

**Managing common infections NICE guideline  
Committee meeting 26 minutes**

**Date:** 18/06/19

**Location:** NICE Office, Manchester

**Minutes:** Final

<b>Committee members present:</b>	
Tessa Lewis – Chair (TL)	Present for items 1 - 6
Sheila Buckner (SB)	Present for items 1 - 6
Alastair Hay (AH)	Present for items 1 - 6
Ian Hill-Smith (IH)	Present for items 1 - 6
Susan Hopkins (SH)	Present for items 1 - 6
Paddy McMaster (PM)	Present for items 1 - 6
Clodna McNulty (CM)	Present for items 4 - 6
John Morris (JM)	Present for items 1 - 6
Mitul Patel (MP)	Present for items 1 - 6
Carole Pitkeathley (CP)	Present for items 1 - 6
Soon Song (SS)	Present for items 1 - 6
Avril Tucker (AT)	Present for items 1 - 6
Caroline Ward (CW)	Present for items 1 - 6

<b>In attendance (NICE):</b>	
Sara Buckner (SB)	Present for items 1 - 5
Alex Curwen (AC)	Present for items 1 - 5
Ruth Garnett (RG)	Present for items 1 - 5
Johanna Hulme (JH)	Present for part of item 1
James Jagroo (JJ)	Present for items 1 - 5
Greg Moran (GM)	Present for items 1 - 5
Louise Picton (LP)	Present for items 1 - 5

<b>Apologies</b>
Chris Barraclough (CB), Stephanie Dancer (SD), Tang Shim (TS)

## 1. Welcome, introductions and apologies

The chair welcomed the committee members and attendees to the 26<sup>th</sup> public health advisory committee D (PHAC D) meeting on managing common infections. The committee members and attendees introduced themselves and JH informed the committee that TL was recently recognised as part of the NICE 20<sup>th</sup> birthday celebrations as having made a considerable commitment to NICE. The committee congratulated TL.

10.05 JH left the meeting

The chair informed the committee that apologies had been received as noted above.

The chair outlined the objectives of the meeting, which included:

- Discussion of consultation comments and any changes to guideline: Diabetic foot infection

The minutes of the previous meeting were reviewed and agreed. TL also noted receiving numerous speaker engagement invites and invited expressions of interest from committee members.

## 2. Declaration of interests

The chair asked the committee to declare any new or relevant interests

Name	Job title, organisation	Declarations of Interest
Paddy McMaster	Consultant in Paediatric Infectious Diseases, North Manchester General Hospital	Application to Sanofi to sponsor cost of sandwich lunch for delegates at North West Paediatric Infectious Diseases Study Day.
Paddy McMaster	Consultant in Paediatric Infectious Diseases, North Manchester General Hospital	Lead editor for North West Paediatric Antimicrobial Guidelines: input from both groups relevant to each other.
Soon Song	Consultant Diabetologist and Honorary Senior Clinical Lecturer, Sheffield Teaching	Appointed Diabetes UK clinical champion. 2-year leadership programme involving sharing of knowledge and best practice.

	Hospitals NHS Foundation Trust	
<p>The chair and a senior member of the NICE Development team (NDT) noted that the interests declared did not prevent the attendees from participating in the meeting at the chair's discretion.</p>		
<p><b>3. Updates</b></p>		
<p>SB gave an update on current topics, process and committee member recruitment.</p>		
<p><b>4. Discussion of consultation comments and any changes to guideline: Diabetic foot infection</b></p>		
<p>JJ gave a presentation summarising the consultation comments received. RG also made notes on an electronic version of the guideline.</p> <p>The committee discussed the comments received and presented to them.</p> <p>10.20 - CM joined the meeting.</p> <p>The committee continued to discuss the comments received and presented to them.</p> <p>The committee agreed changes to the guideline in response to the consultation comments.</p>		
<p><b>5. Discussion of consultation comments and any changes to guideline: Diabetic foot infection (continued)</b></p>		
<p>The committee continued to discuss the comments received and presented to them.</p> <p>The committee agreed changes to the guideline in response to the consultation comments.</p>		
<p><b>6. Summary and next steps</b></p>		
<p>TL confirmed that the committee will receive the amended guideline for review on 26 June 2019.</p>		
<p><b>7. Any other business</b></p>		

No additional items were raised. The meeting closed at 12.45

**Date of next meeting:** Last meeting for diabetic foot infection.  
Next committee meeting 22/07/19 (standing members) and 23/07/19 (standing members and skin topic experts)

**Venue of next meeting:** Manchester