

4.0.03 DOC Cmte minutes

- **Principle** – record the Committee meeting attendance, running, discussions
- **Links to include** – none
- **Attachments to include** – none
- **Info to include** – guideline title; meeting date/location; status of minutes (draft/confirmed); attendees; observers; apologies; agenda items and related discussions; declarations of interest; date of next meeting

Barrett's oesophagus Committee meeting 1

Date: 06/05/2021

Location: Remote meeting

Minutes: Final

Committee members present:	
John Primrose (Chair)	(Present for notes 1 – 7)
Massimiliano Di Pietro (Topic adviser)	(Present for notes 1 – 7)
Stephen Brinkworth	(Present for notes 1 – 7)
Tom Crosby	(Present for notes 1 – 7)
Kieran Foley	(Present for notes 1 – 7)
James Gossage	(Present for notes 1 – 7)
Philip Kaye	(Present for notes 1 – 7)
Gaius Longcroft-Wheaton	(Present for notes 1 – 7)
Sophie Nelson	(Present for notes 1 – 7)
Christopher Penniston	(Present for notes 1 – 7)
Alexander Phillips	(Present for notes 1 – 7)
Nigel Trudgill	(Present for notes 1 – 7)

In attendance:		
Victoria Axe	NICE Guideline Commissioning Manager	(Present for notes 1 – 7)
Vimal Bedia	NGC Senior Research Fellow	(Present for notes 1 – 7)

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Amy Crisp	NGC Senior Project Manager	(Present for notes 1 – 7)
Stephen Deed	NGC Information Specialist	(Present for notes 1 – 7)
Lina Gulhane	NGC Head of Information Specialists	(Present for notes 1 – 7)
Muksitur Rahman	NGC Health Economist	(Present for notes 1 – 7)
Gill Ritchie	NGC Guideline Lead	(Present for notes 1 – 7)

Apologies:

Alastair McDougall	Committee member
David Wonderling	NGC Head of Health Economics

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the first meeting on Barrett's oesophagus. The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was oesophagectomy and endoscopic surveillance.

The Chair asked everyone to verbally declare any new interests.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Scope and definitions

The Chair introduced Massimiliano Di Pietro, Topic Adviser, who gave a presentation on the scope and led discussion on the definition of Barrett's oesophagus.

4. Presentations

The Chair introduced Vimal Bedia, NGC Senior Research Fellow, who gave a presentation on protocols and minimally important differences.

5. Draft protocols

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VB led discussion on the following draft protocols:

- Oesophagectomy
- Endoscopic surveillance techniques
- Endoscopic surveillance: diagnostic accuracy

6. Health Economic Prioritisation

The Chair introduced Muksitur Rahman who gave a presentation on prioritising topics for health economic modelling.

7. Any other business

The dates and timings of the upcoming meetings were discussed. AC to circulate confirmed dates to the committee.

Date of next meeting: 24/06/2021

Location of next meeting: Virtual meeting