

**Specialist neonatal respiratory care for babies born preterm
committee meeting 11 (day 2)**

Date: 08/06/2018

Location: RCOG, London

Minutes: Confirmed

Committee members present:	
Janet Rennie (Chair)	(Present for notes 1 – 9)
Aung Soe (Topic adviser)	(Present for notes 1 – 9)
Pramod Mainie	(Present for notes 1 – 9)
David Quine	(Present for notes 1 – 9)
Gillian Kennedy	(Present for notes 1 – 9)
Louise Weaver-Lowe	(Present for notes 1 – 9)
Emily Goss	(Present for notes 2 – 9)
Josie Anderson	(Present for notes 1 – 9)
Debbie Webster	(Present for notes 1 – 9)
Nazakat Merchant	(Present for notes 1 – 9)

In attendance:		
Hilary Eadon	NGA Guideline Lead	(Present for notes 1 – 9)
Shona Burman-Roy	NGA Senior Systematic Reviewer	(Present for notes 1 – 9)
Kelly Williams	NGA Systematic Reviewer	(Present for notes 1 – 9)
Audrey Tan	NGA Systematic Reviewer	(Present for notes 1 – 9)
Alec Martin	NGA Systematic Reviewer	(Present for notes 3 – 9)
Zenette Abrahams	NGA Project Manager	(Present for notes 1 – 9)
Catrina Charlton	NICE Guideline Commissioning Manager	(Present for notes 2 – 9)
Sarah Palombella	NICE Editor	(Present for notes 2 – 9)
Catherine McEvoy	NICE Pathways Editor	(Present for notes 3 – 9)

Apologies:	
Sumiah Al-Azeib	Committee member
Joanna Goodman	Committee member
Eric Slade	NGA Health Economist

1. Welcome

- Objectives for the meeting,
- Confirmation of matter under discussion,
- Declarations of interest

The Chair welcomed the Committee members and attendees to day 2 of the 11th meeting for this topic. No members of the public had asked to observe this meeting.

The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was specialist neonatal respiratory care in preterm babies. There were no new declarations of interest.

2. Preference-sensitive decision-point (PSDP) tables

The Chair introduced Hilary Eadon (HE), NGA Guideline Lead, who presented the draft PSDP tables to the Committee. The Committee discussed the PSDP tables and made revisions.

3. Review of recommendations to date in guideline template

HE led a review of the recommendations drafted to date with the Committee.

The Committee discussed and agreed amendments to the draft recommendations where necessary.

4. Review research recommendations

The Committee reviewed and prioritised the draft research recommendations.

The Committee also revisited the draft research recommendation for review area 6.1, subsequent to the health economic update presented the previous day.

5. Presentation – NICE Pathways

The Chair introduced Catherine McEvoy (CM), NICE Digital Editor, who presented an introduction to NICE pathways.

CM took questions from the group.

6. Algorithm

The Chair introduced Emily Goss, Committee member, who presented the updated draft algorithm to the committee for further comment.

7. Lay member forum

The lay members did not raise any particular questions in the forum.

8. Any other business

The Committee discussed and agreed the definitions of 'preterm' in the guideline.

9. Close of meeting

The Chair closed the meeting.

Date of next meeting: 19/07/2018

Location of next meeting: Royal College of Obstetricians and Gynaecologists,
London