

Date and Time: *Friday 13 June 2014 1030 - 1630*

Minutes: Confirmed

Guideline Development Group Meeting 1 *Preoperative tests: The use of routine preoperative tests for elective surgery (update)*

Place: *Boardroom, National Clinical Guideline Centre, 5th floor, 180 Great Portland Street, London W1W 5QZ*

Present:

Ian Smith, (Chair) Senior Lecturer in Anaesthesia
 Eleanor Carter, Specialist Trainee Adviser, NCGC
 Saskia Cheyne, Research Fellow, NCGC
 Liz Clark, Patient Member
 Dalia Dawoud, Health Economist, NCGC
 Jugdeep Dhesi, Consultant Physician in Geriatrics and General Internal Medicine & Clinical Lead Proactive Care for Older People Undergoing Surgery (POPS)
 Betta Fenu, Health Economics Lead, NCGC
 Yasmina Hedhli, Project Manager, NCGC
 Luke Howard, Consultant Respiratory Physician
 Nicholas Levy, Consultant Anaesthetist and Intensivist
 Audrai Morgan, Pre-Assessment Lead Nurse
 Hasan Mukhtar, Consultant General and Colorectal Surgeon and Honorary Senior Lecturer
 Burra Murthy, Consultant Anaesthetist
 Liz Pearton, Information Scientist, NCGC
 Amanda Perrill, Junior Sister
 Gill Ritchie, Operations Director, NCGC
 Grammati Sarri, Senior Research Fellow, NCGC
 Marco Scarci, Consultant Thoracic Surgeon
 Ann Seymour, Patient member

Apologies: Martin Crook, Consultant in Chemical Pathology, Clinical Biochemistry and Metabolic Medicine

In attendance:

NICE Staff:		
NICE attendee 1	Ben Doak, Guidelines Commissioning Manager	
NICE attendee 2	Emma Chambers, Public Involvement Programme Lead	

Observers:

NICE attendee 1	Joy Carville Clinical Guidelines Coordinator	
NICE attendee 2	Jen Wells Clinical Guidelines Coordinator	

Notes

1. **Welcome, introductions and declarations of interest**

IS welcomed the group to the first meeting of this guideline development group. Each member of the group introduced themselves and their role.

The declarations of interest for the group were covered under item two.

Apologies were received from MC.

2. **Introductory presentations**

The GDG was given introductory presentations on working with NICE, the NCGC guidelines programme and the NICE declarations of interest policy and the NICE patient and public involvement programme.

Individual declarations of interest were declared and discussed by the group. GR advised that BM and NL have personal non-pecuniary interests.

- BM was President of the Preoperative Association from March 2011 to February 2013. He is now the Treasurer. BM will be publishing some articles within the next 12 months, which will cover a number of tests but not CPET or echo.
- NL is the author of a recent editorial recommending routine HbA1c for all surgical patients with diabetes, which has been accepted for publication in BJA.

3. **Preoperative tests scope**

The GDG was given a presentation on the final scope.

4. **Searching for the evidence**

The GDG was given a presentation on the methods used to search for the evidence.

5. **Reviewing the evidence**

The GDG was given a presentation on the methods used to review the evidence.

6. **Health economics**

The GDG was given a presentation on health economic methods used in clinical guidelines.

7. **Review protocols**

The GDG discussed the review protocols.

8. **Claromentis training**

The GDG was given an overview of how to use Claromentis.

9. **Summary of next steps**

The GDG was given an overview of what areas the remaining meetings would cover.

10. **Any other business**

None.

Notes

Date, time and venue of the next meeting

Tuesday 29 July 2014 from 1030 - 1630

Henry Cohen Room, Royal College of Physicians, 11 St Andrews Place, London NW1 4LE