

**Date and Time:** 31 October 2014 10:00 – 16:00

**Minutes:** Draft

**Care of the dying adult: Clinical care of the dying adult in the last days of life**

**Guideline Development Group Meeting 2**

**Place:** NCGC, 180 Great Portland Street, London, W1W 5QZ

<b>Present:</b>	Sam Ahmedzai	Chair (SA)
	Susan Latchem	Guideline lead/Operations Director (SL)
	Elisabetta Fenu	Health Economics Lead (EF)
	Josh Ruegger	Research Fellow (JRu)
	Katharina Dworzynski	Senior Research Fellow (KD)
	Lina Gulhane	Joint Head of Information Science (LG)
	Lindsay Dytham	Document Editor/Process Assistant (LD)
	Sarah Hodgkinson	Senior Research Fellow (SH)
	Tamara Diaz	Project Manager (TD)
	Adam Firth	General practitioner (AF)
	Adrian Blundell	Geriatrician (AB)
	Annette Furley	Lay member (AnF)
	Cheryl Young	Care home representative (CY)
	David Edwards	Palliative care nurse (DE)
Diana Robinson	Lay member (DR)	
Gwen Klepping	Specialist palliative care pharmacist (GK)	
Joy Ross	Palliative care physician (JR)	
Mike Grocott	Intensive care physician (MG)	
Susan Dewar	District community nurse (SD)	
Maureen Carruthers	Community matron/Advanced nurse (MC)	
<b>NICE Staff:</b>	Caroline Keir	Guidelines Commissioning Manager (CK)
<b>Apologies:</b>	Natalie Laine	Lay member (NL)

## Notes

1. Introductions and apologies. SA welcomed the group to the 2nd meeting of this GDG. Apologies were received from NL.
2. **Declarations of Interests (DOIs)**  
The Chair asked all GDG members to declare any conflicts of interest. No new DOIs were described.
3. KD and EF presented to the group on 'Introduction to protocols and review questions'.
4. JRu presented to the group on 'Introduction to GRADE'.
5. **Review question: Clinically assisted hydration**  
JRu presented the clinical evidence in the review of assisted hydration and EF presented the health economic evidence. The GDG drafted recommendations and discussed the rationale for making these recommendations.
6. **Protocols**  
KD presented the protocol for the review pharmacological management of pain. The GDG discussed the protocol and decided to revisit it at a future GDG meeting. KD presented the protocols for the reviews of pharmacological management of respiratory secretions and nausea and vomiting. They were refined through discussions with the GDG.

## Date, time and venue of the next meeting

GDG 3: 5 December 2014, 10:00 – 16:00 in the Boardroom, NCGC offices, 180 Great Portland Street, London, W1W 5QZ.