Antenatal Care Guideline Committee

Date: 01st November 2018

Location: Council Chamber

Minutes: Confirmed

Committee members present:	
Kate Harding (KH) (Chair)	(Present for notes 1 – 9)
Abigail Holmes (AH) (Topic Advisor)	(Present for notes 1 – 9)
Caroline Star (CS)	(Present for notes 1 – 8)
Maria Clark (MC)	(Present for notes 7 – 9)
Denise Lightfoot (DL)	(Present for notes 1 – 9)
Melanie Barnes (MB)	(Present for notes 1 – 9)
Sam Chenery-Morris (SCM)	(Present for notes 1 – 9)
Mairead Black (MB)	(Present for notes 1 – 9)
Inass Osman (IO)	(Present for notes 1 – 9)
Nisreen A Alwan (NA)	(Present for notes 1 – 9)
Luisa Pettigrew (LP)	(Present for notes 1 – 6)

In attendance:		
Vanessa Delgado Nunes (VDN)	Guideline Lead	(Present for notes 1 – 9)
Hannah Cannon (HC)	Project Manager	(Present for notes 1 – 9)
Linyun Fou (LF)	Senior Systematic Reviewer	(Present for notes 1 – 9)
May Oo Khin (MOK)	Systematic Reviewer	(Present for notes 1 – 9)
Sarah Palombella	Senior Medical Editor	(Present for notes 1 – 8)
Caroline Keir (CK)	Guidelines Commissioning Manager	(Present for notes 1 – 9)
Alaa Abd-Alrazaq (AA)	Systematic Reviewer	(Present for notes 1 – 9)

Apologies:	
Ceri Phillips (CP)	GC member
Yana Richens (YR)	GC member
James Hawkins (JH)	NGA team
Elsie Hasler (EH)	NGA team

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the third meeting on Antenatal Care. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: Agreeing draft recommendations for 11.3 & 11.2 and finalising protocols for 2.3 & 2.4, 2.1 and 1.5

Introductions

The Chair led round the table introductions for the group.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Antenatal Care.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

The Chair and the Guideline Lead noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

4. Presentations

The Chair introduced Sarah Palombella, the Senior Medical Editor at NICE, who gave a presentation on the role of the NICE Lead Editor.

Sarah Palombella took questions from the group.

The Committee thanked Sarah for her presentation and contribution to the development of the guideline.

5. Evidence review 11.3

The Chair introduced the systematic reviewer, May Oo Khin, who presented the evidence for 11.3 on interventions for the treatment of vaginal discharge. May took questions from the group.

The committee were presented with evidence and then drafted recommendations and the rationale and impact sections of the evidence report

6. Evidence review 11.2

The Chair introduced the systematic reviewer, Alaa Abd-Alrazaq, who presented the evidence for 11.2 on interventions for the treatment of heartburn. Alaa took questions from the group.

The committee were presented with evidence and then drafted recommendations and the rationale and impact sections of the evidence report

7. Protocol discussion

The Chair introduced Linyun Fou who led a discussion with the committee to finalise and sign off protocol 1.5 How effective and safe is the support provided by antenatal classes and groups?

8. Protocol discussion

Linyun Fou led a discussion with the committee to finalise and sign off protocol 2.1 What is the most effective and safe method for women to access antenatal care?

9. Any other business

There was no other business to discuss and the Chair closed the meeting.

Date of next meeting: 6th December 2018

Location of next meeting: RCOG