

NATIONAL COLLABORATING CENTRE FOR CANCER (NCC-C)

Cancer of the upper aerodigestive tract (CUADT)

Sixth Guideline Development Group (GDG) meeting

16th September 2014

Bollin Room, NICE Office, Manchester

GROUP MEMBERSHIP & ACTION LIST

GDG Members	
Dr Martin Robinson (MR)	Mr Vinidh Paleri (VP)
Dr Cyrus Kerawala (CK)	Dr Tom Roques (TR) (<i>arrived during agenda item 1</i>)
Dr Margred Capel (MC)	Anthony (Tony) Smith (TS) (<i>left after agenda item 6</i>)
Leah Cox (LC)	Bella Talwar (BT) (<i>left after agenda item 6</i>)
Prof Michael Fenlon (MF)	Selvam Thavaraj (ST)
Dr Margred Capel (MC)	Jane Thornton (JT) (<i>arrived during agenda item 1</i>)
NCC-C staff	
Dr Nathan Bromham (NB)	Matthew Prettyjohns (MP)
Dr David Jarrom (DJ)	Victoria Titshall (VT)
Vicky Kelly (VK)	
NICE staff	
Katie Perryman Ford (KPF)	
Apologies	
Dr Andrew Champion (AC)	Sarah Orr (SO)
Dr John Graham (JG)	Stephen Spraggett (SS)
Dr Shreerang Bhide (SB)	Mr Stuart Winter (SW)
Mr Lawrence Newman (LN)	Dr Wai Lup Wong (WW)

REPORTS OF DISCUSSIONS AT THE MEETING

1. Introductions

MR welcomed everyone to the 6th meeting of the CUADT GDG.

Apologies for absence were received from Dr John Graham (NCC-C Centre Director), Dr Andrew Champion (NCC-C Centre Manager), Dr Shreerang Bhide, Mr Lawrence Newman, Stephen Spraggett, Mr Stuart Winter and Dr Wai Lup Wong.

2. Declarations of Interest

- ST declared that he is Principal Investigator to the 'Evaluation of Epidermal Growth Factor Receptor Status in Biopsy Samples and Correlation with Outcome to Targeted Therapy in Human Papillomavirus-associated Head and Neck Cancer' trial. Funded by the charity Friends of Guy's Hospital. This interest was categorised as non-personal pecuniary, non-specific (and not funded by the healthcare industry) meaning that ST can participate in discussion on all guideline topics.

- ST declared that he is Local investigator to the 'Biomarker classifiers to predict prognosis following treatment of oropharyngeal carcinoma (PredicTr-OPC)' trial. Funded by CRUK. This interest was categorised as non-personal pecuniary, non-specific (and not funded by the healthcare industry) meaning that ST can participate in discussion on all guideline topics.
- ST declared that he is Primary Supervisor for PhD student thesis entitled Mechanisms of the Differential Response between HPV+ and HPV- HNC cells to Therapeutic Agents in vitro. Funded by the Commonwealth Scholarship Commission. This interest was categorised as non-personal pecuniary, non-specific (and not funded by the healthcare industry) meaning that ST can participate in discussion on all guideline topics.
- ST declared that he was invited to review a chapter for a book entitled 'Histopathology: Methods and Protocols' in the series Methods in Molecular Biology published July 2014. Methods in Molecular Biology: Human Papillomavirus Testing in Head and Neck Squamous Cell Carcinoma: Best Practice for Diagnosis. In press. No payment received. This interest was categorised as personal non-pecuniary, meaning that ST can participate in discussion on all guideline topics.
- ST declared that he is Guest Editor for a special issue of the journal Diagnostic Histopathology. A mini-symposium on HPV in Head and Neck Cancer
 1. HPV-associated Head and Neck Cancer: Epidemiology, Clinical Behaviour and Oncogenic Mechanisms.
 2. The Role of the Pathologist in the Multidisciplinary Management of HPV-associated Head and Neck Cancer.
 3. Histopathology of HPV-associated Oropharyngeal Squamous Cell Carcinoma.
 4. HPV testing in Diagnostic Head and Neck Histopathology.

Due for publication June 2015. An honorarium will be received from Elsevier. This interest was categorised as personal pecuniary, specific (and not funded by the healthcare industry) meaning that ST can participate in discussion on all guideline topics.
- ST declared that he is a reviewer for Research Grants Council of Hong Kong, SAR (Serological biomarkers of human papillomavirus and the risk of nasopharyngeal carcinoma: a case-control study in Hong Kong). Honorarium due from Research Grants Council of Hong Kong). This interest was categorised as personal pecuniary, non-specific specific (and not funded by the healthcare industry) meaning that ST can participate in discussion on all guideline topics.
- ST declared that he is a reviewer for the Wellcome Trust DBT India Alliance Scheme on Prognostic implications of Human Papilloma Virus (HPV) on overall survival and disease free survival in Indian oral squamous cell carcinoma (OSCC). This interest was categorised as personal non-pecuniary, meaning that ST can participate in discussion on all guideline topics.
- ST declared that he is Pathology Representative on Council of the British Association of Head and Neck Oncology. This interest was categorised as personal non-pecuniary, meaning that ST can participate in discussion on all guideline topics.
- SW declared that he is a member of NCRI clinical studies group for head and neck cancer. This interest was categorised as personal non-pecuniary, meaning that ST can participate in discussion on all guideline topics.

No new declarations of interest were declared.

The GDG were reminded that if they take on any new interests, these must be declared to the NCC-C as soon as they happen so that the necessary action can be taken.

3. Discussions

The GDG reviewed the draft recommendations and LETR for topics B & M.

The GDG reviewed the clinical evidence for topics E, & K3 and drafted recommendations and LETR.

MP presented the first draft of the results of the health economic model for topic D1.

4. Close of meeting

MR thanked the GDG for their input to the meeting, reminded them that the next meeting would be on **Wednesday and Thursday 29th-30th October 2014**, starting at 10.45 in the Board Room, NCC-C Offices, Cardiff and closed the meeting.