

Older people and mental wellbeing Committee meeting

Date: 27&28/01/2015

Location: NICE offices, Manchester

Minutes: Final

Committee members present:		
Alan Maryon Davis (Chair)		(Present for notes 8 – 17)
Rachel Johns (Chaired the meeting for notes 1 – 7)		(Present for notes 1 – 12)
Anna Goodman		(Present for notes 1 – 17)
Brendan Collins		(Present for notes 1 – 17)
Carolyn Arscott		(Present for notes 1 – 17)
Daniela DeAngelis		(Present for notes 1 – 17)
Gail Mountain		(Present for notes 1 – 17)
Jakki Cowley		(Present for notes 1 – 17)
Jo Cooke		(Present for notes 1 – 17)
Lynne Wealleans		(Present for notes 1 – 17)
Mima Cattan		(Present for notes 1 – 17)

In attendance:		
Kay Nolan	Associate Director	(Present for notes 1 – 17)
Ruairaidh Hill	Analyst	(Present for notes 1 – 17)
Karen Peploe	Analyst	(Present for notes 1 – 17)
Lesley Owen	Analyst	(Present for notes 1 – 7)
Rupert Franklin	Project Manager	(Present for notes 1 – 7 & 9 – 17)
Rebecca Walker	Coordinator	(Present for note 8)
David McDaid	Contractor	(Present for notes 1 – 9)
Rory Tierney	Contractor	(Present for note 7)
Ruth Hannan	Expert witness	(Present for notes 1 – 4)

Observers:	
Jess Fielding	(Present for notes 1 – 5 & 8 – 9)

Observers:	
Eileen Taylor	(Present for notes 8 – 9)
Justine Karpusheff	(Present for notes 10 – 17)

Apologies:	
Christina Victor	Committee member
Richard Watt	Committee member
Nicola Ainsworth	Analyst

Day 1

1. Welcome and objectives for the meeting
<p>The Chair of the committee was delayed attending the start of the meeting and so it was agreed that Rachel Johns would act as Chair until the Chair arrived.</p> <p>The acting-Chair welcomed the Committee members and attendees to the 5th meeting on Older people: independence and mental wellbeing.</p> <p>No members of the public asked to observe the meeting.</p> <p>The acting-Chair informed the Committee that apologies had been received. These are noted above.</p> <p>The acting-Chair outlined the objectives of the meeting, which included:</p> <ul style="list-style-type: none"> • Receiving expert testimony from a representative of Carers Trust • Receiving completed evidence reviews and economic analyses • Finalising the draft recommendations and considerations • Considering gaps in the evidence base and finalising draft research recommendations
Introductions
2. Confirmation of matter under discussion, and declarations of interest
<p>The acting-Chair explained that verbal declarations of interest are a standing item on every agenda and are recorded in the minutes as a matter of public record.</p> <p>The acting-Chair asked everyone to verbally declare any interests that had arisen</p>

since the last meeting. There were no new declarations.

The acting-Chair and a senior member of the Developer's team noted that the interests which had previously been declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

The acting-Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The acting-Chair confirmed that all matters arising had been completed or were in hand.

4. Presentation

The acting-Chair introduced Ruth Hannan, Senior Policy Manager at Carers Trust, who gave a presentation on carers and the work of her organisation.

The Committee discussed the presentation and were given the opportunity to ask questions.

The acting-Chair thanked Ruth for her presentation.

5. Update on amendments to the evidence reviews

David McDaid gave a presentation to highlight the changes that had been made to the evidence reviews since the last meeting.

The Committee discussed the presentation and were given the opportunity to ask questions.

The acting-Chair thanked David for his presentation and all the work that LSE enterprise had done on the reviews.

6. Recommendations development – overview and framework

Kay Nolan and Ruairaidh Hill gave a presentation on potential options for framing the recommendations. The committee discussed these frameworks.

7. Cost effectiveness

Rory Tierney gave a presentation on the economic evaluation

The committee discussed the presentation and were given the opportunity to ask

questions.

The acting-Chair thanked Rory for his presentation and all the work that Optimity Matrix had done for this guideline

8. Revising draft recommendations

The committee reviewed the recommendations that they had made at previous meetings and made some amendments to them based on the evidence presented.

9. Any other business

There were no additional matters arising. The Chair thanked the group for their work and closed the first day of the meeting.

Day 2

10. Welcome and objectives for the meeting

The Chair welcomed the group to the second day of the meeting.

11. Revising draft recommendations

The committee continued to review their draft recommendations and make further changes to them.

12. Finalising draft recommendations

Following discussion, the committee finalised their recommendations.

13. Revising 'considerations' sections

It was agreed that these sections would be developed outside of the meeting and ratified with the committee by e-mail.

14. Developing research recommendations

Kay Nolan explained the process for developing research recommendations. The group discussed potential topics which should be addressed. It was agreed that the research recommendations would be finalised with the committee outside of the meeting.

15. Communications presentation

Kay Nolan gave a presentation to the group on the work of the communications team and the procedure for managing external communications whilst the guideline is out for consultation.

16. Next steps

The Chair set out the next steps in the process

17. Any other business

There were no additional matters arising. The Chair thanked the group for their work and closed the meeting.

Date of next meeting: 29 and 30/07/2015

Location of next meeting: NICE, Manchester