

Minutes: Confirmed

Guideline Committee Meeting

13th Cerebral Palsy in children and young people Guideline Committee meeting

Date and Time: 6th and 7th June 2016 – 10:00 – 16:00

Place: Royal College of Obstetricians and Gynaecologists, London

Present:

Charlie Fairhurst (CF) (Chair)	(Present for notes 1 - 11)
Bidisha Lahoti (BL)	(Present for notes 1 - 4)
Helen Cockerill (HC)	(Present for notes 2 - 11)
Duncan Walsh (DW)	(Present for notes 1 - 11)
Athena Logothetis (AL)	(Present for notes 2 - 5)
Liz (Elizabeth) Keenan (LK)	(Present for notes 4 - 11)
Valerie Stevenson (VS)	(Present for notes 1 - 11)
Elsbeth Dixon (ED)	(Present for notes 1 - 11)
Cheryl Newton (CN) (nee Davies)	(Present for notes 1 - 11)
Neil Wimalasundera (NW)	(Present for notes 1 - 8)
Laura Middleton (LM)	(Present for notes 1 - 5)
Paul Eunson (PE)	(Present for notes 1 - 11)

Committee Apologies:

Margaret Mayston
Wendy Doyle
Zoe Connor
Russell Peek

NGA: Valentina Ricci (VR) Gemma Marceniuk (GM) Kate Coles (KC) Eva Gonzalez (EG) Stephen Murphy (SM) Vanessa Delgado Nunes (VDN)	Senior Research Fellow Health Economist Project Manager Research Assistant Clinical Director Guideline Lead	(Present for notes 1 – 11) (Present for notes 1 – 5) (Present for notes 1 – 11)
NICE: Ben Doak (BD)	Guidelines Commissioning Manager	(Present for notes 1 – 11)

1. CF welcomed the Committee to the 13th Guideline Committee meeting and completed housekeeping. Introductions were made by all attendees and Committee members. Apologies were received from Athena Logothetis (7th), Laura Middleton (7th), Margaret Mayston (6th and 7th), Wendy Doyle (6th and 7th), Cheryl Davies (6th and 7th), as well as Stephen Murphy (7th).
2. All attendees were asked for any new declarations of interest.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Helen Cockerill	Senior Consultant speech and Language Therapist, Evelina London Children's Hospital, Guy's and St Thomas' NHS Foundation Trust	Publication: Cockerill, H., van den Engel-Hoek, L., Harding, C (2016) Assessing children's swallowing: parent and professional perceptions. Tizard Learning Disability Review, V21(3) Peer reviewed article on the use of video fluoroscopy in swallowing assessment – including in CP. No financial gain	Personal, specific non-financial.	Declare and participate
Dr Bidisha Lahoti	Consultant Community Paediatrician, Community Children's Services Sunshine House Children's and Young People's Development Centre, Evelina London Children's Hospital, Guy's and St Thomas' NHS Foundation Trust	Tutor for 2 consultants on the MSc Neurodisability Course Sheffield University. No payment received.	Personal, specific non-financial.	Declare and participate
Paul Eunson	Consultant Paediatric Neurologist, Royal Hospital For Sick Children, Edinburgh	Gave the invited lecture at National Intrathecal Baclofen Conference on Spasticity management in under 19s: Experience and NICE Perspective of SDR. No funding or honorarium involved.	Personal, non-specific non-financial.	Declare and participate
Neil Wimalasundera	Consultant in Paediatric Neurodisability, Wolfson	Named author on an abstract presented as an oral presentation at the European Academy	Personal, non-specific, financial.	Declare and participate

	Neurodisability Service, Great Ormond Street Hospital, London	of Childhood disability scientific meeting, Stockholm. Title – Long term utility of botulinum toxin in paediatric movement disorders. Received £500 remuneration through hospital study leave budget.		
Charlie Fairhurst	Consultant in Paediatric Neurodisability Evelina London Children's Hospital, Guy's and St Thomas' NHS Foundation Trust	Spoke to the German Physiotherapy Association on Pain in Cerebral Palsy. Talk unpaid, no expenses paid.	Personal, non-financial specific	Declare and participate

3. The minutes from the last meeting were discussed and agreed to be a true and accurate reflection of the meeting.
4. The results of the evidence reruns was presented by VR. Changes to draft recommendations as a result of new evidence were discussed and agreed by the Committee.
5. The full set of draft recommendations was discussed in subgroups. The Committee then reviewed and discussed a number of specific recommendations from previous reviews and edits were made live on screen.
6. A presentation on evidence for information and information types for children and young people with cerebral palsy and their family members and carers was made by EG. Recommendations were drafted by the Committee.
7. VDN made a presentation about the process of developing and reviewing research recommendations. The Committee reviewed all research recommendations that they had drafted previously and new research recommendations were also drafted.
8. GM presented the findings of the health economic models for the second time to Committee and adjustments were made based on their discussions where necessary.
9. VDN led a discussion with the Committee about the guideline algorithm and notes were taken.
10. VDN explained the next steps of the guideline development process.
11. There was no other business. CF thanked all for attending and closed the meeting.