

Minutes: confirmed

Guideline Committee Meeting

**(Day 1) - 7th Cerebral Palsy in children
and young people Guideline Committee
meeting**

Date and Time: 22nd September 2015 – 10:00 – 17:00

Place: Royal College of Obstetricians and Gynaecologists, London

Present:

Charlie Fairhurst (CF) (Chair)	(Present for notes 1 - 11)
Athena Logothetis (AL)	(Present for notes 1 - 11)
Bidisha Lahoti (BL)	(Present for notes 1 - 11)
Cheryl Newton (CN) (nee Davies)	(Present for notes 1 - 11)
Duncan Walsh (DW)	(Present for notes 1 - 11)
Elsbeth Dixon (ED)	(Present for notes 1 - 11)
Helen Cockerill (HC)	(Present for notes 1 - 11)
Liz (Elizabeth) Keenan (LK)	(Present for notes 1 - 11)
Neil Wimalasundera (NW)	(Present for notes 1 - 11)
Paul Eunson (PE)	(Present for notes 1 - 11)
Valerie Stevenson (VS)	(Present for notes 1 - 11)
Wendy Doyle (WD)	(Present for notes 1 - 11)

Committee Apologies:

Zoe Connor (ZC)
Laura Middleton (LM)
Margaret Mayston (MM)

In attendance:

Lindsay Pennington (expert advisor)	(Present for notes 1 - 11)
Neil Stooley (expert advisor)	(Present for notes 1 - 11)

NCC-WCH:

Vanessa Delgado Nunes (VDN)	Guideline Lead	(Present for notes 1 – 11)
Omnia Abdulrazeg (OA)	Research Fellow	(Present for notes 1 – 11)
Valentina Ricci (VR)	Research Fellow	(Present for notes 1 – 11)
Zosia Beckles (ZB)	Information Scientist	(Present for notes 1 - 11)
Gemma Marceniuk (GM)	Health Economist	(Present for notes 1 – 11)
Kate Coles (KC)	Project Manager	(Present for notes 1-3 & 6-11)
Stephen Murphy (SM)	Clinical Director	(Present for notes 1 – 11)
Melanie Powell (MP)	Assistant Project Manager	(Present for notes 4 – 5)

NICE:

Ben Doak (BD)

Guidelines Commissioning
manager (NICE)

(Present for notes 1 – 11)

Apologies:**Observers:****Notes**

1. CF welcomed the group to the first day of the seventh Guideline Committee meeting and completed housekeeping. Introductions were made by all attendees and committee members. Apologies were received from LM, ZC and MM.
2. All attendees were asked for declarations of interest.

CD declared a personal financial non-specific interest - Appointed as Director for Child Neuro Psychology Services Ltd - a company offering medical legal assessment of children with brain injury including children with cerebral palsy.

It was agreed that this was within the conflict of interest policy.
3. The minutes from the last meeting were discussed and with one minor amend made, agreed to be a true and accurate reflection of the meeting.
4. The draft protocol for the evidence review on causes of cerebral palsy was presented by VDN. The attendees discussed the protocol, the Committee provided feedback and suggestions to the draft, notes were taken and amends were made on screen.
5. The draft protocol for the evidence review on MRI, and for interventions for managing discomfort and/or pain and distress with no apparent cause was presented by VDN. The attendees discussed the protocol, the Committee provided feedback and suggestions to the draft, notes were taken and amends were made on screen.
6. The results of the evidence review on the effectiveness of videofluoroscopy or fibroscopic endoscopy in addition to clinical assessment in assessing difficulties with eating, drinking and swallowing was presented by OA. The economic considerations were presented by GM.
7. The Committee discussed the findings of the review on the effectiveness of videofluoroscopy or fibroscopic endoscopy in addition to clinical assessment in assessing difficulties with eating, drinking and swallowing, drafted recommendations and notes were taken.
8. The results of the evidence review on the interventions for managing difficulties with eating, drinking and swallowing was presented by OA. The economic considerations were presented by GM.
9. The Committee discussed the findings of the review on managing difficulties with eating, drinking and swallowing, drafted recommendations and notes were taken.
10. The co-morbidities recommendations previously drafted were presented by VDN, the committee discussed these and further edits were made on screen.
11. CF thanked all for attending and adjourned the meeting.

Notes