

Asthma Committee meeting

Date: 05/01/2022

Location: Virtual meeting

Minutes: Final

Committee members present:	
Lynn Elsey	Present for notes 1-4
Matthew Doyle	Present for notes 1-4
Stephen Fowler (Topic Adviser)	Present for notes 1-4
Kevin Gruffyd-Jones	Present for notes 1-4
Sheba Joseph	Present for notes 1-4
Natalie Harper	Present for notes 1-4
Alan MacDonald (Co-Chair)	Present for notes 1-4
Kenneth Macleod	Present for notes 1-4
Andrew Molyneux (Co-Chair)	Present for notes 1-4
Elia Monterio	Present for notes 1-4
Kay Roy	Present for notes 1-4
Ian Sinha (Topic Adviser)	Present for notes 1-4
Colin Wilkinson	Present for notes 1-4
Edwina Wooler	Present for notes 1-4

In attendance:		
Amy Crisp	NGC Senior Project Manager	Present for notes 1-4
Stephen Deed	NGC Information Specialist	Present for notes 1-4
Jessica Fielding	NICE Public Involvement Adviser	Present for notes 1-3
Lina Gulhane	NGC Head of Information Specialists	Present for notes 1-4
Bernard Higgins	NGC Guideline Lead	Present for notes 1-4
Caroline Keir	NICE Guideline Commissioning Manager	Present for notes 1-4

Alfredo Mariani	NGC Senior Health Economist	Present for notes 1-4
Mark Perry	NGC Senior Research Fellow	Present for notes 3-4
Toby Sands	NGC Research Fellow	Present for notes 1-4
Ailsa Stein	SIGN Programme Manager	Present for notes 1-4

Apologies:

Clare Jones	NGC Senior Research Fellow
Sharon Swain	NGC Guideline Lead

1. Welcome and objectives for the meeting

The Co-Chair welcomed the Committee members and attendees to the first Asthma guideline committee meeting.

The Co-Chair informed the Committee that apologies had been received. These are noted above.

The Co-Chair outlined the objectives of the meeting, which included: induction presentations, an overview of the scope and discussion of draft protocols for drug class(es) for initial asthma management.

2. Confirmation of matter under discussion, and declarations of interest

The Co-Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was drug class(es) for initial asthma management.

The Co-Chair asked everyone to verbally declare any interests that have arisen since application. There were no new declarations of interest.

The Co-Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Presentations

The Co-Chair introduced Caroline Keir (NICE Guideline Commissioning Manager), who gave a presentation on the collaborative approach of BTS/NICE/SIGN and the role of the NICE GCM/SIGN Programme Manager.

The Committee then discussed the issues presented in relation to this guideline. The

Co-Chair thanked CK for their presentation.

The Co-Chair introduced Jessica Fielding (NICE Public Involvement Advisor), who gave a presentation on the NICE Public Involvement Programme.

The Committee then discussed the issues presented in relation to this guideline. The Co-Chair thanked JF for their presentation.

The Co-Chair introduced Bernard Higgins (NGC Clinical Director), who gave a presentation on the NGC and its working practices and the NICE policy for declaring conflicts of interest.

The Committee then discussed the issues presented in relation to this guideline. The Co-Chair thanked BH for their presentation.

The Co-Chair introduced Stephen Deed (NGC Information Specialist) who gave a presentation on the role of the Information Specialist, Toby Sands (NGC Research Fellow) who gave a presentation on the role of the Research Fellow and Alfredo Mariani (NGC Senior Health Economist), who gave a presentation on the role of the Health Economist.

The Committee then discussed the issues presented in relation to this guideline. The Co-Chair thanked SD, TS and AMa for their presentation.

The Co-Chair introduced Ian Sinha (Topic Adviser) who presented the guideline scope and then took the committee's questions.

4. Protocols

TS presented the following draft review protocol to the committee:

- 3.1 Drug class(es) for initial asthma management

The committee discussed the protocol and made edits.

Any other business

None.

Date of next meeting: 09/02/2022

Location of next meeting: Virtual meeting