

Date and Time: Wednesday 17th June 2015, 09:00- 17:00

Place: Sterling Room, Royal Institute of British Architects, 66 Portland Place
London, W1B 1AD

Minutes: Unconfirmed

Guideline Development Group Meeting 11 – Care of the Dying Adult

Present:

GDG members

Sam Ahmedzai (SA) – Chair
Adam Firth (AF) – General Practitioner
Adrian Blundell (AB) - Geriatrician
Annette Furley (AF) – Lay member
Cheryl Young (CY) – Care home representative
David Edwards (DE) – Palliative care nurse
Diana Robinson (DR) – Lay member
Gwen Klepping (GK) – Specialist palliative care pharmacist
Joy Ross (JR) – Palliative care physician
Natalie Laine (NL) – Lay member
Susan Dewar (SW) – District community nurse
Maureen Caruthers - Community Matron/Advanced Nurse

NGGC

Kate Ashmore (KA) – Documents Editor/Process Assistant
Tamara Diaz (TD) – Project Manager
Alex Haines (AH) – Senior Health Economist
Sarah Hodgekins (SH) – Senior Research Fellow
Susan Latchem (SL) – Guideline Lead
Josh Ruegger (JR) – Research Fellow
Antonia Field-Smith – Clinical trainee

NICE

Caroline Keir (CK) – Guidelines Commissioning Manager
Catharine Baden-Daintree (CBD) - Editor

Apologies:

NIHR

Pamela Young (PY) – Scientific Advisor
Mike Grocott (MG) – Intensive care physician

Notes

1. Introduction, apologies and minutes

SA welcomed the group to the eleventh meeting of this GDG. Apologies were received from MG. The minutes from GDG9 & 10 were signed off.

2. Declaration of interests

A new declaration of a personal pecuniary interest was received from DR who declared that after attending a recent event, expenses had been paid for by NHS England. GK declared the following personal pecuniary interests: In her role as community pharmacist, palliative care pharmacist and EOL symptom management, payment of £150 was received on 22 04 2015 from Thames Valley, local pharmaceutical committee. On 24/04/15, GK also attended the Clinical Pharmacy Congress. Medicines optimisation workshop on palliative care, this was a non-personal, non-pecuniary declaration. The Chair reviewed these and it was determined that all could declare and participate. No other new declarations were received from GDG members and therefore no further action was required.

3. Algorithms

SH presented the algorithms to the GDG and the group reviewed and made edits.

4. NIHR Presentation: Research Recommendations

PY delivered a presentation on research recommendations and took questions from the GDG.

5. Presentation: Research Recommendations

JR delivered a presentation on the CODA research recommendations. Amendments were made during group discussion.

6. Finalising Recommendations

The GDG made edits to the draft recommendations for consultation.

7. Presentation: Pharmacological management of symptoms in last days of life

SA and SH delivered a presentation on Pharmacological management of symptoms in last days of life and took questions from the GDG.

8. Any other business

There being no further business, the date of the next meeting was announced.

9. Date, time and venue of the next meeting

7th October 2015, 10:00-16:00, Boardroom, NCGC, 180 Great Portland Street, London, W1W 5QZ.