

Colorectal Cancer (update) Committee meeting 13

Date: 11th October 2019

Location: RCOG, London

Minutes: Final

Committee members present:	
Peter Hoskin (Chair)	Present for notes 1 – 6
Justin Davies (Topic Adviser)	Present for notes 2 – 6
Cindy Chew	Present for notes 1 – 6
Julie Hepburn	Present for notes 1 – 6
Vivek Misra	Present for notes 1 – 6
Richard Roope	Present for notes 1 – 6
Kevin Monahan	Present for notes 2 – 6
Debby Lennard	Present for notes 1 – 6
Michael Braun	Present for notes 1 – 6
Baljit Singh	Present for notes 1 – 6
Charlotte Dawson	Present for notes 1 – 6
Manuel Salto-Tellez (Co-optee) (via videoconference)	Present for notes 1 – 6
Ratan Verma (Co-optee)	Present for notes 1 – 6
Stephen Fenwick (Co-optee)	Present for notes 1 – 6
Michael Shackcloth (Co-optee)	Present for notes 1 – 6
Faheez Mohamed (Co-optee)	Present for notes 1 – 6
Gemma Burgess (Co-optee)	Present for notes 1 – 6

4.0.03 DOC Cmte minutes

In attendance:		
Maija Kallioinen	NGA Guideline Lead	Present for notes 1 – 6
Offiong Ani	NGA Project Manager	Present for notes 1 – 6
Nathan Bromham	NGA Senior Systematic Reviewer	Present for notes 2 – 6
Ted Barker	NGA Systematic Reviewer	Present for notes 1 – 6
James Hawkins	NGA Senior Health Economist	Present for notes 3
Justine Karpusheff	NICE Guideline Commissioning Manager	Present for notes 1 – 5
Gareth Haman	NICE Senior Medical Editor	Present for notes 2 – 6

Apologies:	
Jay Bradbury	GC member
Agnesa Mehmeti	NGA Information Scientist

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 13th meeting on Colorectal Cancer guideline (update). The Committee members and attendees introduced themselves.

The Chair informed the committee that apologies had been received as noted above.

The Chair outlined the objectives of the meeting, which included discussions of stakeholder consultation comments.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Colorectal cancer.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. New declarations were made and noted below.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Michael Braun	Medical oncologist, The Christie	Co-chairing an update in colorectal cancer day in Manchester in November 2020	Direct, non-financial	Declare and participate.

4.0.03 DOC Cmte minutes

	NHS Foundation Trust	organised by Servier UK. Giving a talk about his involvement in National Bowel Cancer Audit. Not chairing topic areas covered in this guideline. No personal payment taken.		Rationale: Agreed that the member will not chair any sessions related to topics covered by guideline, will not comment and express opinions about any topic covered by this guideline, will not take personal payment for this activity.
3. Minutes of last meeting				
The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.				
4. Presentations				
<p>The Chair introduced Maija Kallioinen, NGA Guideline Lead, who presented an overview and the major themes of stakeholder consultation comments.</p> <p>The Chair introduced Nathan Bromham, Senior Systematic Reviewer, who gave a presentation on new evidence that was reviewed on ‘robotic surgery for rectal cancer’ and ‘management of low anterior resection syndrome’, in response to stakeholder comments.</p> <p>The Committee then discussed the issues presented in relation to this guideline. The Chair thanked Maija and Nathan for their presentations.</p>				
5. Questions and discussions				
The Committee reviewed the guideline and made changes to the recommendations in response to the stakeholder consultation comments.				

4.0.03 DOC Cmte minutes

6. Any other business

The committee discussed with the NGA technical team which areas of the guideline may be suitable for publication.

The Chair thanked the Committee and NGA team for their contributions to the development of the guideline and closed the meeting.

Date of next meeting: N/A

Location of next meeting: N/A