

#### 4.0.03 DOC Cmte minutes

### Tinnitus Committee meeting 10

**NICE** National Institute for  
Health and Care Excellence

**Date:** 18/06/2019

**Location:** Boardroom, Royal College of Physicians, London

**Minutes:** Confirmed

<b>Committee members present:</b>		
Tracey Moore (Chair) (TM)		(Present for notes 1 – 6)
Veronica Kennedy (Topic advisor) (VK)		(Present for notes 1 – 6)
Claire Banks (CB)		(Present for notes 1 – 6)
Beth-Anne Culhane (BAC)		(Present for notes 1 – 6)
Michelle Foster (MFo)		(Present for notes 1 – 6)
Laurence McKenna (LMK)		(Present for notes 1 – 6)
Lucy Partridge (LuP)		(Present for notes 1 – 6)
Linda Parton (LiP)		(Present for notes 1 – 6)
John Phillips (JP)		(Present for notes 1 – 6)
David Stockdale (DS)		(Present for notes 1 – 6)

<b>In attendance:</b>		
Jennifer Hill (JH)	Guideline Lead	(Present for notes 1 – 6)
Sedina Lewis (SL)	Senior Research Fellow	(Present for notes 1 – 6)
Richard Clubbe (RC)	Research Fellow	(Present for notes 1 – 6)
Emtiyaz Chowdhury (EC)	Health Economist	(Present for notes 1 – 6)
Giulia Zuodar (GZ)	Project Manager	(Present for notes 1 – 6)
Catrina Charlton (CC)	Guidelines Commissioning Manager, NICE	(Present for notes 1 – 6)
Ian Mather (IM)	Business Analyst, NICE	(Present for notes 1 – 6)
Annette Mead (AM)	Senior Editor, NICE	(Present for notes 1 – 6)

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##### Apologies:

Mark Fleming (MFI)	GC member
Emma Dickson (ED)	GC member

##### Observers:

Gill Ritchie (GR)	Associate Director, NGC
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### 1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the tenth meeting on Tinnitus. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies were received from ED and MF.

The Chair outlined the objectives of the meeting.

### 2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was the draft recommendations from all the areas covered by the guideline.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
JP	GC member	Grant received from the Meniere's Society for setting up a national database on Meniere's disease. The grant will be administered by the Norfolk & Norwich University Hospitals NHS Foundation Trust.	Indirect, financial	Declare and participate as not specific to the review questions
DS	GC member	Training and consultancy on tinnitus for	Indirect, financial	Declare and participate

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		Specsavers. BTA received a fee		
<p>The Chair and a senior member of the Developer's team noted that the interests declared above did not prevent the attendees from fully participating in the meeting.</p> <p>The Chair and a senior member of the Developer's team noted that the interests previously declared prevented JP from fully participating in the meeting. It was agreed that PK would withdraw from the recommendations on psychoacoustic measures.</p>				
<b>3. Agree top five research recommendations</b>				
The GC agreed the top five priorities for research.				
<b>4. Guideline algorithms: secondary care</b>				
The GC discussed and approved the secondary care algorithms.				
<b>5. Agree draft recommendations</b>				
The GC discussed and agreed the draft recommendations.				
JP withdrew from the recommendations on psychoacoustic measures.				
<b>6. Any other business</b>				
None.				

**Date of next meeting:** 14/11/2019

**Location of next meeting:** Boardroom, Royal College of Physicians, London