

Safe prescribing and withdrawal management Committee meeting 7

Date: 07 08 2020

Location: Virtual Meeting: Zooms

Minutes: Final

| Committee members present: | | |
|-----------------------------------|--|---------------------------|
| Kelly: Deirdre (Chair) | | (Present for notes 1 – 7) |
| Stannard: Cathy (Topic adviser) | | (Present for notes 1 – 7) |
| Buitendach: Mark | | (Present for notes 1 – 7) |
| Davies: Emma | | (Present for notes 1 – 7) |
| Ellis: Benjamin | | (Present for notes 1 – 7) |
| Foell: Jens | | (Present for notes 1 – 7) |
| Montagu: Luke | | (Present for notes 1 – 7) |
| Trewern: Louise | | (Present for notes 1 – 7) |
| Watson: Caroline | | (Present for notes 1 – 7) |

| In attendance: | | |
|-----------------------|--|---------------------------|
| Carville: Serena | NGC, Associate Director, Guideline Lead | (Present for notes 1 – 7) |
| Diaz: Tamara | NGC, Project Manager | (Present for notes 1 – 7) |
| Terrazas-Cruz: Emily | NGC, Senior Research Fellow | (Present for notes 1 – 7) |
| Vasileiou: Melina | NGC, Research Fellow | (Present for notes 1 – 7) |
| Keir: Caroline | NICE, Guideline Commissioning Manager | (Present for notes 1 – 7) |

| Cooptees: | | |
|-------------------|--|---------------------------|
| Andre Geel | | (Present for notes 1 – 7) |
| Observers: | | |
| None | | N/A |
| Apologies: | | |
| Montagu: Luke | | |

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 7th meeting of the safe prescribing and withdrawal management guideline committee and thanked them for their participation.

The Chair informed the Committee that apologies had been received from Luke Montagu.

The Chair outlined the objectives of the meeting, which included: presenting the evidence review for withdrawal interventions (opioids), reviewing the draft recommendations for the patient information and support review and agreeing on the draft review protocol for the withdrawal symptoms question.

2. Declarations of interest

The Chair invited Committee members to verbally declare any new conflicts that would have arisen following their recruitment. No new conflicts of interest were declared.

| Name | Job title, organisation | Declarations of Interest, date declared | Type of interest | Decision taken |
|------|-------------------------|---|------------------|----------------|
| Nil | Nil | Nil | Nil | Nil |

The Chair and a senior member of the Developer's team noted that the interests declared at previous meetings did not prevent attendees from fully participating in the meeting.

3. Minutes of the previous meeting

The committee agreed that the minutes of GC 06 were an accurate record of the previous virtual meeting.

4. Draft recommendations

The committee revised draft recommendations on the provision of patient information and support. The draft summary of the committee's discussion, linking the evidence to the recommendations will be completed and circulated ahead of the next meeting.

5. Review protocol

Emily Terrazas-Cruz led committee discussions on the review protocol for the withdrawal symptoms question.

6. Evidence review

Richard Clubbe and Melina Vasileiou led committee discussions on the withdrawal interventions. The committee drafted recommendations after discussing the evidence.

7. Any other business

There being no further business the meeting ended at 1530.

Date of next meeting: 30 September 2020

Location of next meeting: Zoom Virtual Meeting Platform