

Primary Hyperparathyroidism Committee meeting 3

Date: 01/12/2017

Location: NGC Boardroom

Minutes: Final

Committee members present:		
Jonathan Mant (Chair) (JM)		(Present for notes 1 – 5)
Terry Aspray (TA)		(Present for notes 1 – 5)
Parijat De (PD)		(Present for notes 1 – 5)
Joy Foster (JF)		(Present for notes 1 – 5)
Neil Gittoes (NG)		(Present for notes 1 – 4.4)
Imran Jawaid (IJ)		(Present for notes 1 – 5)
Fausto Palazzo (FP)		(Present for notes 1 – 5)
Peter Selby (PS)		(Present for notes 1 – 4.5)
Anthony Skene (AS)		(Present for notes 1 – 5)
Nicholas Thomson (NT)		(Present for notes 1 – 5)
Co-opted members:		
Bob Cramb (BC)		(Present for notes 1 – 4.5)

In attendance:		
Jane Lynn (JL)	Business Analyst, NICE	(Present for notes 1 – 4.4)
Nick Staples (NS)	Guidelines Commissioning Manager, NICE	(Present for notes 1 – 5)
Emma Brockis (EB)	Senior Health Economist	(Present for notes 1 – 5)
Katie Broomfield (KB)	Document Editor/Process Assistant	(Present for notes 1 – 5)
Sharangini Rajesh (SR)	Research Fellow	(Present for notes 1 – 5)
Sharon Swain (SS)	Operations Director/Guideline Lead	(Present for notes 1 – 5)
Emily Terrazas-Cruz (ETC)	Senior Research Fellow	(Present for notes 1 – 5)
Kyann Zhang (KZ)	Health Economist	(Present for notes 1 – 5)

Apologies:

Jill Cobb (JC)	Information Specialist, NGC
Julie Cox (JC)	Guideline Committee
Meredith Faust (MF)	Project Manager, NGC
Judith McBride (JMB)	Senior Medical Editor, NICE

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the fourth meeting on primary hyperparathyroidism. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

Introductions**2. Confirmation of matter under discussion, and declarations of interest**

The Chair asked everyone to declare verbally any interests that have arisen since application. No new interests were received for this committee meeting:

The DOI register was made available to the Committee chair. The chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting.

3. Minutes of the last meeting

The committee reviewed the minutes from the last meeting and agreed that they were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentations and discussion

4.1 JM led a discussion on the rationale and impact write-up for the surgery review.

4.2 SR gave a presentation on the clinical evidence for the diagnostic tests review.
KZ gave a presentation on the unit costs for this review. The committee discussed the evidence.

4.3 JL gave a presentation on NICE resource impact.

4.4 KZ presented the draft economic plan.

4.5 SS led a discussion on the draft protocols for diagnostic localisation, providing patient information, monitoring (long-term outcomes) and indications for testing.

5. Any other business

The group discussed next steps and agreed action points.

Date of next meeting: 18/01/2017

Location of next meeting: Boardroom, Royal College of Physicians