

Shared Decision Making Committee meeting 6

Date: 21st January 2020

Location: NICE Offices, London

Minutes: Final

Committee members present:	
Marie Burnham (MB (Chair))	Present for notes 1 – 10
Adrian Edwards (AE)	Present for notes 1 – 10
Helen Morgan (HM)	Present for notes 1 – 10
Sian Phipps (SP)	Present for notes 1 – 10
Carole Pitkeathley (CP)	Present for notes 1 – 10
Louisa Polak (LP)	Present for notes from partway through 2 – 10
David Shaw (DS)	Present for notes 1 – 10
Chloe Stewart (CS)	Present for notes 1 – 10
Richard Thomson (RT)	Present for notes 1 – 10

In attendance:		
Chris Carmona (CC)	Senior Technical Analyst	Present for notes 1 – 10
Joe Crutwell (JC)	Technical Analyst	Present for notes 1 – 10
Amy Finnegan (AF)	Information Specialist	Present for notes 1 – 10
Rupert Franklin (RF)	NICE- Senior Guideline Commissioning Manager	Present for notes 1 – 10
Vonda Murray (VM)	Project Manager	Present for notes 1 – 10
Gabriel Rogers (GR)	Technical Analyst – Health Economics	Present for notes 1 – 6
Susan Spiers (SS)	Associate Director	Present for notes 1 – 7

Expert witnesses:		
Rachel Bryers (RB)	Person Centred Care Programme Manager, Advancing Quality Alliance (AQuA)	Present for notes 7

Karina Dahl Steffensen (KS)	Director Center for Shared Decision Making, Vejle Hospital, Denmark	Present for notes 6
Maria Gallagher (MG)	Person Centred Care Manager, 1000 Lives Improvement, NHS Wales	Present for notes 4
Paul Myres (PM)	Former Lead Making Choices Together, 1000 lives Improvement & Academy of Medical Royal Colleges Wales.	Present for notes 4
Dave Tomson (DT)	Freelance consultant and North Tyneside CCG clinical lead in Patient Centred care	Present for notes 1 – 2
Emma Walker (EW)	Associate Director, Safety, Mortality, Academy, Shared Decision Making & Self Management Support, Advancing Quality Alliance (AQuA)	Present for notes 7

Observers:

Chris Harris	NICE – Project Manager	Present for notes 1 – 8
Howard Lyle	NICE - Scholar	Present for notes 1 – 8

Apologies:

Nina Barnett	Committee member
Sarah Catchpole	NICE – Senior Medical Editor
David Metcalfe	Committee member
Joshua Ruegger	Committee member
Wendy Thompson	Committee member
David Shaw	Committee member
Nigel Westwood	Committee member
Georgina Wiley	Committee member

1. Welcome and objectives for the meeting

The Chair welcomed the committee members and attendees to the 6th meeting of the shared decision making committee.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Hearing from a number of expert witnesses
- Evidence reminder on the most effective approaches and activities to normalise shared decision making in the healthcare system.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting, these are noted below.

The DOI register was made available to the Chair and committee. The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Adrian Edwards	Professor of General Practice, Division of Population Medicine, Division of Population Medicine, Cardiff University	Co-author; The LEAD trial. The effectiveness of a decision aid on decision making among citizens with lower educational attainment who have not participated in FIT-based colorectal cancer screening in Denmark: a randomised controlled trial. Published in, Patient Education and Counseling. August 2019	Direct, non – financial personal and professional	Declare and participate, will be reviewed in the event that any of the publications forming part of the evidence base under consideration
Adrian Edwards	Professor of General Practice, Division of Population Medicine, Division of Population Medicine, Cardiff University	Co-author; The ability of observer and self-report measures to capture shared decision making in clinical practice. Published BMJ, August 2019	Direct, non – financial personal and professional	Declare and participate, will be reviewed in the event that any of the publications forming part of the evidence base under consideration
Adrian Edwards	Professor of General	Co-author; Efficient development and usability	Direct, non – financial	Declare and participate,

	Practice, Division of Population Medicine, Division of Population Medicine, Cardiff University	testing of decision support interventions for older women with breast cancer. Published Patient Preference and Adherence, 2019	personal and professional	will be reviewed in the event that any of the publications forming part of the evidence base under consideration
Adrian Edwards	Professor of General Practice, Division of Population Medicine, Division of Population Medicine, Cardiff University	Co-author; A descriptive model of shared decision making derived from routine implementation in clinical practice ('Implement-SDM'): qualitative study. Published Patient Education and Counselling, October 2019	Direct, non – financial personal and professional	Declare and participate, will be reviewed in the event that any of the publications forming part of the evidence base under consideration
Adrian Edwards	Professor of General Practice, Division of Population Medicine, Division of Population Medicine, Cardiff University	Co-author; "I'd Like to Have More of a Say Because it's my Body": Adolescents' Perceptions around Barriers and Facilitators to Shared Decision-Making. Published Journal of Adolescent Health Nov 2019	Direct, non – financial personal and professional	Declare and participate, will be reviewed in the event that any of the publications forming part of the evidence base under consideration
Adrian Edwards	Professor of General Practice, Division of Population Medicine, Division of Population Medicine, Cardiff	Co-author; Do published patient decision aids for end-of-life care address patients' decision making needs? A systematic review and critical appraisal. Published Palliative Medicine, June 2019	Direct, non – financial personal and professional	Declare and participate, will be reviewed in the event that any of the publications forming part of the

	University			evidence base under consideration
Adrian Edwards	Professor of General Practice, Division of Population Medicine, Division of Population Medicine, Cardiff University	Co-author; What adolescents living with long-term conditions say about being involved in decision-making about their healthcare: A systematic review and narrative synthesis of preferences and experiences. Published Patient Education & Counselling, Oct 2018	Direct, non – financial personal and professional	Declare and participate, will be reviewed in the event that any of the publications forming part of the evidence base under consideration
Paul Myres Expert witness	Former Lead Making Choices Together, 1000 lives Improvement & Academy of Medical Royal Colleges Wales.	Member SDM Collaborative google group	Direct, non – financial personal and professional	Declare and participate
Paul Myres Expert witness		Lead for Choosing Wisely Wales/ Making Choices together	Direct, non – financial personal and professional	Declare and participate
Dave Tomson Expert witness	Freelance consultant and North Tyneside CCG clinical lead in Patient Centred care, Locality	Provide workshops, lectures, consultancy and development work on shared decision making	Direct, financial	Declare and participate
Dave Tomson Expert witness	Freelance consultant and North Tyneside CCG clinical lead in Patient Centred care, Locality	Co-manages a website (sdmmagicnorth.ncl.ac.uk), which hosts free resources on shared decision making	Direct, financial	Declare and participate

The Chair asked the committee if it wanted any changes made to the minutes of the last meeting. The Committee then agreed that the minutes were a true and accurate account of the meeting.

2. Expert witness; Dave Tomson, Freelance consultant and North Tyneside CCG clinical lead in Patient Centred care

- **Presentation**
- **Q&A**

The Chair introduced DT, Freelance consultant and North Tyneside CCG clinical lead in Patient Centred care, who gave a presentation based on their experience of the most effective approaches and activities to normalise shared decision making in the healthcare system. The committee asked DT a number of questions. The Chair thanked DT for their presentation.

3. Committee discussion

The Chair facilitated a discussion around the evidence presented by DT.

4. Expert witnesses; Maria Gallagher, Person Centred Care Manager, 1000 Lives Improvement, NHS Wales and Paul Myres, Former Lead Making Choices Together, 1000 Lives Improvement & Academy of Medical Royal Colleges Wales.

- **Presentation**
- **Q&A**

The Chair introduced MG, Person Centred Care Manager, and PM, Former Lead of Making Choices Together, from 1000 Lives Improvement & Academy of Medical Royal Colleges Wales, who gave a presentation on their experience of the most effective approaches and activities to normalise shared decision making in the healthcare system. The committee asked MG and PM a number of questions. The Chair thanked MG and PM for their presentation. The committee discussed the information provided by the expert witnesses.

5. Evidence reminder RQ2.1

The Chair introduced JC, Technical Analyst, who provided a reminder of the evidence that has been provided on the most effective approaches and activities to normalise shared decision making in the healthcare system. The Chair thanked JC, for their presentation.

6. Expert witness; Karina Dahl Steffensen, Director Center for Shared Decision Making, Vejle Hospital, Denmark (via video link)

- **Presentation**

<ul style="list-style-type: none"> • Q&A
<p>The Chair introduced KS, Director Center for Shared Decision Making, Vejle Hospital, Denmark, who gave a presentation on their experience, of the most effective approaches and activities to normalise shared decision making in the healthcare system. The committee asked KD a number of questions. The Chair thanked KS, for their presentation. The committee discussed the information provided by the expert witness.</p>
<p>7. Expert witnesses; Rachel Bryers, Person Centred Care Programme Manager, Advancing Quality Alliance (AQuA) and Emma Walker, Associate Director, Safety, Mortality, Academy, Shared Decision Making & Self Management Support, Advancing Quality Alliance (AQuA)</p> <ul style="list-style-type: none"> • Presentation • Q&A
<p>The Chair introduced RB, Person Centred Care Programme Manager, and EW, Associate Director, Safety, Mortality, Academy, Shared Decision Making & Self Management Support from Advancing Quality Alliance (AQuA), who gave a presentation on their experience of the most effective approaches and activities to normalise shared decision making in the healthcare system. The committee asked RB and EW a number of questions. The Chair thanked KS for their presentation. The committee discussed the information provided by the expert witness.</p>
<p>8. Committee discussion and recommendations</p>
<p>The Chair facilitated a discussion around the evidence presented to the committee today by the expert witnesses.</p>
<p>9. AOB</p>
<p>The committee agreed for part of RQ 1.3 that even though the Cochrane review on patient decision aids was being updated, the most recent version would be used since it is unlikely the results will change much and the new version will not publish in time to be used in this guideline. For the risk communication component, the committee agreed it was sensible to update the review of reviews that was undertaken for the NICE Patient Experience Guideline.</p>
<p>10. Summary and next steps</p>
<p>The Chair thanked the committee for their time and contribution to the meeting. The venue, date and time of the next meeting was confirmed.</p>

Date of next meeting: Tuesday 3rd March 2020

Location of next meeting: NICE Offices – Manchester