

Intrapartum Care for High-Risk Women – Obstetric Complications Committee Meeting

Date: 01/03/2016

Location: Royal College of Obstetricians and Gynaecologists

Minutes: Final

Committee members present:		
Rhona Hughes (Chair)		(Present for notes 1 – 6)
Leanne Stamp		(Present for notes 1 – 6)
Sarah Fishburn		(Present for notes 1 – 6)
Philip Barclay		(Present for notes 1 – 6)
Alena Chong		(Present for notes 1 – 6)
Charlotte Kuponiyi		(Present for notes 1 – 6)
Margaret Matthews		(Present for notes 1 – 6)
Jenny Myers		(Present for notes 1 – 6)
Tracey Cooper		(Present for notes 1 – 6)
Heidi Beddall		(Present for notes 1 – 6)
In attendance:		
Clifford Middleton	Guidelines Commissioning Manager	(Present for notes 1 – 6)
Simran Chawla	Public Involvement Adviser	(Present for notes 1 – 6)
Melanie Davies	Clinical Director for Women’s Health	(Present for notes 4 – 6)
Shona Burman-Roy	Senior Research Fellow – Interim Guideline Lead	(Present for notes 1 – 6)
Paul Jacklin	Senior Research Fellow – Health Economist	(Present for notes 1 – 6)
Anne Carty	Project Manager	(Present for notes 1 – 6)
Laura Kuznetsov	Research Assistant	(Present for notes 1 – 6)

Observers:	
Emma Vince	(Present for notes 1 – 6)

Apologies:	
Aung Soe	Committee member
Mark Kilby	Committee member

4.0.03 DOC Cmte minutes

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the first meeting for Intrapartum Care for High-Risk Women – Obstetric Complications. The Committee members and attendees introduced themselves.

The Chair welcomed Emma Vince to the meeting.

The Chair informed the Committee that apologies had been received as noted above.

The Chair outlined the objectives of the meeting, which included:

- presentations to be given by the Chair on the role and responsibilities of Committee members
- presentations to be given by NCC-WCH and NICE staff on the guideline development process
- agreeing the review protocol related to mode of birth for women with sepsis.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that for the purpose of managing conflicts of interest the matter under discussion was intrapartum care for women at high risk of adverse outcomes due to obstetric complications.

The Chair asked everyone to verbally declare any interests and these were confirmed in writing.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Charlotte Kuponiyi	Consultant Midwife, King's College London NHS Foundation Trust	Peer reviewer for British Journal of Midwifery	Personal non-financial non-specific	Declare and participate
Charlotte Kuponiyi	Consultant Midwife, King's College London NHS Foundation Trust	Contributor on opinion pieces for the British Journal of Midwifery	Personal financial non-specific]	Declare and participate
Charlotte Kuponiyi	Consultant Midwife, King's College London NHS Foundation Trust	Personal Twitter account	Personal non-financial non-specific	Declare and participate

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Charlotte Kuponiyi	Consultant Midwife, King's College London NHS Foundation Trust	Co-author of an article published in the Obstetrician and Gynaecologist (2015)	Personal non-financial non-specific]	Declare and participate
Charlotte Kuponiyi	Consultant Midwife, King's College London NHS Foundation Trust	MBRACE-UK antepartum stillbirth confidential enquiry panel member	Personal non-financial specific	Declare and participate
Heidi Beddall	Consultant Midwife, Buckinghamshire Healthcare NHS Trust	Editorial Board Member of British Journal of Midwifery	Personal non-financial specific	Declare and participate
Jenny Myers	Clinical Senior Lecturer and Honorary Consultant Obstetrician, University of Manchester/Central Manchester NHS Foundation Trust	Consultancy work for Alere in relation to diagnostic tests for pre-eclampsia (2010-2013)	Personal financial non-specific	Declare and participate
Margaret Matthews	Consultant Obstetrician, Tunbridge Wells Hospital Maidstone and Tunbridge Wells NHS Trust	Member of British Maternal and Fetal Medicine Executive Committee, Labour and Delivery Representative	Personal non-financial specific	Declare and participate
Margaret Matthews	Consultant Obstetrician, Tunbridge Wells Hospital Maidstone and Tunbridge Wells NHS Trust	Annual organiser of the Advanced Labour Ward Practice/Labour Ward lead course at RCOG	Personal non-financial specific	Declare and participate
Philip Barclay	Consultant Anaesthetist, Chelsea and Westminster Hospital NHS Foundation Trust	Executive Committee member of the Obstetric Anaesthetists Association, registered as a Director at Companies	Personal non-financial non-specific	Declare and participate

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		House		
Philip Barclay	Consultant Anaesthetist, Chelsea and Westminster Hospital NHS Foundation Trust	Received honoraria and travel expenses from GE Healthcare for lectures about the Aisys Carestation Anaesthetic machine	Personal financial non-specific	Declare and participate
Sarah Fishburn	Patient/Carer member	Organises workshops for physiotherapists treating pelvic girdle pain and is paid for this work	Personal financial non-specific	Declare and participate
Sarah Fishburn	Patient/Carer member	Receives payment and expenses from the Nursing and Midwifery Council as a lay panellist of the Fitness to Practise Investigating Committee	Personal financial non-specific	Declare and participate
Sarah Fishburn	Patient/Carer member	Lay reviewer with the Local Supervising Authority auditing supervision of midwives and receive payment and expenses for this work	Personal financial non-specific	Declare and participate
Sarah Fishburn	Lay member	Lay reviewer for the NIHR and has reviewed a number of research proposals being considered for funding (paid for carrying out these reviews)	Personal financial non-specific	Declare and participate
Sarah Fishburn	Patient/Carer member	Chair of the Pelvic Partnership, a support group for women with pregnancy-related	Personal non-financial non-specific	Declare and participate

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		pelvic girdle pain. This is a voluntary position and no remuneration is received		
Tracey Cooper	Consultant Midwife, Lancashire Teaching Hospitals NHS Foundation Trust	Editorial Board Member of British Journal of Midwifery	Personal non-financial non-specific	Declare and participate

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from participating fully in the meeting.

3. Minutes of last meeting

This was the first committee meeting and so there were no minutes to review.

4. Presentations

The Chair introduced Shona Burman-Roy, Senior Research Fellow and Interim Guideline Lead, who gave presentations on guideline development, conflicts of interest, developing a review protocol, reviewing the evidence and linking evidence to recommendations. After these presentations Shona took questions from the Committee.

Shona also gave a presentation on the interface between this guideline and the NICE guideline on intrapartum care for healthy women and babies (CG190). The Committee discussed the issues presented in relation to this guideline. The Chair thanked Shona for her presentations.

The Chair gave presentations on the role and responsibilities of Committee members and the guideline scope. After the presentation the Chair took questions from the Committee.

The Chair introduced Clifford Middleton, Guidelines Commissioning Manager, who gave a presentation on how NICE guidelines are developed. After the presentation Clifford took questions from the Committee.

The Chair introduced Simran Chawla, Public Involvement Adviser who gave a presentation on how NICE guidelines are developed. After the presentation Simran took questions from the Committee.

The Chair introduced Tim Reeves, Information Scientist, who gave a presentation on information science in guideline development. After the presentation Tim took questions from the Committee.

The Chair introduced Paul Jacklin, Senior Health Economist, who gave a

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presentation on health economics in guideline development. After the presentation Paul took questions from the Committee.

The Chair introduced Gary Waltham, Senior Director, who gave a presentation on the National Guideline Alliance (NGA).

In June 2015, the RCOG was awarded a 6-year contract by NICE to bring together the work of the preceding National Collaborating Centres (NCCs): the NCC for Women's and Children's Health (NCC-WCH) already hosted by the RCOG, the NCC for Cancer (NCC-C), previously based at the Velindre NHS Trust, Cardiff; and the NICE component of the NCC for Mental Health (NCC-MH), previously based at the Royal College of Psychiatrists to create a single, multidisciplinary centre.

Developing 15 guidelines at any one time, the NGA was due to launch on 1st April 2016. All NICE guidelines in development in the three former NCCs would transfer to the responsibility of the NGA. Committee members should expect minimal changes with continuity of both processes and staff supporting each guideline to be maintained in most instances.

After the presentation Gary took questions from the Committee.

The Committee thanked Shona, Clifford, Simran, Tim, Paul and Gary for their presentations and contribution to the development of the guideline.

5. Questions and discussion

The Committee discussed and finalised the review protocol for mode of birth for women with sepsis.

6. Any other business

There was no other business. The Chair thanked the committee for attending and closed the meeting.

Date of next meeting: TBC

Location of next meeting: TBC