

Safeguarding adults in care homes Guideline Committee Meeting 6

Date: 12 July 2019

Location RCOG

Minutes: Final

Committee members present:	
Nageena Khalique QC (Chair)	Present for notes 1-9
Rachel Fyson (Topic Adviser)	Present for notes 1-9
Karen Brown	Present for notes 1-9
Dorothy Hodgkinson	Present for notes 1-9
Barbara Jacobson	Present for notes 1-9
Linda McDonnell	Present for notes 1-9
Nadia Milligan	Present for notes 1-9
Martin Sexton	Present for notes 1-9
Elizabeth Walton	Present for notes 1-9
Luke Woods	Present for notes 1-9
Ellie Zavaroni	Present for notes 1-9

In attendance:		
Lisa Boardman	NGA Guideline Lead	Present for notes 1-9
Eleni Chrysopoulou	NGA Project Manager	Present for notes 1-9
Jennifer M. Francis	NGA Senior Systematic Reviewer	Present for notes 1-9
Paul Jacklin	NGA Health Economist	Present for notes 1-7
Justine Karpusheff	NICE Guideline Commissioning Manager	Present for notes 1-9
Feima Ndoeka	NGA Project Manager	Present for notes 1-4
Bridget Warr	NGA Social Care Advisor	Present for notes 1-9

Apologies:	
Ted Barker	NGA Systematic Reviewer

James Hall	NICE Editor
Paul Kingston	Practitioner
Sue Martingdale	Practitioner
Sandra Murphy	Practitioner
Tracey Roscoe	Practitioner
Nadira Sharif	NGA Systematic Reviewer
Linda Whitworth	Practitioner

1. Welcome introductions and apologies

The Chair welcomed the Committee members and attendees to guideline committee meeting 6, on Safeguarding adults in care homes.

The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair informed the Committee that apologies had been received and these are noted above.

The Chair outlined the objectives of the meeting.

Matters under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Safeguarding adults in care homes. The Chair asked everyone to verbally declare any interests in addition to those already noted on the Register of interests.

Martin Sexton declared an interest.

Financial	I have been commissioned by Critical Publishing to write a book on Liberty Protection Safeguards. This is a new scheme of legal safeguards which will replace the existing Deprivation of Liberty Safeguards (DOLS) scheme. It is due to come into effect on 1 st October 2020. Many residents of care homes will require LPS authorisations. The	July 2019	Ongoing	
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	book is likely to be published in the summer of 2020.				
<p>The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in the meeting.</p>					
<p>2. Minutes of the previous GC meeting</p>					
<p>The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.</p>					
<p>3. Schedule of reviews and update about meetings in early 2020</p>					
<p>Lisa Boardman (Guideline Lead) updated the committee about progress of evidence reviews and plans for the next GC meetings until submission. An additional GC was proposed for January 2020 with a final GC in February 2020.</p>					
<p>4. Any updates on protocol issues for current of future reviews</p>					
<p>The Chair introduced Jen Francis (Senior Systematic Reviewer) who gave a presentation on the above. Evidence on 3.1 will be presented to the GC at the September GC meeting.</p>					
<p>5. Equality Impact Assessment</p>					
<p>EIA was discussed.</p>					
<p>6. Example of completed draft evidence report and editors comments</p>					
<p>Lisa Boardman (Guideline Lead) led the committee in reviewing editor’s comments & drafting recommendations for 1.2 and 2.2 ‘barriers and facilitators’ and reminded them of the things they need to have in mind when writing recommendations. I.e. using clear English, writing succinct recommendations, writing recommendations that are action orientated. Include only the necessary info into a recommendation. Indicate the strength of a recommendation.</p>					
<p>7. Review committee discussion of the evidence for draft recommendations drafted for 1.1 and 2.1 indicators</p>					
<p>Lisa Boardman (Guideline Lead) led the committee in reviewing previously drafted recommendations and their justifications for these. Some amendments to recommendations and justifications were made.</p>					

9. AOB
None
16.10 Close of meeting

Date of next meeting: 19 & 20 September 2019

Location of next meeting: Etcvenues, Avonmouth House, Elephant & Castle,
London