

**Severe mental illness and substance misuse (dual diagnosis) – community health and social care services Cmte minutes 18/7/16 & 19/7/16**

**Severe mental illness and substance misuse (dual diagnosis) – community health and social care services Committee meeting**

**Date:** 18/7/2016 & 19/7/2016

**Location:** NICE Manchester offices, Dee Room, Level 1A, City Tower, Piccadilly Plaza, Manchester M1 4BT

**Minutes:** Final

<b>Committee members present:</b>	
Alan Maryon-Davis (Chair)	(Present for items 1 – 14)
Rachel Johns (Vice Chair)	(Present for items 1 – 14)
Jo Cooke	(Present for items 1 – 14)
Brendan Collins	(Present for items 1 – 7)
Jakki Cowley	(Present for items 1 – 14)
Sarah Newsham	(Present for items 1 – 14)
Graham Rushbrook	(Present for items 8 – 14)
Jane West	(Present for items 1 – 14)
Richard Watt	(Present for items 1 – 14)
Alyson Burberry (Topic expert member)	(Present for items 1 – 14)
Dee Cunniffe (Topic expert member)	(Present for items 1 – 14)
Jane Marshall (Topic expert member)	(Present for items 1 – 14)
Luke Mitcheson (Topic expert member)	(Present for items 1 – 14)
Rob O'Brien (Topic expert member)	(Present for items 1 – 14)

**In attendance:**

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Caroline Mulvihill	Technical Lead, NICE	(Present for items 1 – 14)
Lakshmi Murthy	Senior Technical Analyst, NICE	(Present for items 1 – 14)
Denise Jarrett	Assistant Project Manager, NICE	(Present for items 1 – 14)
Ciara Donnelly	Senior Business Analyst, NICE	(Present for item 1 - 8)

**Observers:**

Rachel Kettle	(Present for item 1 - 8)
Andrew Harding	(Present for items 1 – 5)

**1. Welcome and objectives for the meeting**

The Chair welcomed the Committee members and attendees to the sixth meeting on Severe mental illness and substance misuse (dual diagnosis) – community health and social care services. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included:

- Consider stakeholder comments on the draft guideline
- Discuss potential revisions and finalise the guideline

**2. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was service organisation and delivery of wider health and social care needs of people with a severe mental illness combined with misuse of substance.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

There were no further declarations made.

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**3. Minutes of last meeting**

The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

**4. Presentation**

The Chair introduced Lakshmi Murthy, Senior Technical Analyst, NICE who provided an overview of the comments received from registered stakeholders during the consultation on the draft guideline.

The Committee then discussed the issues presented in relation to this guideline.

**5. Recommendations development**

The Committee reviewed and amended the recommendations in light of the comments made by stakeholders during the consultation on the draft guideline.

**6. Presentation**

The Chair introduced Ciara Donnelly, Senior Business Analyst, NICE who gave a presentation on resource impact assessment for this guideline.

The Committee discussed the issues presented and the Chair thanked Ciara for her presentation.

**7. Any other business**

There were no additional matters arising. The Chair thanked the group for their work and closed the first day of the meeting.

**Day 2**

**9. Welcome and objectives for the meeting**

The Chair welcomed the Committee to the second day of the meeting.

**10. Confirmation of matter under discussion, and declarations of interest**

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was service organisation and delivery of wider health and social care needs of people with a severe mental illness combined with misuse of substance.

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The Chair asked everyone to verbally declare any interests that have arisen since the last meeting

There were no further declarations made.

**11. Finalising guideline recommendations and committee discussion sections**

The Committee continued to review and finalise the recommendations in light of the comments received from registered stakeholders during the consultation on the draft guideline.

**12. Research recommendations**

The Committee reconsidered the gaps in the evidence that was presented and made suggestions for areas for future research.

**13. Next steps**

Lakshmi Murthy set out the next steps in the process.

**14. Any other business**

There were no additional matters arising. The Chair thanked the group for their work and closed the meeting.