

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)**Suspected Cancer**

Second Guideline Development Group (GDG) meeting
on Tuesday 24th July 2012, Board Room, NCC-C, Park House,
Greyfriars Road, Cardiff

GROUP MEMBERSHIP

GDG Members	
Professor Orest Mulka (OM)	Mrs Nicki Doherty (ND)
Professor Willie Hamilton (WH)	Mrs Susan Ballard (SB)
Dr Euan Paterson (EP)	Mrs Susan Hay (SH)
Dr Jeanne Fay (JF)	Mr David Martin (DM)
Dr Liliana Risi (LR)	Dr Richard Osborne (RO)
Dr Lindsay Smith (LS)	Dr Yoryos Lyratzopoulos (YL)
Dr Karen Sennett (KS)	
NCC-C staff	
Angela Bennett (AB)	Dr Nathan Bromham (NB)
Dr Mia Schmidt-Hansen (MSH)	Huajie Jin (Lily) (HJ)
NICE staff	
Claire Turner (CT)	
Apologies	
Dr Joan Meakins (JM)	Katrina Asquith-Coe (KAC)
Dr Stuart Williams (SW)	Sabine Berendse (SBr)
Dr Andrew Champion (AC)	Dr John Graham (JG)

REPORT OF DISCUSSIONS AT THE MEETING**1 Welcome and apologies**

OM welcomed everyone to the second meeting of the suspected cancer GDG. OM welcomed Karen Sennett, Lindsay Smith and Yoryos Lyratzopoulos to their first meeting.

Apologies for absence were received from Joan Meakins, Stuart Williams, John Graham, Andrew Champion, Sabine Berendse and Katrina Asquith-Coe.

2 Declarations of interest

Declarations received to date:

- SH declared that she has been invited to apply for a directorship of Cancer 52. This is a campaigning group constituted as a not for profit company limited by guarantee. SH would probably take on a particular role in relation to company activities. Cancer 52 does not undertake research or issue guidance to health professionals. It represents rarer cancers through its broad membership of charities, providing a united voice and raising awareness of the position of rarer cancers, and provides information to its members through external speakers. If accepted this interest may be categorised as Non-personal pecuniary non-specific meaning that SH can participate in GDG discussion on all guideline topics as not funded by the healthcare industry.

- SH declared that Adam's Hats (charity she started in 2003) merged into the Children's Cancer and Leukaemia Group (CCLG) last year. Adam's Hats passed across residual funds for use in a number of specific ways. The CCLG Executive recommends how the funds are drawn down within the agreed parameters, and SH is responsible for approving the use of these funds. One area for which the funds can be used is for research into improving outcomes for children with neuroblastoma. SH informed that she has recently approved a grant to support work at UCLH which will increase understanding of target expression for enhancing the effect of molecular radiotherapy in neuroblastoma. This is categorised as Non-Personal pecuniary non-specific meaning that SH can participate in discussion on all guideline topics as not funded by the healthcare industry.
- SB informed that she is considering becoming a director of Cancer 52. If accepted this interest may be categorised as Non-personal pecuniary non-specific meaning that SH can participate in GDG discussion on all guideline topics as not funded by the healthcare industry.
- JF declared that she is named as the lead primary care physician in a NAEDI 4 bid that has been accepted by DH for funding. Details are not finalised as yet but the project will be looking at ovarian cancer recognition in the Milton Keynes area. This interest was categorised as Non-Personal pecuniary non-specific, as this guideline will not be looking at ovarian cancer recognition, meaning that JF can participate in discussion on all guideline topics.

General

- DM asked (as VP of a cancer forum) whether or not he would be able to participate in commenting on the guideline during consultation. AB informed that as a member of the GDG he will not be able to submit comments, however, the organisation can still comment.

3 Minutes of the last GDG meeting on 19 & 20 June 2012

The minutes of the last GDG meeting were agreed as a true and accurate record of the meeting.

4 Discussion

The GDG were provided with an update on the number of hits generated by the searches for two clinical questions.

The GDG received an update on health economic issues related to the guideline.

5 Close of meeting

OM thanked members for their input to the meeting, reminded them that the next meeting would be on Tuesday 24th July 2012 at NCC-C, Cardiff.