

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)**Suspected Cancer****Fourth Guideline Development Group (GDG) meeting**

on Tuesday 11th & Wednesday 12th December 2012, Board Room, NCC-C, Park House,
Greyfriars Road, Cardiff

GROUP MEMBERSHIP

GDG Members	
Professor Orest Mulka (OM)	Dr Stuart Williams (SW)
Professor Willie Hamilton (WH)	Mrs Susan Ballard (SB)
Dr Euan Paterson (EP)	Dr Joan Meakins (JM)
Dr Jeanne Fay (JF)	Mr David Martin (DM)
Mrs Nicki Doherty (ND)	Dr Richard Osborne (RO)
Mrs Susan Hay (SH)	Dr Yoryos Lyratzopoulos (YL)
Dr Karen Sennett (KS)	
NCC-C staff	
Angela Bennett (AB)	Sabine Berendse (SBr)
Dr Mia Schmidt-Hansen (MSH)	Huajie Jin (Lily) (HJ)
Katrina Asquith-Coe (KAC)	Dr Andrew Champion (AC)
NICE staff	
Jasdeep Hayre (JH)	
Apologies	
Dr Liliana Risi (LR)	Dr Lindsay Smith (LS) (Afternoon of Day 1 and all of Day 2)
Claire Turner (CT)	Dr John Graham (JG)

REPORT OF DISCUSSIONS AT THE MEETING**1 Welcome and apologies**

OM welcomed everyone to the 4th meeting of the Suspected Cancer GDG.

Apologies for absence were received from Liliana Risi, Lindsay Smith (afternoon of day 1 and all of day 2) and Richard Osborne leaving early on day 2.

2 Declarations of interest

Declarations received to date:

- WH declared that he has been commissioned by the BMJ to write an article on 'easily missed: colorectal cancer'. The article will be based on WH's knowledge and a systematic review of the literature. No payment will be received by WH or his department. This interest was categorised as personal non-pecuniary specific.

- OM declared that in his role as GP advisor to Macmillan he was asked to speak at their annual meeting in November 2012 on the scope of the guideline. OM received reimbursement of accommodation expenses but no fee was received. This was categorised as personal pecuniary non-specific meaning that OM could participate in the GDG meeting as OM was re-iterating the scope only which is in the public domain.
- OM advised that WH would need to withdraw during agenda items 2-4 (presentations on clinical decision support systems by Dr Robert Dunlop, Dr Tom Marshall and Professor Julia Hippisley-Cox) due to previously declared conflict of interest.

3 Minutes of the last GDG meeting on 17 September 2012

The minutes of the last meeting were agreed with the following exceptions:

- Page 4: point 4: LS stated that he did not make this statement. KAC to check and amend minutes.
- Sue Ballard and Sabine Berendse have same initials. KAC to amend initials to differentiate minutes throughout.

4 Discussion

The GDG were provided with a presentation on clinical decision support systems by Dr Robert Dunlop from Infermed.

The GDG were provided with a presentation on clinical decision support systems by Dr Tom Marshall from University of Birmingham.

The GDG were provided with a presentation on clinical decision support systems by Professor Julia Hippisley-Cox from Clinrisk Ltd.

The GDG were provided with a presentation on clinical decision support systems by Professor Willie Hamilton from Peninsula College of Medicine and Dentistry.

The GDG discussed and agreed review protocols/PICO tables.

The GDG received an update on health economic issues related to the guideline.

5 Close of meeting

OM thanked members for their input to the meeting, reminded them that the next meeting would be on Tuesday 5th and Wednesday 6th March 2013 at NCC-C, Cardiff.