

Tobacco Suite – Public Health Advisory Committee meeting 4
Date: 02/07/19

Location: Avonmouth House, London

Minutes: Confirmed

Committee members present:		
John Macleod (Chair)		(Present for notes 1-15)
Derek Ward		(Present for notes 1-13)
Rachel Chapman		(Present for notes 1-15)
Ruairidh Milne		(Present for notes 1–7)
Ann Nevinson		(Present for notes 1–7)
David McDaid		(Present for notes 1-15)
Stuart Lines		(Present for notes 1-15)
Sanjay Agrawal (Topic Expert)		(Present for notes 1-13)
Gary Bickerstaffe (Topic Expert)		(Present for notes 1-15)
John Britton (Topic Expert)		(Present for notes 1-13)
Tim Coleman (Topic Expert)		(Present for notes 1-13)
Arran Woodhouse (Topic Expert)		(Present for notes 1-15)
Matthew Alford (Topic Lay member)		(Present for notes 1-13)
Jo Locker (Public Health England Topic Adviser)		(Present for notes 1-15)

In attendance:		
Robby Richey	Technical Adviser	(Present for notes 1-15)
Olivia Crane	Technical Analyst	(Present for notes 1-15)
Anita Sangha	Technical Analyst	(Present for notes 1-15)
Debra Hunter	Project Manager	(Present for notes 1-15)
Sarah Willett	Associate Director	(Present for notes 9-15)
Lesley Owen	Health Economic Technical Adviser	(Present for notes 1-15)
Clifford Middleton	Guideline Commissioning Manager	(Present for notes 1-8)
Chris Bartlett	York Health Economic Consortium	(Present for notes 7-15)

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Observers:

Catrin Austin	(Present for notes 3–15)
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Apologies:

Sharon Hopkins	Committee Chair
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1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 4th meeting on Tobacco suite: preventing uptake, promoting quitting and treating dependence (update). The Committee members and attendees introduced themselves.

No members of the public were in attendance to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Tobacco suite: preventing uptake, promoting quitting and treating dependence (update)

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Rachel Chapman	Public Health Specialty Registrar	Working with PHE on smoking cessation services for people from BAME groups	Direct – non-financial personal and professional	No action required

The Chair and a senior member of the Developer's team noted that the interests declared above did not prevent the attendees from fully participating in the meeting.

The Chair and a senior member of the Developer's team noted due to an interest

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already declared previously, that the following member would not participate in a part of the meeting:

- Tim Coleman is unable to participate in drafting of recommendations relating to review question 5.1

3. Minutes of last meeting

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentations

The Chair introduced Olivia Crane, Technical Analyst, who gave a presentation on progress of the guideline and the next steps. She outlined how we will deal with existing recommendations as this update is an amalgamation of a number of tobacco related guidelines.

Olivia took questions from the group.

5. Review Question 5.1 Evidence reviews for opt-out stop smoking support

Anita Sangha, Technical Analyst, presented the evidence on the review question above.

6. The committee discussed the evidence presented for 5.1 and were given the opportunity to ask questions.

7. The committee then discussed and drafted recommendations based on the evidence presented

8. Amalgamation of the guideline

Olivia Crane outlined the existing recommendations and the agreed amalgamation approach the guideline will take. Olivia took questions and addressed queries from the group.

9. Overview of the economic evidence underpinning the guideline

The Chair introduced Chris Bartlett, York Health Economic Consortium (YHEC), who presented the cost effectiveness evidence for the sections of the guidelines around preventing uptake.

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The committee then discussed this evidence and no recommendations were drafted

10. Economic modelling

Lesley Owen provided the committee with an update on the economic modelling following a meeting of the economic subgroup which had taken place since the previous committee meeting.

The findings were discussed, and Lesley took questions from the group

11. Review Question 6.2 Evidence reviews for barriers and facilitators to using e-cigarettes for cessation or harm reduction

Olivia Crane presented the evidence on the review question above.

12. The Committee then discussed the issues presented in relation to this guideline.

13. No recommendations were drafted at this time as the committee would like to consider this alongside evidence to be presented at a later meeting.

14. Existing recommendations

Olivia Crane presented the existing recommendations relating to e-cigarettes. The committee discussed and agreed no changes were to be made.

15. Review of the day and any other business.

Areas in which the committee may request cop-opted support was discussed and agreed.

The Chair summarised the discussions and agreements, thanking everyone for their continued support and participation and closed the meeting.

Date of next meeting: 24/9/19

Location of next meeting: NICE London offices