

Safeguarding adults in care homes Committee meeting 9

Date: 18th December 2019

Location: Broadway House, Tothill Street, London SW1H 9NQ

Minutes: Confirmed

Committee members present:		
Nageena Khalique (Chair)		Present for notes 1- 6
Rachel Fyson (Topic adviser)		Present for notes 1- 6
Chris Brown		Present for notes 1- 6
Dorothy Hodgkinson		Present for notes 1- 6
Linda Whitworth		Present for notes 1- 6
Barbara Jacobson		Present for notes 1- 6
Linda MacDonnell		Present for notes 1- 6
Sue Martindale		Present for notes 1- 6
Nadia Milligan		Present for notes 1- 6
Sandra Murphy		Present for notes 1- 6
Tracey Roscoe		Present for notes 1- 6
Luke Woods		Present for notes 1- 6
Ellie Zavaroni		Present for notes 1- 6
Martin Sexton		Present for notes 1- 6

In attendance:		
Ted Barker	NGA Systematic Reviewer	Present for notes 1- 6
Lisa Boardman	NGA Guideline Lead	Present for notes 1- 6
Paul Jacklin	NGA Senior Health Economist	Present for notes 1- 6
Jen M Francis	NGA Senior Systematic Reviewer	Present for notes 1- 6
Hadil Al-Etabi	NGA Project Manager	Present for notes 1- 6
Bridget Warr	NGA Social Care Advisor	Present for notes 1- 6
Fiona Whiter (via telephone)	NGA Systematic Reviewer	Present for notes 1- 6

4.0.03 DOC Cmte minutes

Linda Grainger	NICE Senior Digital Editor	Present for notes 4 - 6
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Apologies:	
Elizabeth Walton	GC member
Karen Brown	GC member
Paul Kingston	GC member
Nadira Sharif	NGA Systematic reviewer
Elsie Hasler	NGA Information Scientist
Justine Karpusheff	NICE Guideline Commissioning Manager

1. Welcome and objectives for the meeting
<p>The Chair welcomed the Committee members and attendees to day 2 of the 9th meeting on Safeguarding adults in care homes. The Committee members and attendees introduced themselves.</p> <p>No members of the public asked to observe the meeting.</p> <p>The Chair informed the Committee that apologies had been received as noted above.</p> <p>The Chair outlined the objectives of the meeting.</p>
2. Confirmation of matter under discussion, and declarations of interest
<p>The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Safeguarding adults in care homes.</p> <p>The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. None were declared.</p>
3. Minutes of last meeting
N/A
4. Presentations
<p>The Chair introduced the following:</p> <p>Lisa Boardman (NGA Guideline Lead) who gave an update on next steps following the committee meeting, and asked the Committee to review any stakeholder that have been omitted from the list or social care areas relating to the guideline that need to be included.</p>

4.0.03 DOC Cmte minutes

Ted Barker (NGA Systematic Reviewer) who gave a presentation on:

Review 4.1 What are the perceived support and information needs for all involved when a safeguarding concern is raised within a care home setting?

Lisa Grainger (NICE Senior Digital Editor) who gave a presentation on NICE guideline digital pathways.

Lisa Boardman also gave a presentation on:

- writing introductions to evidence reviews
- Structure of the guideline, headings, terminology, review some recommendation edits/gaps

5. Questions and discussion

The Committee discussed the issues presented in relation to this guideline and made recommendations for the review.

6. Any other business

N/A

Date of next meeting: 23rd January 2020

Location of next meeting: Broadway House, Tothill St, London SW1H 9NQ