

Falls: Assessment and Prevention in older people and people 50 and over at higher risk

Committee meeting 2

Date: 16 December 2022

Location: Virtual meeting

Minutes: Final

Committee members present:		
Margaret Lally (ML) Chair		(Present for notes 1 – 9)
Tun Aung: (TA)		(Present for notes 1 – 9)
Daniel MacIntyre (DMI)		(Present for notes 1 – 9)
Julie Whitney (JW)		(Present for notes 1 – 9)
Charlotte Allan (CA)		(Present for notes 1 – 9)
Cathy Baldwin (CB)		(Present for notes 1 – 9)
Christina Heaton (CH)		(Present for notes 1 – 9)
Michelle Manzie (MM)		(Present for notes 1 – 9)
Andrew Clegg (AC)		(Present for notes 7 – 8)
Jennifer Farren (JF)		(Present for notes 1 – 9)

In attendance:		
Rupert Franklin (RF)	Guideline Commissioning Manager	(Present for notes 1 – 9)
Sophia Kemmis-Betty	Health Economics Lead	(Present for notes 1 – 9)
Steph Armstrong	Senior Technical Analyst (Economics)	(Present for notes 1 – 9)
Joseph Runicles	Information Specialist	(Present for notes 1 – 9)
Tamara Diaz	Project Manager	(Present for notes 1 – 9)
Gill Ritchie	Guideline Lead	(Present for notes 1 – 9)
Muna Ali	Technical Analyst (Economics)	(Present for notes 1 – 9)
Lisa Miles	Technical Analyst	(Present for notes 1 – 9)
Julie Neilson	Senior Research Fellow	(Present for notes 5 - 9)
Annie Chalker	Technical Analyst	(Present for notes 1 - 9)

Apologies:	
David Tomlinson (DT)	Committee member, Exercise professional
Julie Blake (JB)	Committee member, Occupational Therapist
Jennifer Simper	Committee member, General Practitioner
Catherine Ruane (CR)	Committee member, Lay member

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to the second meeting on the Falls (Assessment and Prevention in older people and people 50 and over at higher risk) guideline. The Committee members and attendees introduced themselves. Apologies are noted above.

The Chair outlined the objectives of the meeting, which included consideration of the following protocols:

- 4.1 What are the most clinically effective and cost-effective interventions for preventing falls (community, residential and hospital settings)
- 2.1 How accurate are assessments by Clinicians, such as questioning, observation and examination, in identifying people at risk of falls?
- 2.2 How accurate are screening tools which quantify or categorise the degree of risk of falling in identifying people at risk of falls?
- 2.3 How accurate are electronic patient records for identifying people at risk of falls?

2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matters under discussion included: falls prevention interventions, clinical assessments, electronic patient records and assessment tools.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Nil	Nil	Nil	Nil	Nil

There were no new declarations of interest declared by the committee. The Chair and a senior member of the Developer's team noted that the interests noted on the register did not prevent attendees from fully participating in meeting discussions.

3. Minutes of previous meeting

The committee confirmed the minutes and notes of GC meeting 1 as accurate, pending one edit to the list of attendees. AC was noted as attended the full meeting but had attended for item 8-9 only.

4. Introductory Presentation: Role of the information specialist

JR delivered the presentation on the role of the information specialist.

5. Draft protocols: Falls prevention interventions (all settings)
JN presented the draft protocol on the following topic for the committee's agreement on further edits: <ul style="list-style-type: none"> • Q 4.1 What are the most clinically effective and cost-effective interventions for preventing falls (community, residential and hospital settings)
6. Economic Priorities
SA delivered a presentation on the guideline's economic priorities.
7. Falls risk assessment:
Julie Neilson and Julie Whitney summarised the questions in this topic area and clarified the methodological approach to be taken for these review questions.
8. Draft protocols: Clinical assessments, electronic patient records and assessment tools:
JN presented draft protocols on the following review questions: <p>Q 2.1 How accurate are assessments by Clinicians, such as questioning, observation and examination, in identifying people at risk of falls?</p> <p>Q2.3 How accurate are electronic patient records for identifying people at risk of falls?</p> <p>Q2.2 How accurate are screening tools which quantify or categorise the degree of risk of falling in identifying people at risk of falls?</p>
9. Any other business
There being no further business the meeting ended at 3:30 p.m.

Date of next meeting: 08 02 2023

Location of next meeting: Virtual meeting