

Weight management guideline post-consultation committee meeting minutes

Weight Management Guideline Update – Committee Meeting 15 – Day 2

Date: 15/12/2023

Location: Virtual

Minutes: Final

Committee members present:		
Marie Burnham (MB – Chair)		Present for notes 1 – 3
Kate Anderson		Present for notes 1 – 3
Mfon Archibong		Present for notes 1 – 3
Margaret Ashwell		Present for notes 1 – 3
Sarah Britton		Present for notes 1 – 3
Twane Celliers		Present for notes 1 – 3
Preetpal Doklu		Present for notes 1 – 3
Lisa Hodgson		Present for notes 1 – 3
Phoebe Kalungi		Present for notes 1 – 3
Omar Khan		Present for notes 1 – 3
Sarah le Brocq		Present for notes 1 – 3
Alex Miras		Present for notes 1 – 3
Grace O'Malley		Present for notes 1 – 3
Helen Parretti		Present for notes 1 – 3
Samantha Scholz		Present for notes 1 – 3
Suzy Taylor		Present for notes 1 – 3

NICE Team in attendance:		
Victoria Axe	Guideline Commissioning Manager	Present for notes 1 – 3
Jackie Durkin	Administrator	Present for note 1
Jon Littler (JL)	Project Manager	Present for notes 1 – 3
Alfredo Mariani	Senior Health Economist	Present for notes 1 – 3
Caroline Mulvihill (CM)	Technical Adviser	Present for notes 1 – 3
Lesley Owen	Health Economic Adviser	Present for notes 1 – 3
Michellie Young (Myo)	Technical Analyst	Present for notes 1 – 3

Apologies:	
Dee Aswani	Committee Member
Amy Barr	Health Technology Assessment Analyst

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Lizzy Latimer	Health Technology Assessment Analyst
Kathryn Melia	Committee Member
Laurence Taggart	Committee Member
Billy White	Committee Member

1. Welcome and objectives for the meeting

The Chair, Marie Burnham (MB) welcomed the committee to day 2 of the post-consultation committee meeting and informed the committee of the apologies noted above.

The Chair asked all committee members to verbally declare any further interests had arisen since the meeting the day before, either among attendees or those that could not attend day1. No further interests were declared.

The Chair then moved the meeting on to the first main item on the agenda.

2. Addressing stakeholder comments

The remainder of the day was spent revisiting the stakeholder consultation comments table to address queries and potential changes to the guideline with the committee. As on the previous day, The Chair introduced Caroline Mulvihill (CM), Technical Adviser to lead this session with support from Michellie Young (MYO).

The committee were able to work through the remaining comments in a very short space of time, so the Chair was able to bring the meeting to a close earlier. She thanked everyone for their contributions and moved to the final agenda item.

6. Next steps and any other business

The Chair introduced Jon Littler (JL), Project Manager, who discussed the next key dates in development and what would be required from the committee. Feedback, internal quality assurance and publication dates were highlighted, and the committee were reminded that they were still under confidentiality until the guideline published.

The Chair then thanked the committee and the development team for their time, dedication and input throughout the 2.5 years of development and drew this final committee to a close.