

## Diverticular Disease Committee meeting 4

**Date:** 10/05/2018

**Location:** NGC Boardroom, Royal College of Physicians

**Minutes:** Confirmed

<b>Committee members present:</b>	
Christina Berry (CB)	(Present for whole meeting)
Stephen Bradley (SB)	(Present for items 4 onwards)
James Dalrymple (JD)	(Present for whole meeting)
Jonathan Grunewald (JG)	(Present for whole meeting)
David Humes (DH)	(Present for whole meeting)
Claire Sheikh (CS)	(Present for whole meeting)
Michael Sproat (MS)	(Present for whole meeting)
Michelle Woodger (MW)	(Present for whole meeting)
John Simpson (JS)	(Present for whole meeting)
John O'Donohue (JO'D)	(Present for items 1-4.4)

<b>In attendance:</b>		
Sophie Hughes (SH)	Health Economist, NGC	(Present for whole meeting)
Ben Mayer (BM)	Research Fellow, NGC	(Present for whole meeting)
Qudsia Malik (QM)	Senior Research Fellow, NGC	(Present for whole meeting)
Nicole Downes (ND)	Trainee Systematic Reviewer, NGC	(Present for whole meeting)
Natalie Wood (NW)	Project Manager, NGC	(Present for whole meeting)
Sharon Swain (SS)	Associate Director & Guideline Lead, NGC	(Present for whole meeting)
Caroline Keir (CK)	Guideline Commissioning Manager, NICE	(Present for whole meeting)

Annette Mead (AM)	Senior Medical Editor	(Present for items 1-4.3)
David Wright (DW) (Observer)	GP/Researcher, Nuffield Department of Primary Care Health Sciences at the University of Oxford	(Present for whole meeting)

**Apologies:**

Nancy Pursey (NPu)	Senior Project Manager, NGC
Lauren Ramjee (LR)	Senior Health Economist, NGC
Joseph Runicles (JR)	Information Specialist, NGC
Jane Lynn (JL)	Business Analyst, NICE
Nina Powell (NPo)	Committee member

**1. Welcome and objectives for the meeting**

The Chair welcomed the group to the fourth committee meeting and apologies were noted as above.

**2. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion were those outlined on the agenda (see section 4).

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. One new interest was declared. The register of declarations of interest was reviewed prior to the meeting by the Chair and NGC Associate director and there were no interests in conflict with the topics under discussion.

**Committee Declarations of Interest**

N.B. The Chair and Committee members were recruited to this guideline using NICE DOI policy published Sept 2014.

<b>Insert initials</b>	<b>Declaration</b>	<b>Classification (as per the NICE DOI policy wording*)</b>	<b>Chair's action</b>
DH	I am examining a PhD thesis at the Karolinska Institute in Stockholm in October. The thesis is on diverticular disease and its epidemiology using routinely collected data. I will be given a travel allowance of £800 along with flights and accommodation.	Indirect, financial	No action other than the process of open declaration

NICE DOI policy classifications are:

- Direct, financial

- Direct, non-financial
- Indirect

### **3. Minutes of last meeting**

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The minutes were agreed as a true and accurate account of the meeting.

### **4. Presentations and discussion**

#### 4.1 Review of rationale and impact section from previous meeting

JD went through the previous meeting's reviews and the committee signed them off.

#### 4.2 Presentation: The role of the editorial lead

AM informed the committee about the role of the editor throughout development.

#### 4.3 Update on Delphi process

SS gave a presentation on how the Delphi process will be applied to the guideline and the Delphi statements and recommendations were reviewed by the committee.

#### 4.4 Evidence reviews: What signs and symptoms indicate diverticular disease as a possible diagnosis? / In which people with suspected diverticular disease should investigations be performed?

BM, QM and SH presented the evidence for clinical and cost effectiveness. The GC discussed the evidence and drafted recommendations.

#### 4.5 Draft protocol: Management strategies for people with recurrent episodes of diverticular disease

BM led a discussion about the protocol. The guideline committee gave feedback and amendments were made.

#### 4.6 Draft protocol: Surgical approaches to management of complicated diverticular disease

BM led a discussion about the protocol. The guideline committee gave feedback and amendments were made.

#### 4.7 Resource Impact Assessment:

This was rescheduled for the next meeting

#### 4.8 HE model (extra item)

SH led a discussion about the assumptions to be used in the model. The guideline committee gave feedback.

**5. Any other business**

None

**Date of next meeting:** 18/06/2018

**Location of next meeting:** Boardroom, Royal College of Physicians