

#### 4.0.03 DOC Cmte minutes

- **Principle** – record the Committee meeting attendance, running, discussions
- **Links to include** – none
- **Attachments to include** – none
- **Info to include** – guideline title; meeting date/location; status of minutes (draft/confirmed); attendees; observers; apologies; agenda items and related discussions; declarations of interest; date of next meeting



### Antenatal Care Committee meeting

**Date:** 12/06/2019 Day 1 of 2

**Location:** RCOG L5

**Minutes:** Draft

<b>Committee members present:</b>	
Kate Harding	Present notes 1-5
Abigail Holmes	Present notes 1-5
Caroline Star	Present notes 1-5
Maria Clark	Present notes 1-5
Denise Lightfoot	Present notes 1-5
Melanie Barnes	Present notes 1-5
Nisreen A Alwan	Present notes 1-5
Ceri Phillips	Present notes 1-5
Inass Osman	Present notes 1-5
Mairead Black	Present notes 1-5
Joanna Girling (co-opted member)	Present notes 3

<b>In attendance:</b>		
Maija Kallioinen	NGA Guideline Lead	Present notes 1-5
Linyun Fou	NGA Senior Systematic Reviewer	Present notes 1-5
Shalmali Deshpande	NGA Systematic Reviewer	Present notes 1-5
Olakunle Kayode	NGA Systematic Reviewer	Present notes 1-5
Benjamin Purchase	NGA Health Economist	Present notes 1-5

#### 4.0.03 DOC Cmte minutes

Stephen Murphy	NGA Clinical Advisor	Present notes 1-5
Hannah Cannon	NGA Project Manager	Present notes 1-5

<b>Observers:</b>	
Hadil Al-Etabi	NGA Project Manager
<b>Apologies:</b>	
Sam Chenery-Morris	GC member
Yana Richens	GC member

### 1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to Day 1 of 2 for the 8<sup>th</sup> meeting on antenatal care guideline. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: drafting recommendations for reviews 2.3 on the timing of antenatal booking appointment, 2.4 on the number of antenatal care appointments and 2.10 risk factors for venous thromboembolism, and signing off the protocol for review 3.1 on using ultrasound to estimate gestational age.

### 2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was antenatal care.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Inass Osman declared that she is part of the Scottish government's stillbirth group where the topic of sleep position has been discussed.

The Chair and a senior member of the Developer's team noted that the interest declared did not prevent the attendees from fully participating in the meeting.

### 3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the

#### 4.0.03 DOC Cmte minutes

last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

#### 4. Presentations

The Chair introduced Shalmali Deshpande, Systematic Reviewer, who gave a presentation on evidence for **review 2.3** When should the first antenatal booking appointment occur? and **review 2.4** Is a reduced number of antenatal appointments as effective as standard care?

Shalmali took questions from the group.

The committee then drafted recommendations for reviews 2.3 and 2.4.

The Chair introduced Olakunle Kayode, Systematic Reviewer, who gave a presentation on evidence for **Review 2.10** What are the risk factors for venous thromboembolism in pregnant women?

Kunle took questions from the group.

The committee agreed to revisit this topic in the October meeting.

The Chair introduced Linyun Fou, Senior Systematic Reviewer, who gave a presentation on **protocol 3.1** What is the accuracy of using ultrasound in pregnancy at different time points up to 25+6 weeks in estimating gestational age?

Lin took questions from the group.

The committee agreed to continue working on the protocol for 3.1.

The Chair introduced Benjamin Purchase, Health Economist, who gave an update on the health economic model for pelvic girdle pain. Ben took questions from the group.

The Chair thanked Shalmali, Kunle, Lin and Ben for their presentations and contribution to the development of the guideline.

#### 5. Any other business

There was no other business for discussion.

#### 4.0.03 DOC Cmte minutes

### Antenatal Care Committee meeting

**Date:** 13/06/2019 Day 2 of 2

**Location:** RCOG U1

**Minutes:** Draft

<b>Committee members present:</b>	
Kate Harding	Present notes 1-3
Abigail Holmes	Present notes 1-3
Stephen Murphy	Present notes 2-3
Caroline Star	Present notes 1-3
Maria Clark	Present notes 1-3
Denise Lightfoot	Present notes 1-3
Melanie Barnes	Present notes 1-3
Nisreen A Alwan	Present notes 1-3
Ceri Phillips	Present notes 1-3
Inass Osman	Present notes 1-3
Mairead Black	Present notes 1-3

<b>In attendance:</b>		
Maija Kallioinen	NGA Guideline Lead	Present notes 1-3
Linyun Fou	NGA Senior Systematic Reviewer	Present notes 1-3
James Hawkins (via VC)	NGA Senior Health Economist	Present notes 2
Elise Hasler (via VC)	NGA Information Scientist	Present notes 2
Shalmali Deshpande	NGA Systematic Reviewer	Present notes 1-3
Olakunle Kayode	NGA Systematic Reviewer	Present notes 1-3
Benjamin Purchase	NGA Health Economist	Present notes 1-3
Hannah Cannon	NGA Project Manager	Present notes 1-3
Cristina Visintin	UK NSC	Present note 3

<b>Observers:</b>
-------------------

#### 4.0.03 DOC Cmte minutes

Hadil Al-Etabi	NGA Project Manager
<b>Apologies:</b>	
Sam Chenery-Morris	GC member
Yana Richens	GC member
John Marshall	UK NSC
Caroline Keir	NICE Guideline Commissioning Manager

### 1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to day 2 of the 8th meeting on antenatal care guideline. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: signing off recs and rationale and impact sections that have come back from the NICE editor, and signing off protocols 4.1 on fetal growth monitoring and 4.2 monitoring of fetal wellbeing and discussing formal consensus method.

### 2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was antenatal care.

The Chair asked everyone to verbally declare any interests that have arisen since the previous day. No new declarations were made.

### 3. Presentations

The Chair introduced Maija Kallioinen, Guideline Lead, who presented the editor's changes to the draft recommendations and rationale and impact sections in the guideline.

The committee reviewed the edits and made some additional amends.

The Chair introduced Linyun Fou, Senior Systematic Reviewer, who presented the protocol 4.1 What techniques (for example, symphysio fundal height measurements and ultrasound) are effective in monitoring fetal growth during pregnancy?).

#### 4.0.03 DOC Cmte minutes

Lin took questions from the group.

The committee then signed off the protocol.

The Chair introduced Benjamin Purchase, Health Economist, who gave a presentation on health economic model in the 2008 guideline for review 4.1 on fetal growth. Ben took questions from the group.

The Chair introduced Linyun Fou, Senior Systematic Reviewer, who presented the protocol 4.2 What techniques (for example, fetal movement reporting and ultrasound) are effective in monitoring fetal wellbeing, and identifying problems, during pregnancy?

Lin took questions from the group.

The committee then signed off the protocol.

The Chair introduced Linyun Fou, Senior Systematic Reviewer, who gave a presentation on formal consensus method.

Lin took questions from the group.

The Chair thanked Maija, Lin and Ben for their presentations and contribution to the development of the guideline.

#### **Any other business**

The plans for the next meeting were shared with the Committee.

**Date of next meeting:** 22/07/2019

**Location of next meeting:** RCOG