

**Integrated health and social for people experiencing homelessness
recurrence Guideline Committee Meeting 4**

Date: 28th April 2021

Location Virtual meeting via Microsoft Teams

Minutes: Final

Committee members present:	
Rachel Johns (Chair)	Present for notes 1-7
Al Story (Topic Advisor)	Present for notes 4-7
Andrew Hayward (Topic Advisor)	Present for notes 2-7
Colm Gallagher	Present for notes 1, 3-7
Claire McGinley	Present for notes 1-7
Gareth Webber	Present for notes 1-7
Lucy Chiddick	Present for notes 1-4
Colin Morrison	Present for notes 1-7
Fran Busby	Present for notes 1-7
Simon Cribbens	Present for notes 1-4
Rebecca Pritchard	Present for notes 1-7
Andrea Williamson	Present for notes 1-7
Shona Duffy	Present for notes 1-7
Tilly Scott	Present for notes 1-7
Shannon Johnstone	Present for notes 1-7
Karen Kavivi Harrison	Present for notes 1-7
Jonathan Rees	Present for notes 1-7

In attendance:		
Melissa Bolessa	NGA Project Manager	Present for notes 1-7
Maija Kallioinen	NGA Guideline Lead	Present for notes 1-7
Jennifer Francis	NGA Senior Systematic Reviewer	Present for notes 1-7
Suhayl Kassam	NGA Systematic Reviewer	Present for notes 1-7
Eric Slade	NGA Senior Economist	Present for notes 1-7
Timothy Reeves	NGA Information Scientist	Present for notes 4-7
Bridget Warr	NGA Social care Advisor	Present for notes 3-7
Nick Staples	NICE Guideline Commissioning Manager	Present for notes 1-7
Catharine Baden-Daintree	NICE Senior Content Editor	Present for notes 1-7

Apologies:

Rachel Dukes (GC member)

Jez Stannard (GC member, Public Health England)

Shalmali Deshpande (NGA Systematic Reviewer)

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 4th guideline committee meeting on Integrated health and social care for people experiencing homelessness.

The Chair informed the Committee of the apologies received, which are noted above.

The Chair reminded all present that the Committee is independent and advisory, that its decisions and recommendations to NICE do not represent final NICE guidance, and that they may be changed as a result of public consultation.

The Chair outlined the objectives of the meeting and discussed the meeting etiquette for the virtual meeting.

2. Confirmation of matter under discussion, and declarations of interest

GC members were asked to submit new declarations to the Project Manager after the meeting.

Name	Role	Declaration of interest	Type of interest	Decision taken
Fran Busby	GC member	Grant awarded to my team from PHE for substance misuse treatment for rough sleepers	Financial interest	Declare and participate. Agreed by GL in April 2021. Rationale: No personal benefit, specific clinical treatments are not covered by this guideline and the interest is unlikely to lead to a direct impact on the development of the recommendations.
Lucy Chiddick	GC member	Member of RCGP Standing Group Health Inequalities	Non-financial professional or personal interest	Declare and participate Agreed by GL and NICE at recruitment Rationale: This role may cover discussions of the same areas as the guideline, but benefit of expertise likely to outweigh risks and is

				unlikely to lead to a direct impact on the development of the recommendations.
Simon Cribbens	GC member	In my professional role I have become responsible for contracting a service provided the Find and Treat service. The Contract exist between the City of London Corporation and UCLH (host body for Find and Treat). Al Story – member of the guideline committee – is the clinical lead for Find and Treat.	Indirect interest	Declare and participate Agreed by GL in March 2021 Rationale: Unlikely to have any impact on the development of guideline recommendations.
Simon Cribbens	GC member	The City of London has been grant funded £4.7m and has further bids for an additional £0.9m to commission a range of pan-London substance misuse services. The funding was secured through collaborative bidding with PHE London and the GLA. Providers included a NHS Trust and specialist provider organisations. It includes delivery by the Find and Treat team - already declared I am the accountable officer for this commissioning at the City Corporation.	Non-financial professional or personal interest	Declare and participate Agreed by GL in April 2021 Rationale: This activity is part of the committee member's professional role and is unlikely to have any impact on the development of guideline recommendations.
Shona Dufy	GC member	I will be providing a 10-minute talk as a guest speaker at a 'safeguarding homeless people' event facilitated by the Faculty of Inclusion Health and Pathway UK. The talk involves talking about the practicalities and barriers to safeguarding homeless people in a hospital setting and my role.	Non-financial professional or personal interest	Declare and participate Agreed by GL in May 2021 Rationale: The talk is about discussing her day job/role, does not relate to the guideline development. Not expected to have an impact on the recommendations.
Andrea Williamson	GC member	Member of Pathway, homelessness charity	Non-financial professional or personal interest	Declare and participate Agreed by GL in April 2021 Rationale: This role may

				cover same areas as the guideline, but benefit of expertise likely to outweigh risks and is unlikely to lead to a direct impact on the development of the recommendations.
Andrea Williamson	GC member	Give talks to peers, policy makers, trainees and students about homelessness and related topics	Non-financial professional or personal interest	<p>Declare and participate</p> <p>Agreed by GL in April 2021</p> <p>Rationale: No payments received. The talks may cover same areas as the guideline, but benefit of expertise likely to outweigh risks and is unlikely to lead to a direct impact on the development of the recommendations.</p>
Andrea Williamson	GC member	Lead on ongoing research about low engagement in health care (all population groups)	Non-financial professional or personal interest	<p>Declare and participate</p> <p>Agreed by GL in April 2021</p> <p>Rationale: Whilst related to the topics covered by this guideline, this is not specific to the topic of the guideline population and benefit of expertise likely to outweigh risks and is unlikely to lead to a direct impact on the development of the recommendations.</p>
Andrea Williamson	GC member	Potentially if this guideline generates further research questions needing answered then colleagues who I collaborate with and other peers may benefit from a research policy response (eg NIHR)	Indirect interests	<p>Declare and participate</p> <p>Agreed by GL in April 2021</p> <p>Rationale: It's possible that research that is recommended by the committee will be funded and involves the committee member's colleagues. However, this is unlikely to lead to a direct impact on the development of the research recommendations.</p>
3. Minutes of the last meeting				
The minutes from the last meeting were approved and accurate, no amendments				

were made.

4. Presentations

Morning presentations

The Chair introduced Maija Kallioinen, NGA Guideline Lead who spoke to the Committee about the potential additional targeted consultation with people with lived experience. The Chair thanked Maija for her work.

The Chair introduced Jennifer Francis, NGA Senior Systematic Reviewer who presented to the Committee the principles of making research recommendations. Jennifer took questions from the group. The Chair thanked Jennifer for her presentation.

The Chair introduced Maija Kallioinen, NGA Guideline Lead who led a discussion on draft recommendations based on evidence review A: Access and engagement and the topic group's work. The Chair thanked Maija and the topic group for their work.

Afternoon presentations

The Chair introduced Suhayl Kassam, NGA Systematic Reviewer, who gave a presentation on evidence review B: Joining up health and social care. The Committee discussed the evidence and Suhayl took questions from the group. The Committee started to draft recommendation based on the evidence. The Chair thanked Suhayl for his presentation.

The Chair then introduced Eric Slade, NGA Senior Economist led a discussion with the Committee about the economic priorities of the guideline and re-evaluation of the economic plan in light of available evidence. Eric Slade took questions from the group. The Chair thanked Eric for his work.

5. Questions and discussion

The Committee discussed:

- Potential additional targeted consultation with people with lived experience.
- The principles of making research recommendations.
- Draft recommendations based on evidence review A and topic group's work.
- Evidence and draft recommendations based on review B.
- Economic plan in light of available evidence.

6. Any other business

The committee were reminded that the next meeting will be held virtually.

