

Diabetes Suite guideline update: committee meeting 19

Date: 21/11/22

Location: Zoom

Minutes: Final

Committee members present:		
Paul Lincoln	Chair (Diabetes Suite)	Present for items 1 – 6
Chirag Bakhai	GP	Present for items 2 – 6
Tembi Chinare	Diabetes Nurse	Present for items 1 – 6
Catherine Gooday	Podiatrist	Present for items 1 – 6
Natasha Jacques	Pharmacist	Present for items 1 – 6
Sallianne Kavanagh	Pharmacist	Present for items 1 – 6
Richard Leigh	Podiatrist	Present for Items 1 – 6
Sharon McCarthy	Nurse	Present for items 2 – 6
Jayne Robbie	Podiatrist	Present for items 2 – 6
David Russell	Vascular Surgeon	Present for items 1 – 6
Joseph Shalhoub	Vascular Surgeon	Present for items 1 – 6
Soon Song	Consultant Diabetologist	Present for items 1 – 6
Edward Smith	Lay Member	Present for items 1 – 6
Jonathan Webber	Consultant Diabetologist	Present for items 1 – 3 and part of item 4

In attendance:		
Rupert Franklin	Guideline Commissioning Manager	Present for items 1 – 6
James Hall	Editor	Present for items 1 – 6
Chris Harris	Project Manager	Present for items 1 – 6
Caroline Mulvihill	Technical Adviser	Present for items 1 – 6
Hannah Stockton	Technical Analyst	Present for items 1 – 6
Miaoqing Yang	Technical Adviser (HE)	Present for items 1 – 3 and part of item 4

Observers	
Ruth Divine D. Augustin	Department of Health Philippines
Jan Derek D. Junio	Department of Health Philippines

Judith P. Mariano	Department of Health Philippines
Maria Rosario Sylvia	Department of Health Philippines
Hugh McGuire	NICE

Apologies:

Sarah Ali	Consultant Diabetologist
Neel Basudev	GP
Richard Bladon	Lay Member
Anne Dornhorst	Consultant Diabetologist
Kirsty Luckman	Technical Analyst (HE)
Jackie Durkin	Administrator
Philip Williams	Finance/Business Analyst

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 19th committee meeting of the Diabetes Suite. The Chair informed the committee that apologies had been received. These are noted above.

The objectives of the meeting were outlined, which included the presentation and discussion of stakeholder comments on the clinical evidence and guideline recommendations relating to risk stratification and frequency of review, for diabetic related foot problems.

The Chair asked everyone to verbally declare any interests. The following DOIs were declared:

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Richard Leigh	Committee member, Podiatrist	Chair of the English Diabetes Footcare Network (as previously declared) Was not involved in any of the EDFN stakeholder comments (these were put together by the co-chair).	Direct, non-financial professional and personal	Declare and participate
David Russell	Committee member, Vascular Surgeon	Appointed as vascular representative to the England Diabetic Footcare Network committee (unpaid position). I was not	Direct - non-financial professional and personal	Declare and participate

		involved in discussions about the stakeholder responses from EDFN.		
David Russell	Committee member, Vascular Surgeon	Appointed as chair of study steering committee (independent oversight committee) for “Socksess” ESPRC funded trial (unpaid position). There is a working relationship with Manchester Metropolitan University. I was not involved in the stakeholder responses from MMU.	Direct - non-financial professional and personal	Declare and participate
Jayne Robbie	Committee member, Podiatrist	Applicant for funding from the Urgo Foundation award to support a pilot project to roll out ACTNOW resources. Ideal Diabetes were awarded funding to carry out this project	Direct - non-financial professional and personal	Declare and participate
Jayne Robbie	Committee member, Podiatrist	Missingness oral presentation at Foot in Diabetes UK conference Nov 2022 (conference fee, accommodation and travel expenses paid)	Direct financial	Declare and participate
Jayne Robbie	Committee member, Podiatrist	External examiner for Royal College of Podiatrists Diabetic Foot module in Feb 2023	Direct financial	Declare and participate

The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in this meeting.

2. Presentation and discussion of stakeholder comments

The Chair introduced Hannah Stockton, Technical Analyst, who gave a presentation

on the stakeholder comments received in relation to clinical evidence and the guideline recommendations. The Chair facilitated a discussion with the committee who asked questions. The Chair thanked Hannah for her presentation.

3. Break

4. Presentation and discussion of stakeholder comments (continued)

Following a short break, the Chair facilitated further committee discussion on the stakeholder comments and responses in relation to the guideline update. The Chair thanked the committee for their questions and contributions.

5. AOB, next steps and summary

Chris Harris, Project Manager provided a brief overview of the next steps and key deadlines for this topic.

The Chair then asked the committee and project team if there were any further matters to raise. No further matters were discussed.

6. Meeting close

The Chair thanked the Committee and NICE team and brought the meeting to a close.