

NICE Collaborating Centre for Social Care

Social care of older people with multiple long-term conditions Guideline Development Group meeting 7

Monday 13th October 2014, 10.30am – 3.00pm
SCIE Offices, Shared Meeting Space, 206 Marylebone Rd, London NW1 6AQ

Minutes

Guideline Development Group Members	
Name	Role
Ann Macfarlane (AM)	Service user
Belinda Black (BBI)	Care home provider
Bernard Walker (BW)	GDG Chair
Beth Britton (BBr)	Carer
Chris Wood (CW)	Researcher
Deborah Read (DRe)	Social worker
Diana Robinson (DRo)	Service user and carer
Gillian Crosby (GC)	Researcher
Jeremiah Kelleher (JK)	Local authority manager
Karin Tancock (KT)	Occupational therapist
Kevin Minier (KM)	Carer
Lelly Oboh (LO)	Consultant pharmacist

The NCCSC is a collaboration led by SCIE



Maggie Winchcombe (MW)	Occupational therapist
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Other invitees		
Name	Role	Organisation
Beth Anderson (BA)	Senior Lead	NCCSC (SCIE)
Palida Teelucknavan (PTe)	Project Manager	NCCSC (SCIE)
Deborah Rutter (DRu)	Lead Systematic Reviewer	NCCSC (SCIE)
Marija Trachtenberg (MT)	Economist	NCCSC (PSSRU)
Carol Vigurs (CV)	Systematic Reviewer	NCCSC
Naila Dracup (ND)	Information specialist	NCCSC
John McLean (JM)	Programme Manager	NICE

Apologies	
Name	Organisation
Amanda Edwards (AE)	NCCSC
Isabel Quilter (IQ)	NCCSC
Ann Workman (AW)	GDG member (Local authority manager)
Janet Reynolds (JR)	GDG member (Social worker)
Philippa Thompson (PTh)	GDG member (Home care provider)

No	Agenda Item	Minutes for NICE website	Action/Owner
1.	Welcome, apologies & DOIs	<p>BW welcomed all attendees to the meeting and apologies were noted as above.</p> <p>BW also informed the group that a new GDG member, Ann Workman (AW) has been appointed to replace Kim Curry who recently resigned from the GDG. AW has given apologies for this meeting but will attend the next meeting.</p> <p><i>Declaration of interests:</i></p> <p>DRO declared a new interest: appointed as a GDG member on the new</p>	Action 1: BBr to send all declared interests to date to PTe.

		<p>Clinical Guideline on 'Care of the dying adult'.</p> <p>BBr noticed that some interests were missing from the DOI summary table and will forward all interests that have been declared to date to PTe who will then add them and submit a form detailing all of them.</p>	
2.	Minutes and matters arising	<p>Some corrections were noted on the minutes.</p> <p>BA provided a brief update on the actions from the last meeting and clarified the approach that had been taken to searching, following a GDG member's query.</p> <p>All other actions were completed and the GDG Chair accepted the minutes to be an accurate account of the meeting.</p>	Action 2: PTe to amend minutes.
3.	Service user views: What actions should be included in the guideline that would ensure these issues are addressed?	<p>AM showed a film clip on people living with dementia from a service user's perspective to provide context. This was then followed by a group discussion about how to ensure the guideline is person-centred and also supports carers. From this discussion, the GDG agreed a number of specific issues that the guidance should address.</p>	
4.	Evidence on Self-management support (Q2.1.5)	<p>The GDG reviewed the evidence on Self-management support. This was then followed by a group discussion.</p>	
4a.	Case study on self-management of medicines	<p>LO provided a presentation for context. It described some of the challenges in respect of management of medicines and highlighted the importance of having a personalised solution reflecting the individual's and family's needs, It also highlighted the need for better assessment and support of health professionals such as GPs.</p> <p>This was also a good indication for dissemination and adoption. PTe will ensure that this is added to the D&A issues log.</p>	Action 5: PTe to add this to the D&A issues log.
5.	Economic evidence	<p>The GDG reviewed the economic evidence on Self-management support and Assessment and planning of care. This was then followed by a group discussion and agreement of MT's proposed next steps for the economic work.</p>	
5.	Recommendations	<p>The GDG were divided into 3 groups to draft some recommendations informed by the evidence statements.</p>	

6.	Reflections of the day & AOB	The GDG Chair rounded up the day with a key message on the importance of the relationship between the carer and the individual. There was no other business.	
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Appendix A: Social care of older people with multiple long-term conditions Guideline Development Group: Register of interests

Name	Personal pecuniary interest	Personal family interest	Non-personal pecuniary interest	Personal non-pecuniary interest
Philippa Thompson	None	None	None	Member of the English steering committee of the Campaign for a Fair Society – campaigning for a fair approach to welfare provision for disabled people.
Ann McFarlane	None	None	<p>Work for: Care Quality Commission on work commissioned by Age UK Trustee at SCIE Ad hoc, usually one-day assignments, often for non-payment, only travel expenses, with NHS, DoH.</p> <p>At local level in Kingston upon Thames, Patron of Kingston Centre for Independent Living: ex officio on Board, Healthwatch – Member, Kingston at Home: RBK Older Peoples' Reference Group member, People at Risk Group – interim Chair: service user group that reports to Kingston's Adult Safeguarding Partnership Board, Better Services Better Value: Member for South West Commissioning Group.</p>	None

Diana Robinson	Has a small shareholding in Reckitt Benckiser (yields less than £1,000 pa) PPI work - the following may pay expenses and/or honorarium for meetings, workshops or conference attendance; and for reviewing research proposals. National Institute for Health Research. PGfAR funding panel (replaces RfPB panel, ended Sept '13) - from June 14. Occasional lay peer reviews. National Cancer Research Institute. National Cancer Intelligence Network, NICE UK DUETs Steering Group. Health Research Authority, University of Leeds (IMPACCT stydt); Leeds Clinical Research Facility Executive (from Feb 14); CQC; NHS England; Health Quality Improvement Partnership - Service User Network. Cancer Research UK (Research Coach from June 2014); Royal College of Radiologists Academic Committee and Lay Network (from September 2014)	Sister-in-law works for UCL in Credit Control Section	None	None
Bernard Walker	Occasional consultancy work for local authorities and other bodies in the social care field. Associate Research in Practice for Adults Provide advice to HSA Global (Health Care Consultancy) on integration of Local Government with NHS.	None	Chair Adults Faculty. The College of Social Work	None

Beth Britton	<p>Freelance consultant on LD/Dementia and Ageing - MacIntyre.</p> <p>In the last 12 months: I have been part of events or done work for: UK Gov G8 Dementia Summit, NHS IQ (Commitment for Carers), NCPD (Dementia and EOL), Guideposts Trust (Dementia Awareness), Age UK Brent (Dementia and Ageing), Crossroads Care, Sensory Plus, Gracewell Healthcare, Swan Advocacy (Dementia and Advocacy), NHS/BMA 'Timely Diagnosis of Dementia', GB Care Shows, Care Show Bournemouth.</p> <p>Part of events or done work for: GE Healthcare, NHS Expo, CQC and RCPSY MSNAP (Memory Service Peer Review).</p> <p>Since my last DOI of 30/4/14, I have been part of events or done work for: Local Gov Digital Dept, Bucks New University, RCN, RCGP, Age UK and Carewatch. Health+Care, PHE, Care England.</p>	None	None	<p>Member of: Dementia Post Diagnosis Support Working Group (Dept of Health), Dementia Friends - Dementia Friends Champion, CQC - Member Adult Social Care Co-Production Group, DAA - Member of the DAA and support the CC2A, BRACE - Ambassador, Alzheimer's Society - Volunteer. Member of: PHE National Mental Health Intelligence Network Dementia Expert Reference Group. PHE MHDNIN Programme Board</p>
Kevin Minier	None	None	None	None
Gillian Crosby	None	None	None	None
Belinda Black	None	None	None	None
Deborah Read	None	None	None	None

Karin Tancock	Works part time (17.5 hours) for the College of Occupational Therapists as the Professional Affairs Officer for Older People. Responsibilities include: providing advice and information to members to support best practice and highlighting service innovation. Mapping and keeping up to date with national policy and legislation and communicating this to members through briefings and other protects. Coordinating responses to government consultations. Ensuring COT and member participation at key influencing events related to older people. Developing and maintaining professional networks with key organisations and government departments	None	None	None
Kim Curry	None	None	None	None
Jeremiah Kelleher	None	None	None	None
Lelly Oboh	None	None	None	None
Maggie Winchombe	None	None	None	None
Chris Wood	None	None	Works at Action on Hearing (formerly RNID) as a Senior Research and Policy Officer, and hence receive a salary from them. Action on Hearing Loss is a voluntary sector provider of care services and a campaigning organisation for people with hearing loss.	None
Janet Reynolds	Works part-time with Bradford University and also with a voluntary organisation supporting services with direct payments.	None	None	None
Ann Workman	None	None	None	None