

Date and Time: 06 May 2015 09:30 – 15:30

Minutes: Confirmed

Guideline Development Group Meeting 6

Place: Boardroom, National Clinical Guideline Centre, 180 Great Portland Street, London, W1W 5QZ

Present:

Guideline Development Group

Bruce Guthrie	(Chair) BG
Alaster Rutherford	(Pharmacist) AR
Andrew Clegg	(Geriatrician) AC
Carolyn Chew-Graham	(General Practitioner) CCG
Cate Seton-Jones	(Palliative Care Specialist) CSJ
David Kernick	(General Practitioner) DK
Emily Lam	(Lay member) EL
Jonathan Inglesfield	(General Practitioner) JI
John Hindle	(Geriatrician) JH
Nina Barnett	(Pharmacist) NB
Rupert Payne	(General Practitioner) RP
Sam Barnett-Cormack	(Lay member) SBC

National Clinical Guidelines Centre

Norma O'Flynn	(Guideline Lead/Clinical Director) NOF
Emma Madden	(Research Fellow) EM
Joanna Ashe	(Senior Information Scientist) JA
Caroline Farmer	(Senior Research Fellow) CF
Hannah K	(Research Fellow) HK
Sophia Kemmis-Betty	(Senior Health Economist) SKB
Katie Broomfield	(Document Editor / Process Assistant) KB

In attendance:

NICE Staff

None

Apologies:

Tamara Diaz	(Project Manager) TD
Neil Askew	(Health Economist) NA

Observers:

Natalie Pink	(Project Manager) NP
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Notes

1. **Welcome, apologies and declarations of interest**

The Chair welcomed the group to the sixth meeting of this GDG. Apologies were received from TD and NA.

The Chair reviewed and requested updates to the declarations of interest register. The declarations of interest received for this meeting include:

Insert initials	Declaration	Classification	Chair's action
JH	Has undertaken occasional fee paying medico-legal work which has included estimates of life expectancy.	Personal pecuniary non-specific.	Declare and participate.

2. **Evidence review: Models of care**

SKB presented the health economic evidence for the review question on models of care to the group.

3. **Evidence review: Tools life expectancy**

HK presented the clinical evidence for the review question on tools for life expectancy to the group. There was no health economic evidence. The group considered the evidence but did not draft recommendations.

4. **Evidence review: Tools frailty**

CF presented the clinical evidence for the review question on tools for frailty to the group. There was no health economic evidence. The group considered the evidence and developed draft recommendations.

5. **Evidence review: Treatment burden**

HK presented the clinical evidence for the review question on treatment burden to the group. There was no health economic evidence. The group considered the evidence and developed draft recommendations.

6. **Protocol: Principles of care**

The GDG discussed and agreed the protocol for principles of care.

7. **AOB**

The group discussed next steps including upcoming agenda items and meeting arrangements.

8. **Summary of next steps and close.**

Notes

Date, time and venue of the next meeting

GDG7: 23 June 2015, Boardroom, NCGC