

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)

Melanoma

Twelfth Guideline Development Group (GDG) meeting

Monday 3rd and Tuesday 4th November 2014

Board Room, NCC-C, Greyfriars Road Cardiff

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Fergus Macbeth (FM)	Saskia Reeken (SR)
Charles Kelly (CK)	Jonathan Smith (JS)
Richard Jackson (RJ)	Barry Powell (BP)
Laszlo Igali (LI)	Rachael Robinson (RR)
Christine Parkinson (CP)	Martin Telfer (MT)
Gill Godsell (GG)	Stephen Keohane (SK)
Sara Stoneham (SS)	
NCC-C staff	
Andrew Champion (AC)	Coral McCarthy (CM)
James Hawkins (JHa)	Susan O'Connell (SOC)
Matthew Prettyjohns (MP)	Nathan Bromham (NB)
John Graham (JG) (<i>day 1 only</i>)	
NICE staff & Affiliated staff	
Judith McBride (JMc)	Louisa Regan (LR)
Stephen Brookfield (<i>day 1 only</i>)	
Apologies	
Julia Newton-Bishop (JNB)	Julia Schofield (JSc)
John Rouse (JR)	Katie Perryman-Ford (KPF)

REPORTS OF DISCUSSIONS AT THE MEETING

1. Introductions

FM welcomed everyone to the 12th meeting of the Melanoma GDG.

Apologies for absence were received from Julia Newton-Bishop, Julia Schofield and John Rouse.

A welcome was giving to Stephen Brookfield, Senior Costing Analyst (NICE) and Louisa Regan Implementation Advisor (NICE).

2. Declarations of Interest

There were no new interests declared before or during the meeting. The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3. Discussions

The GDG reviewed and agreed changes to the recommendations and LETR paragraphs for topics E1, E2, E3 & E4

The GDG reviewed and agreed the full health economic reports for topics E1-E2 and L1

A presentation was made to the GDG by the costings team at NICE.

The results of the update searches were presented to the GDG.

The GDG reviewed and agreed all chapters of the draft guideline.

The GDG agreed the 10 key priority recommendations for implementation and identified the 3 most difficult areas to implement. The GDG also agreed the 5 research recommendations.

The GDG reviewed and agreed the algorithms for inclusion in the guideline.

4. Close of meeting

FM thanked the GDG for their input and reminded them that the next meeting will be held on Tuesday 8th and Wednesday 9th April 2015, Wellcome Trust Brenner Building at St James's University Hospital, Leeds, LS9 7TF