

Minutes: confirmed

Guideline Committee Meeting

4th Cerebral Palsy in children and young people Guideline Committee meeting

Date and Time: 19th March 2015 – 10:00 – 16:00

Place: Royal College of Obstetricians and Gynaecologists, London

Present:

Charlie Fairhurst (CF) (Chair)	(Present for notes 1 - 13)
Athena Logothetis (AL)	(Present for notes 1 - 13)
Bidisha Lahoti (BL)	(Present for notes 1 - 13)
Cheryl Davies (CD)	(Present for notes 1 - 13)
Duncan Walsh (DW)	(Present for notes 1 - 13)
Elsbeth Dixon (ED)	(Present for notes 1 - 13)
Helen Cockerill (HC)	(Present for notes 1 - 13)
Laura Middleton (LM)	(Present for notes 1 - 13)
Liz (Elizabeth) Keenan (LK)	(Present for notes 1 - 13)
Margaret Mayston (MM)	(Present for notes 6 - 13)
Neil Wimalasundera (NW)	(Present for notes 1 - 13)
Paul Eunson (PE)	(Present for notes 1 - 13)
Valerie Stevenson (VS)	(Present for notes 1 - 8)
Zoe Connor (ZC)	(Present for notes 1 - 13)
Lindsay Pennington (LP) (Expert advisor)	(Present for notes 1 – 13)

Committee Apologies:

Wendy Doyle (WD)

In attendance:

NCC-WCH: Vanessa Delgado Nunes (VDN) Omnia Abdulrazeg (OA) Valentina Ricci (VR) Zoisia Beckles (ZB) Stephen Murphy (SM) Kate Coles (KC)	Guideline Lead Research Fellow Research Fellow Information Scientist Clinical Co-Director Project Manager	(Present for notes 1 – 13) (Present for notes 1 – 13) (Present for notes 1 – 13) (Present for notes 1 – 13) (Present for notes 1 – 13) (Present for notes 1 – 13)
NICE: Lyn Knott (LK)	Senior Medical Editor (NICE)	(Present for notes 1 – 13)
Apologies: Ben Doak (BD)	Guidelines Commissioning manager (NICE)	

Observers:

Notes

1. CF welcomed the group to the fourth cerebral palsy guideline committee meeting and completed housekeeping. Introductions were made by all attendees and committee members. Apologies were received from Wendy Doyle.

2. All attendees were asked for declarations of interest.

HC declared Personal non- financial specific interest - Asked to write a Commentary for Developmental Medicine and Child Neurology on a paper on a communication classification system used in cerebral palsy. No financial gain. (Mar 2015)

AL declared Personal non-financial specific interest -Taught medical students about cerebral palsy and Bobath approach in March 2015.

LP declared personal non- financial specific interest -Authored papers reporting early trials (phase II) of an intervention to improve speech intelligibility, which will have been included in searches for evidence on interventions to improve speech. Not published statements about the types of interventions that should be provided to improve speech intelligibility. Currently investigating the feasibility of delivering the motor learning therapy, based on a whole speech systems approach, in preparation for an application for funding for a randomised controlled trial. Funding has been awarded from NIHR RfPB <http://www.nihr.ac.uk/funding/fundingdetails.htm?postid=1654>

LP declared Personal Non-Financial Specific interest - Conducted a systematic review for the Cochrane Library on the effects of interventions to improve the speech of children with cerebral palsy. This is currently being updated.

It was agreed that these were within the conflict of interest policy.

3. The minutes from Guideline Committee meeting 3 were presented by KC. A minor amend was made on screen and then they were agreed to be a true and accurate reflection of the meeting.
4. CF discussed the change in date to the September 2015 meeting.
5. The principles for writing recommendations were presented by LK. Questions were taken from the committee.
6. The results of the evidence review on speech intelligibility were presented by VR.
7. The Committee discussed the findings of the review on speech intelligibility, drafted recommendations and notes were taken.
8. The draft protocols for evidence reviews on cerebral palsy comorbidities, interventions for managing difficulties with eating, drinking and swallowing and investigations for assessing difficulties with eating, drinking and swallowing were presented by KC.
9. The Committee provided feedback and suggestions to the draft protocols, amendments were made on screen and notes were taken.
10. The results of the evidence review on communication systems were presented by VR.
11. The Committee discussed the findings of the review on communication systems, drafted recommendations and notes were taken.
12. VDN and CF discussed with the committee the review question content for risk factors and causes of cerebral palsy. The differences were outlined by the committee and further amendments to the content was agreed with the Committee.

Notes

13. CF thanked all for attending and closed the meeting.