

Date and Time: 05 December 2014 10:00 – 16:30

Minutes: DRAFT

Care of the dying adult: Clinical care of the dying adult in the last days of life

Guideline Development Group Meeting 4

Place: Royal College of Physicians, 11 St Andrews Place, Regent's Park, London. NW1 4LE.

Present:

Sam Ahmedzai	Chair (SA)
Susan Latchem	Guideline lead/Operations Director (SL)
Katharina Dworzynski	Senior Research Fellow (KD)
Sarah Hodgkinson	Senior Research Fellow (SH)
Eleanor Samarasekera	Senior Research Fellow (ES)
Josh Ruegger	Research Fellow (JRu)
Ella Barber	Research Fellow (EB)
Alex Haines	Health Economist (AH)
Tamara Diaz	Project Manager (TD)
Lindsay Dytham	Document Editor/Process Assistant (LD)
Adam Firth	General practitioner (AF)
Adrian Blundell	Geriatrician (AB)
Annette Furley	Lay member (AnF)
Cheryl Young	Care home representative (CY)
David Edwards	Palliative care nurse (DE)
Diana Robinson	Lay member (DR)
Gwen Klepping	Specialist palliative care pharmacist (GK)
Joy Ross	Palliative care physician (JR)
Mike Grocott	Intensive care physician (MG)
Susan Dewar	District community nurse (SD)
Maureen Carruthers	Community matron/Advanced nurse (MC)

NICE Staff: Caroline Keir Guidelines Commissioning Manager (CK)

Apologies: Natalie Laine Lay member (NL)

Notes

1. Introductions and apologies. SA welcomed the group to the 4th meeting of this GDG. Apologies were received from NL.

2. **Declarations of Interests (DOIs)**

The Chair asked all GDG members to declare any relevant conflicts of interest.

SA declared the following: Appointed as RCP clinical lead for the national end-of-life care audit. The RCP has obtained a grant from NHS England to do an independent audit. This is future planned activity so not relevant for the current meeting.

AF declared the following personal pecuniary interest: In CCG role, has now been tasked with reviewing the DNA policy. This is only in the Stockport area and does not have any direct impact on this work. Within his college role he is now representing RCGP on an end-of-life care project building out of the NHS England ambitions project. There is no direct impact on this role.

AnF declared the following personal pecuniary interest: will be talking to 2nd and 3rd year palliative care health students at Manchester University about the work of a Doula at end of life. Honoraria will be received for this role.

No action was required following these declarations.

All other members declared that they knew of no personal specific, personal non-specific, non-personal specific or non-personal non-specific interest in the development of this guideline.

3. The minutes of the last meeting of this group were agreed as a true and accurate account of the meeting.
4. **Review question: Pharmacological management of respiratory secretions**
KD presented the clinical evidence in the review of respiratory secretions and AH presented the health economic evidence. The GDG drafted recommendations and discussed the rationale for making these recommendations.
5. **Review question: Pharmacological management of nausea and vomiting**
JRu presented the clinical evidence in the review of respiratory secretions and AH presented the health economic evidence. The GDG drafted recommendations and discussed the rationale for making these recommendations.

Date, time and venue of the next meeting

GDG 5-6: 23-24 February 2015, 10:00 – 16:00 at Royal Institute of British Architects, 66 Portland Place, W1B 1AD.