

Disabled children and young people up to 25 with severe complex needs Committee meeting

Date: 07/11/2019

Location: Broadway House, Tothill Street, Westminster, London, SW1H 9NQ

Minutes: Confirmed

Committee members present:	
David Croisdale-Appleby (Chair)	Present for notes 1-6
Clare Allen-Mulroy	Present for notes 1-6
Wendy Brotherton	Present for notes 1-5
Louisa Joyce	Present for notes 1-6
Rosie Hallett	Present for notes 1-6
Jacqui Turner	Present for notes 1-6
Lauren Roberts	Present for notes 1-6
Theodor Sergiou	Present for notes 1-6
Katherine Taylor	Present for notes 1-5
Dominic Wall (Topic Advisor, Education)	Present for notes 1-6
Trudy Ward	Present for notes 1-6
Elizabeth Stanley	Present for notes 1-6
Jonathan Higham	Present for notes 1-6
Caroline Coady (Topic Advisor, Social Care)	Present for notes 1-6
Yasmin Khan (Topic Advisor, Health)	Present for notes 1-6

In attendance:		
Moira Mugglestone	NGA Director of Methodology	Present for notes 1-6
Nathan Bromham	National Guideline Alliance (NGA) Senior Systematic Reviewer	Present for notes 1-6
Katriona O'Donoghue	NGA Systematic Reviewer	Present for notes 1-6
Laura O'Shea	NGA Systematic Reviewer	Present for notes 1-6
Hadil Al-Etabi	NGA Project Manager	Present for notes 1-6
Bridget Warr	NGA Social Care	Present for notes 1-6

	Advisor	
Clifford Middleton	NICE Guidelines Commissioning Manager	Present for notes 4-6

Observers:	
None	

Apologies:	
Branwen Mann	Committee member
Timothy Reeves	NGA Information Scientist
Eric Slade	NGA Senior Health Economist

1. Welcome and objectives for the meeting
<p>The Chair welcomed the Committee members and attendees to the third GC meeting on Disabled children and young people up to 25 with severe complex needs: integrated service delivery and organisation across health, social care and education.</p> <p>The Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The Chair outlined the objectives of the meeting, which included:</p> <ul style="list-style-type: none"> • Searches- Date and Geographic restrictions • Finalising review protocols • Starting to draft review protocols for remaining review questions.
2. Confirmation of matter under discussion, and declarations of interest
<p>The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was Disabled children and young people up to 25 with severe complex needs: integrated service delivery and organisation across health, social care and education.</p> <p>The Chair asked everyone to verbally declare any interests.</p> <p>The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.</p>

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Dominic Wall	Committee Member	My paper has the working title 'A headteacher's perspective' and will review incidents of harm or near miss in special schools, reported to Special Schools Voice, within the context of the existing statutory framework for service delivery, and highlighting the evidence submitted to, and reported by, the Education Select Committee in their publication in October 2019.	TBC	Declare and participate
Kate Taylor	Committee Member	Director H4L limited - limited company through which my husband runs his bicycle shop business and bike fitting. Any key note speaking as health expert invoiced through this company.	financial professional and personal	Declare and participate
Kate Taylor	Committee Member	Substantive role NHS Devon CCG, currently undertaking an honorary contract for 6 months for NHS England and Improvement for a Neurosurgery project across Devon and Cornwall. Contract subject to confirmation.	financial professional and personal	Declare and participate
Trudy Ward	Committee Member	TBC	TBC	TBC
Caroline Coady	Committee Member	TBC	TBC	TBC
Theo sergiou	Committee Member	TBC	TBC	TBC
Yasmin Khan	Committee Member	Presentation on NICE Process to conference at University of Mexico	Direct – non-financial professional and personal	Declare and participate

3. Minutes of last meeting

The committee agreed and signed off the web minutes of the last meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentations

The Chair introduced Laura O'Shea, NGA systematic reviewer and Katriona O'Donoghue, NGA systematic reviewer who together gave an update on the Searches- Date and Geographic restrictions

The Chair introduced Nathan Bromhan NGA Senior Systematic Reviewer, who presented updates on protocols 9.1, 2.1, 3.1 and 4.1 Nathan took questions and input from the group.

The Chair introduced Laura O'Shea, NGA systematic reviewer and Katriona O'Donoghue, NGA systematic reviewer who together developed protocols 1.2, 7.1 and 8.1

The Chair introduced Laura O'Shea, NGA systematic reviewer and Katriona O'Donoghue, NGA systematic reviewer who together developed protocols 8.2 and 9.1

The Chair introduced Nathan Bromham, NGA Senior Systematic Reviewer, who gave a presentation on Topic groups, Nathan took questions from the group.

5. Questions and discussion

The Committee discussed the draft review protocols and were given the opportunity to ask questions.

6. Any other business

There was no other business.

Date of next meeting: 14 & 15 January 2020

Location of next meeting: RCOG, London