Stroke rehabilitation (update) Guideline Committee meeting 1

Date: 22/2/2021

Location: Remote meeting

Minutes: Final

Committee members present:	
Jon Brown (Chair)	Present for notes 1 – 7
Elizabeth Warburton (Topic adviser)	Present for notes 1 – 7
Sara Ajina	Present for notes 1 – 7
Khalid Ali	Present for notes 1 – 7
Jacqueline Benfield	Present for notes 1 – 7
Mark Cadman	Present for notes 1 – 7
Catherine Ford	Present for notes 1 – 7
Richard Francis	Present for notes 1 – 7
Jeanette Grocott	Present for notes 1 – 7
Stephen Hill	Present for notes 1 – 7
Chandrika Kaviraj	Present for notes 1 – 7
Nicola Moran	Present for notes 1 – 7
Rebecca Palmer	Present for notes 1 – 7
Sarah Paterson	Present for notes 1 – 7
Satinder Sanghera	Present for notes 1 – 7
Elizabeth Taylor	Present for notes 1 – 7
Kaye Wood	Present for notes 1 – 7
David Hearnden (Co-optee)	Present for notes 1 – 7

In attendance:		
Rupert Franklin	Senior Guidelines Commissioning Manager, NICE	Present for notes 6 – 7
Janine Wigmore	Public Involvement Adviser, NICE	Present for notes 1 – 3
Amy Crisp	Senior Project Manager, NGC	Present for notes 1 – 3

Bernard Higgins	Clinical Director & Guideline Lead, NGC	Present for notes 1 – 7
Kate Lovibond	Health Economics Lead, NGC	Present for notes 1 – 7
Nancy Pursey	Senior Project Manager, NGC	Present for notes 3 – 7
Joe Runicles	Information Specialist, NGC	Present for notes 1 – 7
Claire Sloan	Health Economist, NGC	Present for notes 1 – 7
George Wood	Senior Research Fellow, NGC	Present for notes 1 – 7
Madelaine Zucker	Research Fellow, NGC	Present for notes 1 – 7

Apologies:	
Fiona Rowe	Co-optee

1. Welcome, introductions and objectives for the meeting

The Chair welcomed the Committee members and attendees to the first meeting on Stroke rehabilitation (update). The Committee members and attendees introduced themselves.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: induction presentations, an overview of the scope, information about prioritising topics for modelling and discussion of draft protocols for oral hygiene interventions and music therapy.

2. Confirmation of matter under discussion, and declarations of interest

The Guideline Lead explained the NICE policy for declaring and dealing with conflicts of interest.

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion were oral hygiene interventions and music therapy.

The Chair asked everyone to verbally declare any new interests. No interests were declared.

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Presentations

The Chair introduced Bernard Higgins, Guideline Lead, who gave a presentation on the National Guideline Centre.

The Chair introduced Janine Wigmore, Public Involvement Adviser, who gave a presentation on public involvement in NICE guideline development.

The Chair introduced Joseph Runicles, Information Specialist, George Wood, Senior Research Fellow and Claire Sloan, Health Economist, who gave a presentation on the roles of the Information Specialist, Research Fellow, and introduction to Health Economics.

4. Scope and review questions

The Chair introduced Elizabeth warburton Topic Advisor, who gave a presentation on the scope. George Wood gave an overview of the review questions and a presentation about prioritising outcomes.

5. Prioritising topics for modelling

Kate Lovibond and Claire Sloan gave a presentation about prioritising topics for modelling.

6. Draft protocols

George Wood led a discussion on two of the draft review protocols (oral hygiene interventions and music therapy).

7. Any other business

Agenda items that were not covered (NICE Guidelines Commissioning Manger presentation and discussion of mirror therapy protocol) will be carried forward to the next meeting.

Date of next meeting: Wednesday 24 March 2020, 1000-1600

Location of next meeting: Remote meeting