	<p>The Chair outlined the objectives of the meeting which included:</p> <ul style="list-style-type: none"> • Discussing the stakeholder comments on the consultation guidance • Discussing the equality impact assessment report • Hearing expert testimony on hearing impairment • Discussing the implementation plan for the guidance • Making final amendments to the guidance <p>The Chair informed the PHAC that apologies had been received. These are noted above.</p>	
<p>2. Declarations of Interests</p>	<p>The Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The Chair asked the PHAC to declare any changes to their interests. Previous declarations of interest can be viewed on the NICE website here http://guidance.nice.org.uk/PHG/64</p> <p>Additional declarations were:</p> <p>Charlie Foster <i>Personal non-pecuniary interest</i> Performed research for the Healthy Places website</p> <p>David Croisdale-Appleby <i>Non-personal pecuniary interest</i> Chair of Skills for Care until 30th November 2014</p> <p><i>Personal non-pecuniary interest</i> Member of the Board of Health Education England Chair of the Standing Commission on Carers</p> <p>Gary Bickerstaffe <i>Personal non-pecuniary interest</i> Member of the Department of Health Healthy Food Group – ‘Healthy Earing’ sub-group</p> <p>Jane Landon <i>Personal non-pecuniary interest</i> Employee of the UK Health Forum which has a direct interest in the website ‘Healthy Places’. The website is hosted and maintained by UK Health Forum</p> <p>Robin Ireland <i>Personal non-pecuniary interest</i> CEO of Heart of Mersey, Health Equalities Group. Contracts include Healthy Improvement project</p>	

	<p>Susan Biddle <i>Personal pecuniary interest</i> Freelance contract with Soil Association and Sustrans as an RSPH associate. Design and delivery of support to local authorities on whole system approaches to food and physical activity</p> <p>Susie Morrow <i>Personal family interest</i> Partner is a shadow governor of St George's Healthcare NHS Trust appointed by Wandsworth Healthwatch</p> <p><i>Personal non-pecuniary interest</i> Member of the Woodland Trust Member of NICE QSAC on 'physical activity: encouraging activity in all people in contact with the NHS (staff, patients and carers)'</p> <p>The Chair and the Director/Associate Director noted that the interests declared did not prevent the attendees at committee from fully participating in the meeting</p>	
<p>3. Minutes of the last meeting</p>	<p>The minutes of the meeting were agreed as an accurate record</p>	
<p>4. Stakeholder comments overview</p>	<p>Hilary Chatterton (HC) summarised the comments received from the stakeholders during consultation. She highlighted the major themes and some potential changes that the group could consider.</p>	
<p>5. Equality impact assessment</p>	<p>Hugo Crombie (HCr) presented the Equality Impact Assessment. This highlighted areas that stakeholders had identified where the guideline may need to address particular groups of people to ensure equity and equality. The group discussed the report and suggested some amendments that could be made.</p>	
<p>6. Expert testimony</p>	<p>Professor Deborah Hall (DH) was welcomed to the meeting. DH works in the Nottingham Hearing Biomedical Research Unit.</p> <p>DH gave expert testimony about the relationship between hearing loss and mid-life interventions to prevent disability, dementia and frailty.</p> <p>The Chair thanked DH for her presentation.</p> <p>The PHAC were invited to ask DH questions in regard to her presentation and a number of issues were</p>	

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	raised and discussed.	
7. Discussion and finalising recommendations	The group discussed and refined each recommendation following discussion of the comments from stakeholders.	
8. Any other business	There was no other business	
9. Summary of the day	The Chair summarised the discussions from the day and explained the plan for the second day of the meeting.	
10. Close	The meeting closed at 5:00pm	

Day 2

Attendees:	<p>PHAC Members John Britton (Chair), Charlie Foster, David Croisdale-Appleby, Gary Bickerstaffe, Jane Landon, Jane Leaman (left at 15:30), Janet Henson, Louise LaFortune, Mark Strong (left the meeting between 12:00 and 12:50), Robin Ireland, Susan Biddle, Susie Morrow</p> <p>NICE Team Catherine Swann, Hilary Chatterton, Alastair Fischer (left the meeting between 12:00 and 12:50), Carmel Thomason, Claire McLeod, Hugo Crombie (arrived at 9:50), Rupert Franklin</p> <p>Experts Deborah Hall, NIHR Nottingham Hearing Biomedical Research Unit</p>
Apologies:	<p>PHAC Members Dagmar Zeuner, Gillian Orrow, Paul Aveyard</p>

Item		Action
11. Welcome and objectives for the meeting	<p>The Chair welcomed the group to the second day of the meeting. He outlined the objectives for the second day of the meeting which included:</p> <ul style="list-style-type: none"> • To continue to amend the guidance • To hear a presentation on implementation and to give feedback to the implementation lead. <p>The Chair informed the PHAC that apologies had been received. These are noted above.</p>	
12. Discussion and finalising recommendations	<p>The PHAC continued their work from the previous day of discussing and refining the recommendations in the light of comments from stakeholders.</p>	
13. Discussion and finalising other guideline sections	<p>The PHAC discussed the other sections of the guideline in the light of comments made by stakeholders and made some amendments.</p>	
14. NIHR related research reviews and discussion	<p>The PHAC was informed about ongoing research that is currently being conducted in this topic area. The group reviewed their research recommendations to identify if they wished to make further changes.</p>	
15. Plans for implementation	<p>The chair welcomed Carmel Thomason (CT) to the meeting. CT is a NICE implementation adviser.</p> <p>CT explained the work of the implementation team and asked the group to identify the areas of the guideline that should be prioritised for implementation work. The group was asked to e-mail CT with suggestions for work that should be done and existing tools that can be signposted.</p>	

	ACTION: PHAC to e-mail CT with suggestions for implementation work that should be done and existing tools that can be signposted	PHAC
16. Summary of the day and next steps	<p>The Chair summarised the items that had been discussed throughout the day.</p> <p>The Chair informed the group of the next steps.</p> <p>The Chair thanked the group for their hard work in developing the guideline.</p> <p>There was no other business.</p>	
17. Close	The meeting closed at 4:00pm	