

**Social, emotional and mental wellbeing in primary and secondary education
Cmte minutes 10 September 2019**



**Social, emotional and mental wellbeing in primary and secondary education - Public Health Advisory Committee Induction meeting
(Topic experts only)**

Date: 10 September 2019 (am)

Location: Avonmouth House, London

Minutes: Final

Committee members present:	
David Croisdale-Appleby (PHAC Chair)	(Present for all items)
Lily Yao (Core member)	(Present for all items)
Lyndsey Brown (Topic expert member)	(Present for all items)
Rebecca Harris (Topic expert member)	(Present for all items)
Susan Otit (Topic expert member)	(Present for all items)
Sallyann Sutton (Topic expert member)	(Present for all items)
Penny Sykes (Topic expert member)	(Present for all items)
Michael Wigelsworth (Topic expert member)	(Present for all items)
Francesca Woods (Topic expert member)	(Present for all items)
Claire Robson (PHE Topic Adviser)	(Present for all items)
Louis Levy (Core member, PHAC F)	(Present until partway through item 3)

In attendance:		
Lise Elliott (Chair for am)	Programme Manager, PHG	(Present for all items)
Sarah Boyce	Technical Analyst, PHG	(Present for all items)
Simran Chawla	Public Involvement Adviser, NICE	(Present for all items)
Hugh McGuire	Technical Adviser, PHG	(Present for all items)
Adam O'Keefe	Project Manager, PHG	(Present for all items)
Nick Staples	Guideline Commissioning Manager, NICE	(Present for all items)

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Apologies:	
Fiona Glen	CfG Programme Director, NICE
Lesley Owen	Technical Adviser (HE), NICE

1. Welcome, apologies, introductions and objectives

The Chair welcomed the Topic Expert members and attendees to the meeting. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair confirmed the objectives for the morning session.

2. NICE guideline development process and methods

The Chair introduced Sarah Boyce, Technical Analyst at NICE, who gave the group an overview of the methodology that will be used during development of the guideline, and how this would be reflected in the process followed by the committee.

3. Introduction to the Public Involvement Programme

The Chair introduced Simran Chawla, Public Involvement Adviser at NICE, who gave an overview of how NICE works with its lay members, and the work of the Public Involvement Programme.

4. Declarations of Interest

The Chair introduced Adam O'Keefe, project Manager at NICE, who gave a presentation on NICE's Declaration of Interests policy and facilitated discussion around this topic.

5. Questions and discussion

The Chair encouraged any questions from the group regarding the induction presentations and facilitated discussion.

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Minutes: Final

Committee members present:	
David Croisdale-Appleby (PHAC Chair)	(Present for all items)
Janis Baird (Core member)	(Present for all items)
Ross Cowan (Core member)	(Present for all items)
Hiten Dodhia (Core member)	(Present for all items)
Rose Durban (Core member)	(Present for all items)
Jasmine Murphy (Core member)	(Present for all items)
Lily Yao (Core member)	(Present for all items)
Lyndsey Brown (Topic expert member)	(Present for all items)
Rebecca Harris (Topic expert member)	(Present for all items)
Susan Otitu (Topic expert member)	(Present for all items)
Sallyann Sutton (Topic expert member)	(Present for all items)
Penny Sykes (Topic expert member)	(Present for all items)
Michael Wigelsworth (Topic expert member)	(Present for all items)
Francesca Woods (Topic expert member)	(Present until partway through item 7)
Claire Robson (PHE Topic Adviser)	(Present until partway through item 7)

In attendance:		
Rachel Adams	Information Specialist, NICE	(Present for all items)
Sarah Boyce	Technical Analyst, PHG	(Present for all items)
Simran Chawla	Public Involvement Adviser, NICE	(Present until partway through item 7)
Lise Elliott	Programme Manager, PHG	(Present for all items)
Hugh McGuire	Technical Adviser, PHG	(Present for all items)
Adam O'Keefe	Project Manager, PHG	(Present for all items)
Nick Staples	Guideline Commissioning Manager, NICE	(Present for all items)

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Apologies:	
Eileen Kaner	Core member
Patrick Saunders	Core member
Fiona Glen	CfG Programme Director, NICE
Lesley Owen	Technical Adviser – Health Economics, NICE

1. Welcome, apologies, introductions and objectives

The Chair welcomed the Committee members and attendees to the meeting and asked those present to introduce themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed the matter under discussion and asked everyone to verbally declare any conflicts of interest that have arisen since declarations made at appointment:

Susan Otit: Haringey CCG are part of a national pilot for the Trailblazer Project – Non financial, professional and personal

Claire Robson: Has commissioned and co-authored guidelines related to the topic and has commissioned review of universal approaches – Non financial, professional and personal

Michael Wigelsworth: Publications in the area including soon to be published: Social and emotional learning in primary schools: A review of the current state of evidence, supported in part by funding from the Educational Endowment Foundation - Non financial, professional and personal pending further information

Lily Yao: Publications and programme grants in the area, further details to be submitted – Non financial, professional and personal pending further information

Rebecca Harris: Led a course on well-being in school which other schools buy into, that shows the 3-year programme we have created to improve well-being of children. - Non financial, professional and personal

Sallyann Sutton: Is a trailblazer for mental health at schools; Consulted on e-learning

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package - Non financial, professional and personal

Lyndsey Brown: Member of the Case Review Sub Group, Bradford Children's Safeguarding Board (BCSB); Member of Main Board, Bradford Children's Safeguarding Board (BCSB); Chair, Education Subgroup, Bradford Children's Safeguarding Board (BCSB); Governor, Park Primary Pupil Referral Unit, Bradford; and Governor, Oastlers School, Bradford – all Non financial, professional and personal

Nick Staples: Is a school governor – This has been discussed internally and agreed that this does not represent a conflict

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Background to this topic and overview of the scope

The Chair re-introduced Sarah Boyce, who gave a presentation on the background to this topic and overview of the scope.

The Committee discussed the issues presented and were given the opportunity to ask questions.

Hugh McGuire, Technical Adviser, led a discussion on options available to the committee to engage with children and young people during development of the guideline and the consultation period. The committee advised of their preferences which the NICE team will discuss further following this meeting.

4. Questions and discussion

The Chair encouraged any questions from the group regarding the presentation on the topic and overview of the scope and facilitated discussion.

5. Search strategy and discussion

The Chair introduced Rachel Adams, Information Specialist at NICE, who gave a presentation on the proposed approach to the searches for the review. Rachel raised a number of queries for the committee to consider.

The Committee discussed the issues presented and were given the opportunity to ask questions.

6. Review protocols and discussion

Sarah Boyce, Technical Analyst gave a presentation on the review protocol, including: review questions; inclusion and exclusion criteria; and outcomes. Sarah

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raised a number of queries for the committee to consider.

The Committee discussed the issues presented and were given the opportunity to ask questions.

7. Review protocols and discussion (continued)

As above.

8. Summary of the day and next steps

The Chair summarised the discussion from the day and highlighted that the next meeting on this topic would take place on 31 October and 1 November 2019 before closing the meeting.