

## Acne vulgaris: management Committee meeting 2

**Date:** 08/03/2019

**Location:** RCOG, 27 Sussex Pl, Marylebone, London NW1 4RG

**Minutes:** Confirmed

<b>Committee members present:</b>		
Julia Cons (JC) (Chair)		(Present for notes 1 – 10)
Eugene Healy (EH) (Topic adviser)		(Present for notes 1 – 10)
Karen Joy (KJ)		(Present for notes 1 – 10)
Rebecca Penzer-Hick (RPH)		(Present for notes 1 – 10)
Mohammed Rafiq (MR)		(Present for notes 1 – 10)
Julia Schofield (JKS)		(Present for notes 1 – 10)
Jay Stone (JS)		(Present for notes 7 – 10)
Jane Wilcock (JW)		(Present for notes 1 – 10)
Damian Wood (DW)		(Present for notes 1 – 10)

<b>In attendance:</b>		
Catrina Charlton (CC)	NICE Guideline Commissioning Manager	(Present for notes 1 – 10)
Rachel Marshall (RM)	NGA Guideline Lead	(Present for notes 1 – 10)
Stephen Murphy (SM)	NGA Clinical Adviser	(Present for notes 1 – 9)
Zenette Abrahams (ZA)	NGA Project Manager	(Present for notes 1 – 10)
Linyun Fou (LF)	NGA Senior Systematic Reviewer	(Present for notes 1 – 10)
Eva Gonzalez (EG)	NGA Systematic Reviewer	(Present for notes 1 – 10)
Shalmali Deshpande (SD)	NGA Systematic Reviewer	(Present for notes 1 – 10)
Ifigeneia Mavranouzouli (IM)	NGA Health Economist	(Present for notes 1 – 10)
Benjamin Purchase (BP)	NGA Health Economist	(Present for notes 1 – 10)
Stephanie Arnold (SA)	NGA Information Specialist	(Present for notes 9 – 10)

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#### 1. Welcome

The Chair welcomed the committee members and attendees to the second meeting on Acne vulgaris: management.

The committee members and attendees introduced themselves.

The Chair informed the group that no apologies had been received.

The Chair outlined the objectives for the meeting.

#### 2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was acne vulgaris: management.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting. No new interests were declared.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

#### 3. Minutes of last meeting

The committee agreed and signed off the web minutes of the last meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

#### 4 – 6. Presentations

##### 4. Guideline timetable

The Chair introduced Rachel Marshall (RM), NGA Guideline Lead, who presented an update on the guideline timetable.

RM took questions from the group.

##### 5. Introduction to NICE evidence reports

Linyun Fou (LF), NGA Senior Systematic Reviewer, gave a presentation on introduction to NICE evidence reports to the committee.

LF took questions from the group.

##### 6. Introduction to Network meta-analysis (NMA)

Ifigeneia Mavranouzouli (IM), NGA Health Economist, gave a presentation on

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introduction to NMA to the committee.

IM took questions from the group.

#### **7. Health economic plan and priorities**

Benjamin Purchase (BP), NGA Health Economist, presented the draft health economic plan and priorities. The committee reviewed and agreed the priority review topics for economic analysis.

BP took questions from the group.

#### **8. Prioritisation of review questions for NMA**

IM, NGA Health Economist, presented the prioritisation of review topics for NMA. The committee discussed and agreed the priority topics for NMA.

#### **9. Protocol for draft review question 8.1 Isotretinoin & 7.1 Corticosteroids**

LF, NGA Senior Reviewer, presented the draft protocol for RQ8.1 Isotretinoin including RQ7.1 Corticosteroids to the committee for review. The committee discussed the protocols, and agreed revisions to the draft Corticosteroids protocol.

#### **10. Any other business**

The Chair thanked everyone for their presentations.

There were no further issues to discuss and the Chair closed the meeting.

**Date of next meeting:** 26/04/2019

**Location of next meeting:** RCOG, 27 Sussex Pl, Marylebone, London NW1 4RG