

## Vitamin B12 Deficiency Committee meeting

**Date:** 21/02/2023

**Location:** Via zoom

**Minutes:** Final

<b>Committee members present:</b>	
Imran Jawaid (Chair)	(Present for notes 1 – 5)
Ian Beales	(Present for notes 1 – 5)
Medina Brown	(Present for notes 1 – 5)
Mamta Garg	(Present for notes 1 – 5)
Dominic Harrington	(Present for notes 1 – 4)
Linda Haste (co-opted member)	(Present for notes 1 – 5)
Louella Oakey	(Present for notes 1 – 5)
Harnish Patel	(Present for notes 1 – 4)
Emile Richman	(Present for notes 1 – 5)
Willemina Rietsema	(Present for notes 1 – 5)
Maddie Smith	(Present for notes 1 – 5)

<b>In attendance:</b>		
Bethan Dorsett	Senior Medical Editor	(Present for notes 4 – 5)
Stephen Deed	Information Specialist	(Present for notes 1 – 5)
Aamer Jawed	Health Economist	(Present for notes 1 – 5)
Toby Sands	Research Fellow	(Present for notes 1 – 5)
Carlos Sharpin	Guideline Lead	(Present for notes 1 – 5)
Maria Smyth	Senior Research Fellow	(Present for notes 1 – 5)
Nick Staples	Guideline Commissioning Manager	(Present for notes 1 – 5)
Katie Tuddenham	Project Manager	(Present for notes 1 – 5)

<b>Apologies:</b>	
Cassandra Edgar	Guideline Committee
Rakesh Koria	Guideline Committee

Mark Pritchard	Guideline Committee
Emma Stevenson	Guideline Committee
David Wonderling	Head of Health Economics

### 1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the twelfth meeting on vitamin B12 deficiency. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting.

### 2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion were all scope areas.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
-	-	No new declarations received.	-	-

### 3. Research recommendation prioritisation

Maria presented the results of the committee survey to determine the priority research recommendations.

### 4. Review of recommendations

Carlos led a review of the draft recommendations to date.

### 5. Any other business

There being no other business, the Chair thanked everyone for their participation and closed the meeting.

**Date of next meeting:** TBC