

4.0.03 DOC Cmte minutes

- **Principle** – record the Committee meeting attendance, running, discussions
- **Links to include** – none
- **Attachments to include** – none
- **Info to include** – guideline title; meeting date/location; status of minutes (draft/confirmed); attendees; observers; apologies; agenda items and related discussions; declarations of interest; date of next meeting

Subarachnoid haemorrhage committee meeting 3

Date: 14/1/2019

Location: Boardroom, National Guideline Centre, Royal College of Physicians, 11 St Andrews Place, London NW1 4LE

Minutes: Final

Committee members present:

Robert Henderson (Chair)	
Howard Brydon (Co-opted committee member)	
Kenan Deniz	(Present for notes 4 – 8)
Louise Dulhanty	
Olivier Gaillemin	
Nandan Gautam (Topic adviser)	
Robert Lenthall	(Present for notes 5 – 8)
Aidan Marsh	
James Piercy	
Hemant Sonwalkar (Co-opted committee member)	
Anh Tran	(Present for notes 5 – 8)

In attendance:

Caroline Keir	Guideline Commissioning Manager, NICE	
Annette Mead	Senior Medical Editor, NICE	(Present for note 4)

4.0.03 DOC Cmte minutes

Vimal Bedia	Trainee Systematic Reviewer, NGC	
Jill Cobb	Information Specialist, NGC	(Present for note 6)
Emma Cowles	Senior Health Economist, NGC	
Ben Mayer	Senior Research Fellow, NGC	
Gill Ritchie	Associate Director/Guideline Lead, NGC	
Audrius Stonkus	Research Fellow, NGC	
Amelia Unsworth	Senior Project Manager, NGC	

Observers:

None	
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Apologies:

Julie Cox	
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Jane Gooch	
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1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the 3rd meeting on subarachnoid haemorrhage. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received from Julie Cox and Jane Gooch.

The Chair outlined the objectives of the meeting, which included: discussion of the evidence for the review questions on interventions to prevent rebleeding and the timing of interventions to prevent rebleeding, and the draft diagnostic review protocols.

Introductions

2. Confirmation of matter under discussion, and declarations of interest

4.0.03 DOC Cmte minutes

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion were:

- Interventions to prevent rebleeding
- Timing of interventions to prevent rebleeding
- Diagnostic accuracy of investigations for aSAH
- Diagnostic strategies for aSAH.

The Chair asked everyone to verbally declare any interests.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Louise Dulhanty	Clinical Nurse Specialist, Salford Royal Hospital, Manchester	List of publications: <ul style="list-style-type: none"> • Outcome in patients presenting with an aneurysm related intracerebral haemorrhage in the post-ISAT era. Sacho RH, Dulhanty L, Holland JP, Patel HC. British Journal of Neurosurgery. 2013 Apr; 27(2):194-197 • Effect of weekend admission on in-hospital mortality and functional outcomes for patients with acute subarachnoid haemorrhage (SAH). 	Direct non-financial	No action needed other than process of open declaration.

4.0.03 DOC Cmte minutes

		<p>Deshmukh H, Hinkley M, Dulhanty L, Patel HC, Galea JP. Acta Neurochirurgic a (Wien). 2016 May: 158(5):829- 835.</p>		
<p>14.1.19</p> <p>The Chair and a senior member of the Developer’s team noted that the interests declared did not prevent the attendees from fully participating in the meeting.</p>				
<p>3. Agree the minutes of the last meeting</p>				
<p>The minutes of the last meeting were agreed as an accurate record.</p>				
<p>4. Writing NICE recommendations</p>				
<p>The Chair introduced Annette Mead, NICE Senior Medical Editor, who gave a presentation on writing NICE recommendations.</p>				
<p>5. Presentations</p>				
<p>The Chair introduced Audrius Stonkus, NGC Research Fellow, who gave a presentation on the clinical evidence for the review question on interventions to prevent rebleeding.</p> <p>The Chair introduced Emma Cowles, NGC Senior Health Economist, who gave a presentation on the health economic evidence for the review question on interventions to prevent rebleeding.</p> <p>The Chair introduced Vimal Bedia, NGC Trainee Systematic Reviewer, who gave a presentation on the clinical evidence for the review question on timing of interventions to prevent rebleeding.</p> <p>The Chair introduced Emma Cowles, NGC Senior Health Economist, who gave a presentation on the health economic evidence for the review question on timing of interventions to prevent rebleeding.</p> <p>The Chair introduced Ben Mayer, NGC Senior Research Fellow, who gave an introductory presentation on diagnostic reviews.</p>				

4.0.03 DOC Cmte minutes

The Committee thanked all the presenters for their presentations and contribution to the development of the guideline.
6. Questions and discussion
The Committee discussed the following draft review protocols and were given the opportunity to ask questions: <ul style="list-style-type: none">• Diagnostic accuracy of investigations for aSAH• Diagnostic strategies for aSAH.
7. Health Economic prioritisation
The Committee discussed the results of the health economic prioritisation survey.
8. Any other business
None

Date of next meeting: 11/02/2019

Location of next meeting: Boardroom, National Guideline Centre, Royal College of Physicians, 11 St Andrews Place, London NW1 4LE