

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)**Melanoma****Fifth Guideline Development Group (GDG) meeting**20th and 21st January 2014

Board Room, NCCC, Park House, Greyfriars Road, Cardiff, CF10 3AF

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Fergus Macbeth (FM)	Julia Newton-Bishop (JNB)
Saskia Reeken (SR)	Barry Powell (BP)
Laszlo Igali (LI)	Rachael Robinson (RR)
Christine Parkinson (CP)	Richard Jackson (RJ)
Sara Stoneham (SS)	Stephen Keohane (SK)
Jonathan Smith (JSm)	Martin Telfer (MT)
Julia Schofield (JSc)	Gill Godsell (GG)
Charles Kelly (CK) arrived 13.25 day 1	John Rouse (JR)
NCC-C staff	
Lianne Gwillim (LG)	Andrew Champion (AC)
Matthew Prettyjohns (MP)	Susan O'Connell (SOC)
Stephanie Arnold (SA)	James Hawkins (JHa)
Laura Bunting (LB) Day 2 only	Nathan Bromham (NB)
NICE staff & Affiliated staff	
Katie Perryman-Ford (KPF)	Tim Jones (TJ) Day 1 only
Apologies	
John Graham (JG)	

REPORTS OF DISCUSSIONS AT THE MEETING**1. Introductions**

FM welcomed everyone to the 5th meeting of the Melanoma GDG.

A welcome was given to:

- John Rouse (JR) – who is the new patient/carer member of the GDG, and replaces Simon Rodwell (SHR).

Apologies for absence were received from John Graham.

2. Declarations of Interest

The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3. Discussions

An update was given on the needs assessment work.

An update was also given on health economics and the GDG agreed that topic L1 would be the second topic for health economic modelling.

The GDG reviewed and agreed changes to the recommendations and LETR paragraphs made at the last meeting for topics K and N.

The GDG discussed the evidence and agreed the recommendations and LETR table for topics C, D1, D2, H, and I.

4. Close of meeting

FM thanked the GDG for their input to the meeting, reminded them that the next meeting will be held on **6th March 2014**, starting at 10.30am at the **NICE offices, Level 1a, Piccadilly Plaza, City Tower, Manchester, M1 4BT** and closed the meeting.