

4.0.03 DOC Cmte minutes

Mental Health in the Criminal Justice System Committee meeting

Date: 08/12/2016

Location: RIBA Venues, Portland Place, London

Minutes: Confirmed

Committee members present:	
Nick Kosky (Chair)	(Present for notes 1 – 6)
Richard Byng	(Present for notes 1 – 6)
Vikki Baker	(Present for notes 1 – 6)
Annie Bartlett	(Present for notes 1 – 6)
Diana Binding	(Present for notes 1 – 6)
Steffan Davies	(Present for notes 1 – 6)
Stephen Habgood	(Present for notes 1 – 6)
Kay Isaacs	(Present for notes 1 – 6)
Sunil Lad	(Present for notes 2 – 6)
Naomi Lumsdaine	(Present for notes 1 – 6)
Kerry Manson	(Present for notes 1 – 6)
Leroy Simpson	(Present for notes 1 – 6)
Julia Tabreham	(Present for notes 2 – 3)
Mark Warren	(Present for notes 1 – 6)
Joanne White	(Present for notes 1 – 6)

In attendance:

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Gareth Haman	NICE Editor	(Present for notes 1 – 6)
Clifford Middleton	NICE Guideline Commissioning Manager	(Present for notes 4 – 6)
Steve Pilling	NGA Clinical Advisor	(Present for notes 2 – 6)
Angela Bennett	NGA Guideline Lead	(Present for notes 1 – 6)
Fionnuala O'Brien	NGA Project Manager	(Present for notes 1 – 6)

Observers:

None

Apologies:

Jenny Talbot	Committee member
Geoffrey White	Committee member
Edgar Masanga	NICE Accountant
Nathan Bromhman	Senior Systematic Reviewer
May Oo Khin	Assistant Systematic Reviewer
Sarah Stockton	Senior Information Scientist
Eric Slade	Health Economist

1. Welcome and objectives for the meeting

The Chair welcomed the Committee members and attendees to 13th and final meeting on Mental Health in the Criminal Justice System. The Committee members and attendees introduced themselves.

No members of the public asked to observe the meeting.

The Chair informed the Committee that apologies had been received. These are noted above.

The Chair outlined the objectives of the meeting, which included: stakeholder comments, proposed responses and final amendments.

Introductions

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2. Confirmation of matter under discussion, and declarations of interest

The Chair confirmed that, for the purpose of managing conflicts of interest, the matter under discussion was stakeholder comments and final amendments.

The Chair asked everyone to verbally declare any interests that have arisen since the last meeting.

Name	Job title, organisation	Declarations of Interest, date declared	Type of interest	Decision taken
Annie Barlett	Reader and Honorary Consultant in Forensic Psychiatry SGUL and CNWL FT Clinical Director (Jt) Offender Care CNWL FT	Started a non-executive board member of Phoenix Futures, a drug and alcohol dependency support charity	Personal non-financial, non-specific	Declare and participate
Mark Warren	Service Manager Adult Mental Health Hywel Dda University Health Board Brynmair Clinic Llanelli SA15 3HH	Change of employment; New role is Service Manager Adult Mental Health Hywel Dda University Health Board Brynmair Clinic Llanelli SA15 3HH	Personal non-financial, non-specific	Declare and participate

The Chair and a senior member of the Developer's team noted that the interests declared did not prevent the attendees from fully participating in the meeting.

3. Minutes of last meeting

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The Chair asked the Committee if it wanted any changes made to the minutes of the last meeting. The Committee agreed that the minutes were a true and accurate account of the meeting.

The Chair confirmed that all matters arising had been completed or were in hand.

4. Presentations

There were no presentations, EM was unable to attend and so the committee discussed resource impact in his absence.

5. Questions and discussion

The Committee discussed stakeholder comments and provided responses to outstanding issues.

The Committee discussed recommendations.

6. Other issues

No other issues discussed. The Chair thanked the committee for the input into the guideline and closed the meeting.

Date of next meeting: N/A

Location of next meeting: N/A