

**Alcohol interventions in secondary and further education
Public Health Advisory Committee meeting**

Date: 11/04/2019

Location: London

Minutes: Final

Committee members present:	
Janis Baird (Vice Chair)	(Present for notes 1– 10)
Kirsty Blenkins (Public Health Topic Adviser)	(Present for notes 1– 10)
Joanne Boyd (Topic Expert)	(Present for notes 1– 10)
Ross Cowan	(Present for notes 1– 10)
David Croisdale-Appleby	(Present for notes 1– 10)
Hiten Dodhia	(Present for notes 1– 10)
Rose Durban	(Present for notes 1– 10)
Vivienne Evans (Topic Expert)	(Present for notes 1– 10)
Eileen Kaner	(Present for notes 4– 7)
Dorothy Newbury-Birch (Topic Expert)	(Present for notes 1– 10)
Patrick Saunders (Topic Expert)	(Present for notes 1– 10)
Jeremy Segrott (Topic Expert)	(Present for notes 1– 10)
Sallyann Sutton (Co-opted Expert)	(Present for notes 1– 10)

In attendance:		
Sarah Boyce	Technical Analyst, NICE	(Present for notes 1– 10)
Danielle Conroy	Project Manager, NICE	(Present for notes 1– 10)
Hugh McGuire	Technical Adviser, NICE	(Present for notes 1– 10)
Annette Mead	Editor, NICE	(Present for notes 1– 10)
Nick Staples	Guideline Commissioning Manager	(Present for notes 1– 10)
Adam Storrow	Resource Impact, NICE	(Present for notes 1– 7)
Apologies:		
Sarah Willett	Associate Director, NICE	
Jasmine Murphy	Core member	
Lise Elliott	Programme Manager, NICE	
Lesley Owen	Health Economic Adviser, NICE	

PHAC 7 minutes

1. Welcome, apologies and objectives for the meeting

The Chair welcomed the Committee members and attendees to meeting 7 on 'Alcohol interventions in secondary and further education'.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting which were to review and respond to stakeholder consultation comments and make any final changes to the guideline in preparation of publication.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that for the purpose of managing conflicts of interest, the matter under discussion was alcohol interventions in secondary and further education.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting or were not included in the distributed DOI registry.

Vivienne Evans declared that her organisation, Adfam, had received funding from the Department of Health and Department of Work and Pensions for 3 projects relating to children of alcohol dependent parents. Adfam is also a founding member of the Alcohol Families Alliance.

The Chair, NICE team and committee were satisfied that these did not constitute a conflict of interest and agreed that Vivienne could participate in the meeting.

Eileen Kaner declared that she is supervisor for a NIHR SPHR funded PhD studentship which is focused on promoting resilience in children of substance using families. She has also been involved with PHE commissioned review work on non-dependent substance use and the impact on children which is linked to a previously declared and recorded publication.

The Chair, NICE team and committee were satisfied that these did not constitute a conflict of interest and agreed that Eileen could participate in the meeting.

Jeremy Segrott declared that he had received research funding from NIHR PHR to evaluate a school-based bullying prevention intervention and from GW4 to develop an intervention linking schools and families. All funding went to his employer.

Jeremy is also supervisor for a KESS2 funded PhD studentship to examine the experience of fathers during early years.

The Chair, NICE team and committee were satisfied that these did not constitute a conflict of interest and agreed that Jeremy could participate in the meeting.

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Janis Baird declared that she is a co-investigator on a MRC research grant funded project on social media and smartphone use and self-harm in young people.

Janis and colleagues at the MRC Lifecourse Epidemiology Unit have also received funding from NIHR to develop and evaluate an intervention to improve diet and physical activity in young people aged 12-14 years. All funding went to her employer.

The Chair, NICE team and committee were satisfied that these did not constitute a conflict of interest and agreed that Janis could participate in the meeting.

These declarations will be recorded in the DOI register.

3. Minutes of previous meeting

The Committee agreed that the minutes were a fair and accurate representation of meetings 5 and 6. These were approved for publication.

4. Presentation on general themes and stakeholder comments

Sarah Boyce, Technical Analyst presented the general themes from the consultation which included providers of alcohol education, resources, content, parents, targeted interventions and unintended consequences.

The Committee had the opportunity to discuss each of the identified themes and sub-themes and proposed action.

5. Discussion on stakeholder comments

The Committee were given the opportunity to consider and respond to the pertinent points raised at consultation as a group.

Overall the Committee were pleased that the guidance had generally been well-received by stakeholders. However, the Committee would have welcomed the opinions of young people in this matter and were disappointed that this was not possible.

6. Review of recommendations

Sarah Boyce, Technical Analyst led the Committee review of the recommendations.

The Committee considered whether any of the consultation comments impacted on the recommendations as currently drafted. The rationale for any proposed change was discussed and subsequent action agreed as a group.

7. Prioritisation of research recommendations

Sarah Boyce, Technical Analyst led the Committee review of the research recommendations. The Committee considered if any of these should be removed, updated or flagged as priority as a result of stakeholder feedback.

The Chair was satisfied that Eileen Kaner, Dorothy Newbury-Birch and Jeremy

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Segrott could remain for this item. However, they did not participate in the discussion, drafting or prioritisation of the research recommendations.

8. Equality Impact Assessment

Sarah Boyce, Technical Analyst led the discussion on the Equality Impact Assessment in relation to the Committee's work. Any necessary changes as a result of consultation feedback were discussed and agreed.

9. Summary and next steps

The Chair summarised what had been covered throughout the day and advised that the NICE team would draft a response to all consultation comments and make any agreed changes to the guideline documents, before sending these to Committee for final review.

An embargoed release of the guideline is due to go out to stakeholders w/c 22 July for a factual accuracy check and the guideline is due to publish on 12 August.

10. Any other business

Danielle Conroy, Project Manager provided an update on the Digital Pathway and gave Topic Experts the opportunity to be part of the Centre for Guidelines Expert Adviser Panel.

The Chair thanked the Committee members, Topic Experts and NICE team for their hard work and dedication on producing this guideline.