

Primary Hyperparathyroidism Committee meeting 6

Date: 28/02/2018

Location: NGC Boardroom

Minutes: Final

Committee members present:		
Jonathan Mant (Chair) (JM)		(Present for notes 1 – 5)
Julie Cox (JC)		(Present for notes 4.1 – 5)
Parijat De (PD)		(Present for notes 1 – 5)
Joy Foster (JF)		(Present for notes 1 – 5)
Neil Gittoes (NG)		(Present for notes 1 – 5)
Fausto Palazzo (FP)		(Present for notes 4.1 – 5)
Peter Selby (PS)		(Present for notes 1 – 5)
Anthony Skene (AS)		(Present for notes 1 – 5)
Nicholas Thomson (NT) (by phone)		(Present for notes 1 – 5)

In attendance:		
Katie Broomfield (KB)	Project Manager	(Present for notes 1 – 5)
Emma Cowles (EC)	Senior Health Economist	(Present for notes 1 – 5)
Sharangini Rajesh (SR)	Research Fellow	(Present for notes 1 – 5)
Nick Staples (NS)	Guideline Commissioning Manager, NICE	(Present for notes 1 – 5)
Sharon Swain (SS) (by phone)	Associate Director/Guideline Lead	(Present for notes 1 – 5)
Emily Terrazas-Cruz (ETC)	Senior Research Fellow	(Present for notes 1 – 5)
Kyann Zhang (KZ)	Health Economist	(Present for notes 1 – 5)

Apologies:	
Terry Aspray (TA)	Guideline Committee
Jill Cobb (JC)	Information Specialist, NGC
Imran Jawaid (IJ)	Guideline Committee
Judith McBride (JMB)	Senior Medical Editor, NICE

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the sixth meeting on primary hyperparathyroidism.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

The Chair asked everyone to declare verbally any interests that have arisen since application. The following new interests were declared at this meeting:

Committee Declarations of Interest			
N.B. The Chair and Committee members were recruited to this guideline using NICE DOI policy published April 2018.			
Insert initials	Declaration	Classification (as per the NICE DOI policy wording*)	Chair's action
JF	Committee member for charity Hypopara UK.	Direct non-financial specific	No action other than the process of open declaration.
AS	Ethics Committee approval to open study on bone marker utilisation in PHPT. Likely to commence during guideline development (2018). An academic application only; no personal income received.	Indirect financial specific	No action other than the process of open declaration.

NICE DOI policy classifications are:

- Personal financial specific
- Personal financial non-specific
- Personal non-financial specific
- Personal non-financial non-specific
- Non-personal financial specific
- Non-personal financial non-specific

The DOI register was made available to the Committee chair. The chair reviewed the DOI register and deemed that none of the original DOIs were in conflict with the agenda topics and clinical questions under discussion at the meeting.

3. Minutes of the last meeting

The committee reviewed the minutes from the last meeting and agreed that they were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentations and discussion

4.1 ETC led a discussion of the rationale, impact and committee discussion section for bisphosphonates.

4.2 SR presented the clinical evidence for the monitoring review. KZ presented the unit costs for this review. The committee discussed the evidence.

4.3 SR presented an additional protocol for the monitoring review.

4.4 ETC presented the evidence review for patient information. The committee drafted recommendations.

4.5 KZ gave an update on health economics.

4.6 SR presented the protocol for diagnostic indications.

5. Any other business

The group discussed next steps and agreed action points.

Date of next meeting: 19/04/2018 & 20/04/2018

Location of next meeting: Royal College of Physicians