

**Shared Decision Making Committee meeting 7**

**Date:** 3<sup>rd</sup> March 2020

**Location:** NICE Offices, Manchester

**Minutes:** Final

<b>Committee members present:</b>		
Marie Burnham (MB (Chair))		Present for notes 1 – 8
Nina Barnett (NB)		Present for notes 1 – 8
David Metcalfe (DM)		Present for notes 1 – 8
Joshua Ruegger (JR)		Present for notes 2 – 8
Sian Phipps (SP)		Present for notes 1 – 8
Carole Pitkeathley (CP)		Present for notes 5 – 8
Louisa Polak (LP)		Present for notes 1 – 8
Chloe Stewart (CS)		Present for notes 1 – partway through item 6
Wendy Thompson (WT)		Present for notes 1 – 5
Richard Thomson (RT)		Present for notes 1 – 8
Nigel Westwood (NW)		Present for notes 1 – 8

<b>In attendance:</b>		
Chris Carmona (CC)	Senior Technical Analyst	Present for notes 1 – 8
Joe Crutwell (JC)	Technical Analyst	Present for notes 1 – 8
Amy Finnegan (AF)	Information Specialist	Present for notes 1 – 8
Rupert Franklin (RF)	NICE- Senior Guideline Commissioning Manager	Present for notes 1 – 8
Vonda Murray (VM)	Project Manager	Present for notes 1 – 8
Gabriel Rogers (GR)	Technical Analyst – Health Economics	Present for notes 5 – 8
Susan Spiers (SS)	Associate Director	Present for notes 1 – 8

<b>Expert witnesses:</b>		
David Gilbert (DG)	Patient Director, Sussex MSK Partnership (Central)	Present for notes 1-2

Lesley Preece (LPr)	Patient Partner, Sussex MSK Partnership (Central)	Present for notes 1-2
---------------------	---	-----------------------

<b>Apologies:</b>	
Adrian Edwards	Committee member
Helen Morgan	Committee member
David Shaw	Committee member

## 1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 7th meeting of the shared decision making committee.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Hearing from expert witnesses.
- Review and discussion of what are the most effective approaches and activities to normalise shared decision making in the healthcare system.
- Evidence review on what are the core components of effective shared decision making approaches and activities.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting, these are noted below.

The DOI register was made available to the Chair and committee. The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Nina Barnett	Consultant Pharmacist, London North West Hospitals Trust	Providing consultancy, on medicines adherence for Roche	Direct, financial	Declare and participate
Nina Barnett	Consultant Pharmacist, London North West	Creating and delivering training on supporting patients with treatment adherence for Roche.	Direct, financial	Declare and participate

	Hospitals Trust	Training to be delivered to nurses and physios		
David Gilbert	Expert witness - Patient Director, Sussex MSK Partnership (Central)	Director of InHealth Associates that provides consultancy support to NHS and other organisations around patient and public engagement (occasionally on shared decision making)	Direct, financial	Declare and participate
David Gilbert	Expert witness - Patient Director, Sussex MSK Partnership (Central)	Sussex MSK Partnership (Central), employer, implementing shared decision making within organisation	Indirect non-financial professional or personal interests	Declare and participate
David Gilbert	Expert witness - Patient Director, Sussex MSK Partnership (Central)	Author of a book - The Patient Revolution: How We Can Heal the Healthcare System	Direct, financial	Declare and participate
Louisa Polak	General Practitioner, North Hill Medical Group, Colchester	Polak L. Rethinking decision-making in the context of preventive medication: How taking statins becomes “the right thing to do”. Social Science and Medicine. Feb 2020.	Direct, non – financial personal and professional	Declare and participate
Lesley Preece	Expert witness, Patient Partner, Sussex MSK Partnership (Central)	Patient Partner of Sussex MSK Partnership (Central), in relation to implementing effective shared decision making. Honorarium, and expenses paid.	Direct, financial	Declare and participate

The Chair asked the committee if it wanted any changes made to the minutes of the last meeting. The Committee then agreed that the minutes were a true and accurate account of the meeting.

## **2. Expert witness; David Gilbert, Patient Director, Sussex MSK Partnership (Central)**

- **Presentation**

<ul style="list-style-type: none"> <li>• <b>Q&amp;A</b></li> </ul>
<p>The Chair introduced DG, Director of Sussex MSK Partnership (Central), and LPr Patient Partner for Sussex MSK Partnership (Central) who gave a presentation based on their experience of the most effective approaches and activities to normalise shared decision making in the healthcare system. The committee asked DG and LPr a number of questions. The Chair thanked DG and LPr for their presentation.</p>
<p><b>3. Committee discussion</b></p>
<p>The Chair facilitated a discussion around the evidence presented by DG and LP.</p>
<p><b>4. RQ2.1 What are the most effective approaches and activities to normalise shared decision making in the healthcare system?</b></p> <ul style="list-style-type: none"> <li>• <b>Presentation</b></li> <li>• <b>Recommendation discussion &amp; technical queries</b></li> </ul>
<p>The Chair facilitated a discussion on the recommendations for the most effective approaches and activities to normalise shared decision making in the healthcare system.</p>
<p><b>5. RQ1.3 What are the core components of effective shared decision making approaches and activities?</b></p> <ul style="list-style-type: none"> <li>• <b>Evidence presentation</b></li> </ul>
<p>The Chair introduced JC, Technical Analyst, who provided a reminder of the evidence that has been provided on the most effective approaches and activities to normalise shared decision making in the healthcare system. The Chair thanked JC, for their presentation.</p>
<p><b>6. RQ2.1 What are the most effective approaches and activities to normalise shared decision making in the healthcare system?</b></p> <ul style="list-style-type: none"> <li>• <b>Presentation</b></li> <li>• <b>Recommendation discussion &amp; technical queries</b></li> </ul>
<p>The committee agreed it would be useful to continue with the discussion on the recommendations for the most effective approaches and activities to normalise shared decision making in the healthcare system.</p>
<p><b>7. AOB</b></p>
<p>The Chair informed the committee that Georgina Wiley, has stepped down as committee member.</p>
<p><b>8. Summary and next steps</b></p>

The Chair thanked the committee for their time and contribution to the meeting. The venue, date and time of the next meeting was confirmed.

**Date of next meeting:** Monday 20th April 2020

**Location of next meeting:** NICE Offices – Manchester