

People with learning disabilities and mental health problems Guideline Development Group Meeting

Date and Time: Wednesday 3 December 2014, 10.30am – 4pm

Minutes: Confirmed

Place: The Royal College of Psychiatrists'
21 Prescott Street
London
E1 8BB

Present: **GDG members**
Anna Cooper (Chair) (AC)
Steve Pilling (Facilitator) (SP)
Stella Ayettey (SA)
Sabyasachi Bhaumik (SB)
Alison Baker (AB)
Umesh Chauhan (UC)
Lindsey Gagan (LG)
Angela Hassiotis (AH)
Richard Hastings (RH)

Chris Hatton (CH)
Anne Livesey (AL)
Julie O'Sullivan (JoS)
Ian Rogers (IR)
John Taylor (JT)
Liz Whitaker (LW)
Regi Alexander (RA)

Experts
None

In attendance:
NCCMH Staff: Craig Whittington (CW)
Katherine Andrea (KA)
David Glynn (DG)
Heather Stegenga (HS)
Rebecca Gate (RG)
NICE staff Jane Silvester (JS)

Observers: None

Notes

1. Apologies were received from Zandrea Stewart, Sharon Jeffreys and Clifford Middleton.
2. No new declarations of interest were declared.
3. The minutes from the last meeting were agreed as a true account.
4. The GDG discussed service user and carer concerns.
5. RG presented the evidence map.
6. CW presented the revised review questions.
7. SP outlined an approach to Service User involvement used in another guideline development process.
8. The GDG agreed to service user focus groups as the best option.
9. DG presented an introduction to health economics and the economic plan.
10. HS presented the review protocol prevention and management interventions.
11. KA gave a demonstration of how to use the Guideline Management System (GMS) where the documents for the guideline are housed.
12. No other business was raised.
13. Next meeting: 10.30am-4pm, Thursday 22 January 2015.